

OVERVIEW AND SCRUTINY MANAGEMENT BOARD

Date and Time :- Wednesday, 11 September 2019 at 11.00 a.m.

Venue:- Town Hall, Moorgate Street, Rotherham.

Membership:- Councillors Cowles, Cusworth, R. Elliott, Jarvis, Keenan, Mallinder, Steele (Chair), Taylor, Tweed, Walsh and Wyatt.

This meeting will be webcast live and will be available to view [via the Council's website](#). The items which will be discussed are described on the agenda below and there are reports attached which give more details.

Rotherham Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair or Governance Advisor of their intentions prior to the meeting.

AGENDA

1. Apologies for Absence

To receive the apologies of any Member who is unable to attend the meeting.

2. Minutes of previous meetings (Pages 1 - 47)

To consider minutes of previous meetings of the Overview and Scrutiny Management Board and approve them as a true and correct record of the proceedings.

3. Declarations of Interest

To receive declarations of interest from Members in respect of items listed on the agenda.

4. Questions from Members of the Public and the Press

To receive questions relating to items of business on the agenda from members of the public or press who are present at the meeting.

5. Exclusion of the Press and Public

To consider whether the press and public should be excluded from the meeting during consideration of any part of the agenda.

Agenda Item 8 contains an exempt appendix.

Items for Pre-Decision Scrutiny

In accordance with the outcome of the Governance Review in 2016, the following items are submitted for pre-scrutiny ahead of the Cabinet meeting on 16 October 2019. Members of the Overview and Scrutiny Management Board are invited to comment and make recommendations on the proposals contained within the report.

6. Adults Independent Advocacy Services - Commissioning and Procurement Approach (Pages 48 - 85)

Cabinet Portfolio: Adult Social Care and Health

Strategic Directorate: Adult Care, Housing and Public Health

7. Special Educational Needs and Disability (SEND) Phase 2 – New Education Places (Pages 86 - 130)

Cabinet Portfolio: Children's Services and Neighbourhood Working

Strategic Directorate: Children and Young People's Services

8. Community Energy Switching Scheme (Pages 131 - 144)

Cabinet Portfolio: Jobs and the Local Economy

Strategic Directorate: Regeneration and Environment

9. Strategic Management and Maintenance of Rotherham's Highways (Pages 145 - 187)

Cabinet Portfolio: Waste, Roads and Community Safety

Strategic Directorate: Regeneration and Environment

For Discussion/Decision:-

10. Children's Commissioner's Takeover Challenge Scrutiny Review: Young Carers (Pages 188 - 205)

To receive the findings and recommendations arising from a spotlight review undertaken by Rotherham Youth Cabinet, together with Rotherham Young Carers Council, regarding improving access to leisure opportunities for young carers in Rotherham.

For Information/Monitoring:-

11. Youth Cabinet/Young People's Issues

To receive an update on the activities of the Youth Cabinet and other Young People's Issues.

12. Work in Progress - Select Commissions

To receive updates from the Chairs of the Select Commission on work undertaken and planned for the future.

**13. Forward Plan of Key Decisions - September to November 2019
(Pages 206 - 215)**

To review and identify items for pre-decision scrutiny from the Forward Plan of Key Decisions covering the period from 1 September to 30 November 2019

14. Call-in Issues

To consider any issues referred for call-in from recent Cabinet meetings.

15. Urgent Business

To determine any item which the Chair is of the opinion should be considered as a matter of urgency.

16. Date and time of next meeting

The next meeting of the Overview and Scrutiny Management Board will be held on Wednesday 3 October 2019 at 11.00 a.m. at Rotherham Town Hall.



SHARON KEMP,
Chief Executive.

OVERVIEW AND SCRUTINY MANAGEMENT BOARD
Wednesday, 15th May, 2019

Present:- Councillor Steele (in the Chair); Councillors Cowles, Brookes, Cusworth, Keenan, Mallinder, Napper, Sansome, Walsh and Wyatt.

Apologies were received from Councillors Evans and Short.

The webcast of the Council Meeting can be viewed at:-

<https://rotherham.public-i.tv/core/portal/home>

225. DECLARATIONS OF INTEREST

Councillor Keenan declared a personal interest in agenda item 5 (Cultural Strategy 2019 – 2025) on the grounds that she was a board member of a local arts charity.

226. QUESTIONS FROM MEMBERS OF THE PUBLIC AND THE PRESS

There were no questions from members of the public or press.

227. EXCLUSION OF THE PRESS AND PUBLIC

The Chair advised that there were no items of business that would require the exclusion of the press or public from the meeting.

228. CULTURAL STRATEGY 2019 - 2025

Consideration was given to a report submitted for pre-decision scrutiny prior to determination at the Cabinet meeting to be held on 20 May 2019 which requested consideration and endorsement of the new Cultural Strategy 2019 – 2026. Rotherham's new Cultural Strategy had been produced in collaboration with members of the public and partners from across the cultural, leisure, green spaces and tourism sectors. This would be the first Strategy produced by the local Cultural Partnership Board since it was established in 2018.

Having commended the extensive consultation on the proposed strategy, Members sought assurances in respect of the accountability arrangements for the Cultural Partnership Board and wished to understand how this body linked to the Rotherham Together Partnership (RTP). In response, the Cabinet Member for Cleaner Greener Communities advised that she was the Chair of the Cultural Partnership Board, which met every couple of months, and had attended meetings of the RTP as requested.

Reference was made to the need to link the strategy to public health priorities to reduce obesity levels in children and young people and Members sought to understand how the strategy would complement this approach and how the Health Select Commission could be involved in this work.

Members expressed pleasure at the positive responses received to the consultation on the strategy and queried whether there was a need to leverage what was at the borough's disposal so that the public would have clarity on what was available and to also provide clarity to arts organisations. Furthermore, Members were pleased to see that the Sheffield City Region were preparing to bid for the UK City of Culture and sought to understand who was organising the bid and what involvement there would be from the borough. In response, it was explained that the Culture, Sport and Tourism service was working closely with the Neighbourhoods Service to develop a much deeper understanding of what was available locally, as it was appreciated that not all cultural activities took place in a theatre, museum or arts centre. The bid for the UK Capital of Culture had been a manifesto commitment for the Mayor of the Sheffield City Region and Rotherham MBC had been the first local authority in the region to indicate its support for the bid.

Members sought to understand how the Cultural Strategy would link to the work that had been undertaken in respect of the Child Friendly Borough. In response, it was explained that the Children's Capital of Culture was a key action and the service had been working closely with colleagues in Children and Young People's Services to apprise them of progress made in obtaining funding.

Clarification was sought as to how the strategy would fit into the broader skills agenda. In response, the Strategic Director of Regeneration and Environment indicated that this was seen as a key component of the growth agenda for the borough. Businesses and their employees want to live and have exciting things to do in nice places and this was a key driver in the strategy. It was noted that places with a strong cultural offer tended to enjoy stronger economic growth.

Reflecting on the earlier reference to the Children's Capital of Culture, Members noted that this would be a significant decision and noted that there was no previous frameworks or models so that this would present challenges in developing and delivering the idea. Assurances were sought that the authority was linking to previous Capitals of Culture to draw on their experiences to inform the approach to make the Children's Capital of Culture a success for Rotherham.

In response, officers confirmed that the authority had trademarked the concept and held a licence for it. Furthermore, a lot of co-creation was taking place, which had been tested by national grant funding bodies, who had indicated a keen interest in the work being developed. Furthermore, Hull and the forthcoming UK Capital of Culture, Coventry, were both keen to work with the authority so as to continue and build legacy work arising from their experiences as capitals of culture.

The Chair advised that the Board would recommend that the Cabinet should not consider the report at its meeting on 20 May 2019 on the basis that an equality impact assessment had not been included with the agenda papers. Whilst Members were broadly supportive the provisions and vision of the strategy, the Board felt it necessary to make a recommendation to the Cabinet that the absence of an equality impact assessment would present a risk in respect the proposed decision to adopt the strategy.

Resolved:-

1. That Cabinet be recommended to defer consideration of the strategy, pending the completion and submission of an accompanying Equality Analysis.
2. That greater clarity be provided on the governance arrangements and lines of accountability in any future report presenting the strategy for endorsement.
3. That a detailed implementation plan be submitted to the Improving Places Select Commission, following endorsement of the strategy by Cabinet.

229. CONSULTATION ON A NEW LIBRARY STRATEGY 2020-2025

Consideration was given to a report which had been presented for pre-decision scrutiny by the Strategic Director of Regeneration and Environment prior to its determination by the Cabinet at its meeting on 20 May 2019.

The report set out proposals to undertake consultation on a new library strategy for the period 2020 – 2025 and a future service delivery model for the Libraries and Neighbourhood Hubs Service. It was noted that this would ensure that the Service continued to meet the needs of Rotherham residents and also that the Council met the statutory service requirement. It was noted that the current strategy was due to end in 2019 and therefore a new strategy would be required for the period to 2025. In introducing the report, the Cabinet Member for Cleaner Greener Communities indicated that the service was doing very well with increased usage for the first time in years and satisfaction with the service had reached 99%.

Members sought assurances in respect of how the consultation would capture the views and opinions of children and young people across the borough. In response, officers explained that specific focus groups were planned, as well as engagement with the Youth Cabinet. It was recognised that there were differing needs across the age groups amongst children and young people and the consultation would be a valuable source of information in respect of refining the future service offer. In response to a supplementary question, it was confirmed that the service would go into schools to reach a broader number of children and young people.

Clarification was sought in respect of how the service ensured that knowledge of good practice and successes were shared. In response, it was confirmed that managers and supervisors met regularly to bring together examples of good practice which would then inform the annual events programme. It was recognised that the service tried to have an offer that met the needs of local communities, but was also generally consistent across the borough.

Resolved:-

1. That Cabinet be advised that the recommendations be supported.
2. That a sub-group of Overview and Scrutiny Management Board be established to scrutinise the outcomes of Phase 1 of the consultation prior to the start of work on the final service offer.

230. CONSULTATION ON DRAFT REVISED STATEMENT OF COMMUNITY INVOLVEMENT

Consideration was given to a report presented for pre-decision scrutiny by the Strategic Director of Regeneration and Environment ahead of its determination at the Cabinet meeting on 20 May 2019. It was reported that the requirement to prepare a Statement of Community Involvement was set out in the Planning and Compulsory Purchase Act 2004. The Statement of Community Involvement set out how the Council involves local communities in planning for the future of the Borough through the preparation of the Local Plan and other planning policy documents, and the determination of planning applications. The report recommended the authority go out to consultation on the draft document for a four week period, before returning to Cabinet for approval and adoption.

Members considered the paper to be a good report, with a well argued document for consultation. By way of comment, it was suggested it would be beneficial to highlight to the public that if they had concerns about a planning application, it would be advisable to look to deal with issues via conditions, rather than seeking outright refusal. It was felt that this could be clearly conveyed and may result in a more constructive engagement in the planning process.

Resolved:-

1. That Cabinet be advised that the recommendations be supported.
2. That further work be undertaken to ensure that the consultation document outlines the specific power of planning conditions in addressing concerns raised in respect of individual applications.

231. RECOMMENDATIONS FROM IMPROVING LIVES SELECT COMMISSION - SPECIAL EDUCATIONAL NEEDS AND DISABILITY (SEND), SUFFICIENCY AND INCREASE IN EDUCATIONAL PROVISION - PHASE 2

The Chair of the Improving Lives Select Commission presented recommendations arising from that commission's scrutiny of the SEND Sufficiency proposals. She reported that there had been a thorough discussion in respect of the sustainability of the strategy and the commission had been very supportive of the recommendations. Members had highlighted the need for a further piece of work on autism in Rotherham, as the borough was an outlier in respect of statistical data.

Resolved:-

1. That Cabinet be advised that the recommendations be supported.

232. URGENT BUSINESS

The Chair advised that there were no urgent items of business requiring the consideration of the Board.

Furthermore, as this was the final meeting of the 2018/19 municipal year, the Chair took the opportunity to pay tribute to Councillors Evans, Brookes and Sansome who would cease to be members of the Overview and Scrutiny Management Board in the new municipal year.

233. DATE AND TIME OF NEXT MEETING

Resolved:-

That the next meeting of the Overview and Scrutiny Management Board be held on Wednesday 5 June 2019 commencing at 11.00 a.m. in Rotherham Town Hall.

OVERVIEW AND SCRUTINY MANAGEMENT BOARD
Wednesday, 5th June, 2019

Present:- Councillor Steele (in the Chair); Councillors Cowles, Cusworth, Jarvis, Keenan, Mallinder, Napper, Short, Taylor, Tweed, Walsh and Wyatt.

The webcast of the Council Meeting can be viewed at:-

<https://rotherham.public-i.tv/core/portal/home>

234. DECLARATIONS OF INTEREST

There were no declarations of interest.

235. QUESTIONS FROM MEMBERS OF THE PUBLIC AND THE PRESS

There were no questions from members of the public or press.

236. EXCLUSION OF THE PRESS AND PUBLIC

The Chair advised that there were no agenda items to be considered which would require the exclusion of the press or public from the meeting.

237. LOOKED AFTER CHILDREN AND CARE LEAVERS SUFFICIENCY STRATEGY 2019-2022

Consideration was given to a report submitted for pre-decision scrutiny by the Strategic Director of Children and Young People's Services ahead of the Cabinet meeting scheduled to take place on 10 June 2019.

It was reported that the Looked After Children and Care Leavers Sufficiency Strategy had been developed in line with the duty to provide or procure placements for Children Looked After (CLA) by the Local Authority. The legislation and guidance included the Children Act 1989, Sufficiency Statutory Guidance 2010, and the Care Planning and Placement and Case Review Regulations 2011. The duty of 'sufficiency' required Local Authorities and Children's Trust partners to ensure that there was a range of sufficient placements which met the needs of children and young people in care. Furthermore, there was also a responsibility to take steps to develop and shape service provision to meet the needs of all children and young people in care at a local level.

Members noted that the strategy set out how Rotherham Children and Young People's Services would fulfil its role as a Corporate Parent and meet its statutory sufficiency duty by providing good quality care, effective parenting and support to children and young people in and leaving care. It described the principles that were applied when seeking to commission the provision of secure, safe and appropriate accommodation and support to children in care and care leavers over the next three years. The LAC Sufficiency Strategy provided the underpinning needs analysis that would

inform market management work, seeking to ensure that there was the right mix of provision available to meet the needs of children and young people and that the provision mix provided positive outcomes and value for money. Whilst the strategy was not primarily a financial one, it was expected that the commissioning and strategic intentions set out would provide significant cost avoidance and savings opportunities and would be essential to the sustainability of improved outcomes and the local authority budget.

Members further noted that the Improving Lives Select Commission had continued to monitor this area of work and had noted in November 2018 that the Looked After Children Strategy was outdated as a result of so much being done. The Commission had recommended that the strategy be refreshed, having noted that the arrival of new personnel in the service and a new approach to market management.

Welcoming the report, Members asked whether it would possible to include the standard deviation in respect of out of borough placements, rather than just the mean figure. Furthermore, Members recognised that the large number of looked after children might simply mean that the stock of foster carers might not be sufficient to meet the expectations of the strategy. In response, officers indicated that the standard deviation figures could be provided to Members. With regard to foster carers, it was considered that these were still available, but the authority was in competition with the independent sector who were targeting them too.

Members also sought further information on how officers sought the engagement of looked after children in market management. In response, it was confirmed that officers had liaised with the Looked After Children's Council to enquire whether they wished to be involved in the work. It was felt that the strength of the voice of looked after children was developing all of the time, but a further conversation in a more engaging way to secure their involvement.

Resolved:-

1. That Cabinet be advised that the recommendations be supported.
2. That an update be provided to Improving Lives Select Commission in January 2020 on the implementation of the strategy.

238.

ROTHERHAM'S CULTURAL STRATEGY 2019 - 2026

Consideration was given to a report presented for pre-decision scrutiny ahead of the Cabinet meeting scheduled for 10 June 2019 and submitted by the Strategic Director of Regeneration and Environment in respect of the proposed adoption of the Cultural Strategy 2019-26. This had previously been considered by the Overview and Scrutiny Management Board on 15 May 2019, where Members had recommended that the Cabinet not consider the report on 20 May 2019 due to the failure to

include an equality impact assessment with the agenda papers (minute 228 refers).

It was noted that the new Cultural Strategy had been produced in collaboration with members of the public and partners from across the cultural, leisure, green spaces and tourism sectors. This was the first Strategy produced by the local Cultural Partnership Board since it was established in 2018. In introducing the report, the Cabinet Member for Cleaner Greener Communities stated that scrutiny Members now had received the equality analysis for the strategy on a couple of occasions and comments thereon would be welcomed. In addition, officers had taken on board Members' feedback in respect of the lines of accountability for the delivery of the strategy and referred the Board to specific provisions within the report.

Referring to the accountability arrangements, Members felt that a flowchart would have been a better way to summarise the relationship between the various groups and bodies. In response, the Cabinet Member for Cleaner Greener Communities indicated that officers would circulate this to Members outside of the meeting.

Members welcomed the inclusion of the equality analysis and highlighted the conflation of the protected characteristics of gender and sex, reminding those in attendance that gender was not a protected characteristic. In response, it was confirmed that the equality analysis was a live document and would be amended in light of Members' feedback

Referring to the previous discussion on 15 May 2019, the Chair advised that Members welcomed the new Strategy and that the Board would wish to monitor its implementation after a twelve month period, with a report to be provided back to the Overview and Scrutiny Management Board in June 2020.

Resolved:-

1. That Cabinet be advised that the recommendations be supported.
2. That the Equality Analysis be amended to reflect the correct protected characteristics prior to consideration by Cabinet.
3. That a structure chart be developed to outline governance arrangements and lines of accountability and this be circulated to members of Overview and Scrutiny Management Board.
4. That an update be provided in June 2020 to Overview and Scrutiny Management Board on the implementation of the strategy.

239. ROTHERHAM EMPLOYMENT AND SKILLS STRATEGY

Consideration was given to a report which was presented for pre-decision scrutiny by the Strategic Director of Regeneration and Environment which was due to be determined by the Cabinet on 10 June 2019. The report provided detail of the Rotherham Employment and Skills Strategy. It was reported that the strategy was a Rotherham Together Partnership (RTP) document which linked to the existing Rotherham Economic Growth Plan, to provide a framework for delivery of employment and skills activity over the next five years. This was considered to be essential to provide a suitably enterprising and skilled local workforce to drive forward the sustainable long term growth of the Rotherham economy and allow it to compete in an increasingly global economy.

Members referred to the employment market for the local health economy and the shortage of health workers and health apprenticeships and sought to understand confidence levels in respect of work being undertaken to invest in that workforce. In response, the Strategic Director advised that the strategy was a partnership document and that the Council's role was to influence and inform, but it was recognised that the future skills agenda was very important. Furthermore, the authority was cognisant of the need to better connect the approach to skills levels in the workforce across the borough in public and private sectors. The Cabinet Member for Jobs and the Local Economy added that it was key that all partners bought into the provisions of the strategy, as it would only be as good as the level of commitment shown by partners.

Reference was made to female economic inactivity, with 79% cited as being inactive and not wanting a job. Assurances were sought that this was properly addressed within the strategy and action plan. In response, officers confirmed that the figures did up carers following a piece of work undertaken by Sheffield Hallam University. It was recognised that more work was needed in this area on how this group could be better supported as the strategy development. It was noted that the Employment and Skills Sub-Group of the Rotherham Together Partnership would oversee progress in this area. Members felt that this required further discussion within the equality analysis accompanying the report.

Members noted that there were a number of dependencies within the strategy on external funding and other agencies and sought to understand how the risks of not securing funding or support from those agencies would be managed. In response, the Strategic Director advised that the success measure for the strategy was dependent on partners and other agencies across the local region and nationally.

Members referred to duty to encourage skills as well as education and, referring to the recommendations from the Youth Cabinet in respect of the work experience offer for young people, sought to understand the degree to which this would be deliverable. In response, officers referred to the Gatsby Benchmarks, which were not specific on what was to be provided.

Schools were ultimately responsible for determining and delivering the work experience offer for their students and it was known that there was variable approaches adopted across different schools around the borough. The strategy had set out what the partners had considered to be desirable, but work was required to give effect to this and conversations would be ongoing with schools to establish how this could be supported.

Reference was made to the internal and external migration and the trend for young people to move out of the borough to seek employment. Assurances were sought in respect of the actions being taken to remedy this so that young people from Rotherham's good educational establishments could contribute to and enjoy the economic success of the borough. In response, the Strategic Director indicated that further analysis was required on the data provided by Sheffield Hallam University, but referred to anecdotal information as to why young people move around, particularly in respect of going to university in other areas.

Members expressed concerns in respect of the lack of detail within the action plan. In response, officers confirmed that this would be developed further with the Employment and Skills Sub-Group and gave assurances that this would be worked on in due course.

Resolved:-

1. That Cabinet be advised that the recommendations be supported.
2. That consideration be given to the design of the document to ensure that it is accessible.
3. That consideration be given to what steps can be taken to address barriers to employment or training such as lack of photographic identification or access to bank accounts.
4. That consideration is given to how meaningful work experience opportunities can be given to young people
5. That the Equality Analysis be reviewed to ensure that it reflects sex/gender inequality in the employment and skills market.
6. That a detailed action plan be provided with clear, targets, milestones and measures in three months' time to Improving Places Select Commission.

240. ADOPTION OF A SEX ESTABLISHMENTS POLICY

Consideration was given to a report submitted by the Strategic Director of Regeneration and Environment for pre-decision scrutiny ahead of the Cabinet meeting scheduled to take place on 10 June 2019 in respect of the proposed adoption of a policy to regulate sex establishments across the borough. It was reported that following public consultation, the Council

passed a resolution on 22 May 2019 to adopt powers to regulate sex establishments across Rotherham from 1 July 2019. The adoption by Council of Schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982, now allowed the Council to set a clear policy.

It was further reported that the proposed policy would cover all sexual entertainment venues, sex cinemas and sex shops. If adopted, the Policy would allow the Local Authority to better regulate sex establishments, taking account of the views of residents, including the appropriate number and localities for such establishments and the establishment of welfare conditions for those working within such establishments. Based on the feedback from public consultation the report proposed the adoption of a Sex Establishments Policy, to be effective from 1 July 2019. Members noted that, whilst the Council would still be required to consider applications when they arise, the policy proposed that the appropriate number of Sex Entertainment Venues and Sex Cinemas in each Ward of the Borough should be nil.

Members expressed some concern that the Council might be able to defend the figure of the proposed fee for sex establishment licences. In response, officers remarked that there was a fair observation, however the authority had the power to set what it considered to be a reasonable fee and, having taken all matters into account, determined that the proposed fee was such.

There was a broad level of support for the provisions of the policy from Members, but some concerns were expressed in respect of how the authority would ensure that the provisions of the policy were being regulated, how covert visits to premises would be undertaken and how the views of workers in such establishments would be elicited. In response, officers confirmed that it would be responsibility of the Enforcement Team, which was already in operation for the regulation of licenced and business premises. The focus would continue to increase on such establishments and enforcement and regulation approaches would seek to ensure that the authority's obligations were met to the public and those working in such established.

Resolved:-

1. That Cabinet be advised that the recommendations be supported

241. PROPOSAL FOR A PUBLIC SPACE PROTECTION ORDER IN THE FITZWILLIAM ROAD AREA

Consideration was given to a report presented for pre-decision scrutiny which had been submitted by the Strategic Director of Regeneration and Environment ahead of the Cabinet meeting scheduled to take place on 10 June 2019 where the matter was due to be determined. It was reported that following the Cabinet decision on 18 March 2019, the Council had launched a targeted consultation in relation to a proposed Public Space

Protection Order (PSPO) for the Fitzwilliam Road area. The draft order published proposed a range of conditions as detailed within the body of the report. The report detailed the consultation process and summarised the responses received during the consultation, finally making recommendations based upon the views expressed.

Recognising that much of the point of the PSPO was to increase the efficiency of enforcement officers, Members sought to understand how much more productive they might be in their enforcement activity and how that would be measured. In response, officers advised that there was no specific estimate as to how much more productive enforcement activity would be and that it would be challenging to quantify that.

Assurances were sought in respect of the plans in place to complement enforcement with education, particularly in view of the cultural links in the area of the proposed PSPO. In response, officers advised that there had been a lot of work within Eastwood prior to the development of the PSPO with the introduction of the Eastwood Deal and street champions, which had been a recent development, who were residents who were happy to be ambassadors and offer education. Officers also worked with Clifton Learning Partnership and REMA to work with the community. An example was provided of a tidy garden scheme, which would provide clear and concise information in respect of what was expected in terms of maintaining gardens and open spaces.

Members sought clarification in respect of how the PSPO would work and wished to understand what contingency arrangements were. In response, officers confirmed that additional plans were always in development, but principally the approach would rely on redoubling efforts to change behaviours. The PSPO was considered to be part of a suite of options available to improve public spaces and community areas and enforcement activity was relatively straightforward in process terms, particularly in view of the use of fixed penalty notices. Members were encouraged not to be concerned in respect of the paperwork involved in administering enforcement activities.

Following on from earlier comments in respect of the difficulty of enforcement, and despite the high degree of support for the introduction of the PSPO, Members sought to understand how the authority would follow up with individuals who refused to pay the fines issued as part of that enforcement activity. Furthermore, Members sought assurances as to how success would be measured so that they could be assured as to the value of introducing such an order. In response, officers advised success would be measured in similar ways to the existing PSPO in place for Rotherham town centre. In terms of specific measurements, the team would monitor reported levels of anti-social behaviour and crime data. As a result of some of the challenges raised by the public in consultation period, officers were keen to keep engagement open with community to understand how the introduction of the order was progressing from the public perspective. It was proposed that the implementation of the PSPO

should be reviewed by the end of its first year in operation and that would be an opportune time to address any issues of concern.

Members queried how the proposed PSPO would link with the Council's Thriving Neighbourhoods agenda. In response, officers confirmed that community safety and enforcement teams worked closely with the Neighbourhoods Service and plans sat alongside each other. Officers from services met on a monthly basis to review progress against plans and check that priorities were being met.

Resolved:-

1. That Cabinet be advised that the recommendations be supported.
2. That an update be provided to Improving Places Select Commission in six months' time on the implementation of the Public Space Protection Order

242. URGENT BUSINESS

The Chair advised that there were no items of business requiring urgent consideration by the Board.

243. DATE AND TIME OF NEXT MEETING

Resolved:-

That the next meeting of the Overview and Scrutiny Management Board be held on Wednesday 3 July 2019 commencing at 11.00 a.m. in Rotherham Town Hall.

OVERVIEW AND SCRUTINY MANAGEMENT BOARD
Wednesday, 3rd July, 2019

Present:- Councillor Steele (in the Chair); Councillors Cowles, Cusworth, Jarvis, Keenan, Mallinder, Taylor, Tweed, Walsh and Wyatt.

An apology for absence was received from Councillor Napper.

The webcast of the Council Meeting can be viewed at:-

<https://rotherham.public-i.tv/core/portal/home>

244. DECLARATIONS OF INTEREST

There were no declarations of interest.

245. QUESTIONS FROM MEMBERS OF THE PUBLIC AND THE PRESS

There were no questions from members of the public or press.

246. EXCLUSION OF THE PRESS AND PUBLIC

The Chair reported that there were no items of business on the agenda which would require the exclusion of the press and public.

247. REVISED FOSTER CARER FEES AND ALLOWANCES PAYMENT SCHEME

Consideration was given to a report submitted by the Strategic Director of Children and Young People's Services which was presented for pre-decision scrutiny ahead of the Cabinet meeting scheduled for 8 July 2019 in respect of the proposed revision of Foster Carers Fees and Allowances Payment Scheme. It was reported that the Council had sought to improve the care experience for children in Rotherham by ensuring that wherever possible they were looked after in a foster family environment. In the spirit of that ambition, it was proposed to revise the 'offer' to foster carers with regard to the fees and allowances that they receive. It was anticipated that this would also lead to a reduced overall cost in line with Budget assumptions. It is well understood that the needs of children and young people could only be met effectively if they lived in an environment that provided a high quality of care and support, generally within a family home setting and in a geographical location that was familiar.

Members further noted that the placement of children within the borough would ensure a better oversight and control over educational provision and other support services such as Health and Community Adolescent Mental Health Services (CAMHS). Recruitment and retention of in-house foster carers was at the heart of LAC Sufficiency Strategy. As part of the overall strategy it was intended to change the placement mix, profiling a net increase of 36 new in-house foster placements over a 12 month period. It was noted that increasing the number of in-house carers was critical to ensuring that Rotherham:

- Had a range of suitable placements available to meet current and future placement needs.
- Was able to reduce overall placement costs and avoid more expensive Independent Fostering Agency (IFA) and out of borough residential placements.
- Was able to meet the needs of individual children and young people in care by creating stable, secure and high quality family placements
- Supported children and young people in care to maintain contact with birth families, essential services and their local community.

A revised foster carer fees and allowance payment scheme was proposed in in order to ensure that Rotherham is best placed to meet the above objectives.

Members expressed support for the proposals, welcoming the potential removal of the independent agencies as a 'middle man', and sought assurances that the monitoring of figures would assist the authority in making a difference. In response, the Strategic Director reassured Members that data would be monitored and progress tracked, especially in light of budget assumptions in respect of demand and how many children and young people that the authority would be working with during current and next financial year. The impact of the change would be closely monitored to provide assurance that the decision was correct.

It was noted that the focus was not solely on driving down cost, but rather making a good offer to increase the sustainability of the pool of foster carers available to the authority. It was recognised the remuneration was only part of the offer and the support provided by the Council was of greater importance to existing foster carers, who wanted to work with the authority rather than agencies. The Strategic Director agreed with this observation and indicated that this was just one element of the strategy, but acknowledged the need to communicate the foster carer offer more effectively and market the opportunity better.

Resolved:-

1. That Cabinet be advised that the recommendations be supported.

248. ADVICE SERVICES REVIEW - PHASE 2

Consideration was given to a report submitted by the Assistant Chief Executive for pre-decision scrutiny ahead of the Cabinet meeting scheduled for 8 July 2019 in respect of the review of Advice Services. It was reported that continuing austerity and the impact of welfare reforms including the roll out of universal credit were having a significant effect on many of the most vulnerable Rotherham residents especially people with disabilities and families with children. The provision of good quality advice services was essential support. The need for advice support continued to increase with many individual cases covering a number of complex issues which required specialist help and guidance.

The second phase of the review which the report to Cabinet related to, includes advice services provided directly by the Council and the enhancement of partnership working through Advice in Rotherham Partnership (AiR). The report proposed bringing together under one management Council provided advice services and enhancing partnership working and referral systems. This would provide a more efficient set of inter-related services and improve access and referral routes for clients through a new "Single Advice Model". It was projected that bringing services under one management could be achieved by September 2019. Some of the components of the "Single Advice Model", including a new referral system, were being introduced. Further enhancements to partnership working would be developed in discussion with partners. The changes were anticipated to be achievable within existing budget and staffing allocations.

Assurances were sought in respect of the proposed timescale of co-location for September 2019 and Members queried whether this was ambitious. In response, officers confirmed that the transfer of responsibility for the service was achievable by September 2019 to ensure that all services were under a single management structure. Following on, Members expressed concerned in respect of the proposed single point of access, given the problems that residents presently faced with not being able to contact the authority. In response, officers confirmed that the only change to the service to be implemented by 1 September 2019 would be the transfer of management responsibility. Further developments in respect of the service offer would be delivered further down the line, but people would not see any changes from 1 September. Looking to the future, there would be a need test the target operating model thoroughly and understand the levels of demand to ensure that services meet demand and expectations.

Members sought clarification as to when Phase 3 would be reported to Cabinet. In response, the Assistant Chief Executive advised that work would commence on developing Phase 3 in September 2019 after going live with the implementation of Phase 2. However, timescales had not been set for the reporting and approval of Phase 3 and it was acknowledged that this may take up to twelve months to progress.

It was suggested that Members would have found a list of organisations useful ahead of the meeting and assurances were sought that there was capacity to deliver the service that was expected. It was confirmed that a list of organisations had been detailed within the body of the report and there was assurance that there was capacity to deliver and the need to deliver was absolutely recognised across the authority and the partnership. It was noted that a third of the organisations listed were provided with funding towards advice. Further clarification was sought as what work had been done to ascertain what partners were bringing to the borough. Officers advised that the information could be shared outside of the meeting, but assurances were provided that the contract was monitored.

Assurances were sought that there would be capacity to take someone from filling in a form right through to the end of the process without individuals being turned away. Officers reiterated that their proposal in the report was to extend the outreach provision to ensure that services covered all parts of the borough. As part of the move into Phase 3 of the review, capacity would be monitored on an ongoing basis, but it was critical that the work was delivered in partnership to develop a preventative approach and to embed the work with the neighbourhoods agenda.

Resolved:-

1. That Cabinet be advised that the recommendations be supported.
2. That a monitoring report on the implementation of Phase 2 be brought back to a sub-group of the Overview and Scrutiny Management Board, along with outline proposals for Phase 3.

249. LOCAL PLAN CORE STRATEGY FIVE YEAR REVIEW

Consideration was given to a report submitted by the Strategic Director of Regeneration and Environment which was due to be determined by the Cabinet at its meeting on 8 July 2019 concerning the Local Plan Core Strategy review. It was reported that in line with legislative requirements, a desk based review of the Local Plan Core Strategy had been undertaken to assess whether some or all of the document may need updating. The review indicated that, although the Core Strategy continued to be broadly up to date and complied with requirements set out in national planning policy, a number of areas required an update. Members scrutinised the proposal to give approval to commence a partial update of the Core Strategy to update policies relating to housing, flood risk and water management, climate change and carbon reduction, and the presumption in favour of sustainable development, and to update infrastructure requirements to support new growth.

Members were supportive of the approach proposed and commended the work undertaken by officers which appeared to be appropriate.

Resolved:-

1. That Cabinet be advised that the recommendations be supported.

250. OVERVIEW AND SCRUTINY ANNUAL REPORT 2018-19

Consideration was given to a report which presented the final draft of the Overview and Scrutiny Annual Report for 2018-19 for Members to recommend for approval to the Council meeting on 24 July 2019. It was reported that the scrutiny work programme, outlined in draft in the annual report, helped to achieve corporate priorities by addressing key policy and performance agendas and the outcomes would focus on adding value to the work of the Council.

The Chair thanked Members and officers for their efforts in the supporting the scrutiny function during 2018-2019 municipal year. Furthermore, he thanked Member colleagues for their contributions to the emerging work programme for the 2019-20 municipal year.

Resolved:-

1. That the draft Annual Report 2018-19 be received and it be approved for publication ahead the Council Meeting on 24 July 2019.
2. That it be noted that membership details for 2019-20 may be subject to change following the Council meeting on the 24 July 2019 and that this be reflected in the final published version on the Council's website.

251. COUNCIL PLAN REFRESH

Consideration was given to a report which detailed the recent update to the Council Plan Performance Management Framework, which had been approved the Cabinet earlier in the year. It was reported that services across the authority had reviewed performance throughout the 2018-19 financial year in order to determine new targets for 2019-2020. It was noted that, although the 2017-2020 Council Plan was intended to cover three financial years, it was considered good practice to carry out an annual review of the performance measures included in it. The refreshed performance measures and targets had been set by services using reference to both in year performance, benchmarking data and the priorities for the coming year. The overall number of measures had reduced from 72 in 2018-2019 to 69 for 2019-2020.

It was further reported that to ensure that the delivery of actions and their impact was assessed, formal quarterly performance reports would continue to be presented in public at Cabinet meetings, with an opportunity for scrutiny by non-executive Members.

Members referred to indicator 2A1 (Completion of Drug Treatment) and explained that they could see the measure for successful treatment, but wanted to know what the information for non-opiate users was and whether it was reported elsewhere. In response, officers confirmed that this information would be supplied to Members outside of the meeting and could be shared with the Health Select Commission if requested.

By way of general feedback, Members welcomed the presentation of the report and compared it favourably to the Scrutiny Annual report, citing the use of infographics to convey complex information without use of lengthy narrative.

Reference was made to net new business as a measure, which represented something of a difference between floor space and new business take up. Members requested that consideration be given to restoring the previous measure on that basis. In response, officers confirmed that the Council Plan was reviewed annually and a much more radical review of the plan would follow in 2020.

Resolved:-

1. That the report be noted.
2. That the Health Select Commission consider receiving performance information in respect of non-opiate drug users at a future meeting.
3. That responses be provided by the relevant Strategic Directors to Members on the points raised in the debate on the above item.

252. CALL-IN ISSUES

The Chair reported that there were no call-in issues requiring the consideration of the Board arising from the Cabinet meeting held on 10 June 2019.

253. URGENT BUSINESS

The Chair reported that there were no items of business requiring the urgent consideration of the Board.

254. DATE AND TIME OF NEXT MEETING

Resolved:-

That the next meeting of the Overview and Scrutiny Management Board be held on Wednesday 10 July 2019 commencing at 11.00 a.m. in Rotherham Town Hall.

OVERVIEW AND SCRUTINY MANAGEMENT BOARD
Wednesday, 10th July, 2019

Present:- Councillor Steele (in the Chair); Councillors Cowles, Keenan and Walsh.

Apologies were received from Councillors Cusworth, Jarvis, Mallinder, Napper, Tweed and Wyatt.

The webcast of the Council Meeting can be viewed at:-

<https://rotherham.public-i.tv/core/portal/home>

255. DECLARATIONS OF INTEREST

Councillor Robert Taylor declared a personal and pecuniary interest in item 258 (Consultation – South Yorkshire Fire and Rescue Service – Integrated Risk Management Plan) on the basis that he was the Chair of the South Yorkshire Fire and Rescue Authority for the 2019-20 municipal year.

256. QUESTIONS FROM MEMBERS OF THE PUBLIC AND THE PRESS

A member of the public referred to the proposals in the Integrated Risk Management Plan (IRMP) which was subject to consultation by the South Yorkshire Fire and Rescue Service (SYFRS) and suggested that the consultation offered a binary choice of a reduction of 84 firefighters or reducing the wholtime cover to daytime staffing and night time on call staffing. In his opinion, the only realistic way forward would be to staff fire engines in a different way meaning that the number of full time fire engines would fall according to the scale of savings required. He asked whether agreement to the draft consultation document would mean several fire stations could suffer a reduction in cover without the service having to go to full public consultation. The Chair thanked Mr Carbutt for his question and indicated that he would pass it on to the South Yorkshire Fire and Rescue Service for response.

A further question was put by a member of the public who referred to the Fire and Rescue Authority's budget reserves of £24m and enquired whether the level of reserves held was a barrier to obtaining more funding and whether those reserves might be used differently to fund 84 frontline firefighters. The Chair thanked Mr. Nicholls for his question and indicated that he would pass it on to the South Yorkshire Fire and Rescue Service for response.

257. EXCLUSION OF THE PRESS AND PUBLIC

The Chair reported that there were no items of business on the agenda that would require the exclusion of the press and public from the meeting.

**258. CONSULTATION - SOUTH YORKSHIRE FIRE AND RESCUE SERVICE
- INTEGRATED RISK MANAGEMENT PLAN**

It was reported that South Yorkshire Fire and Rescue Authority had commenced a consultation on a new Integrated Risk Management Plan (IRMP). On 21 March 2018, the Overview and Scrutiny Management Board recommended that in the event of the South Yorkshire Fire and Rescue Service consulting on future Integrated Risk Management Plan, it should be considered by the scrutiny committees of each of the constituent authorities to receive considered feedback (minute 124 refers). Chief Fire Officer, Mr. James Courtney, the Chair of the Fire and Rescue Authority, Councillor Robert Taylor, and the Director of Support Services at the South Yorkshire Fire and Rescue Service, Mr. Stuart Booth, attended the meeting to present the consultation proposals and seek feedback from Members.

Introducing the proposals, Mr Courtney explained that the public sector was in the ninth year of austerity, with local authorities and fire and rescue authorities having suffered cuts to funding in each of years prior to this. In the case of South Yorkshire Fire and Rescue Service, it was noted that the budget had reduced by almost 30% during that period. Mr. Courtney reiterated the changes that have had to been made as a consequence of those cuts to budgets. Whilst there had been some optimism that the financial situation was beginning to improve, but legal judgement against the Fire and Rescue Service in respect of crewing arrangements meant that SYFRS could not use a close proximity system. Compared to other metropolitan counties and service areas, South Yorkshire was well less provided for and Mr. Courtney remained concerned about cuts to the sector in the future.

In view of the foregoing, Mr. Courtney explained that it was beholden on SYFRS to develop proposals within the available budget and that was what the proposed plan sought to do. He confirmed that SYFRS would continue to seek savings from elsewhere and lobby government in respect of the ongoing financial situation. The proposal in the consultation document was to reduce ridership to four person crews. He reminded Members that SYFRS had consistently tried to protect the ability to provide an immediate response to incidents that occur within South Yorkshire. All 17 fire stations in South Yorkshire that provided response prior to the start of austerity were still providing immediate response. However, ongoing reductions to budget meant that SYFRS would be unable to maintain an immediate response if savings could not be found from elsewhere.

Mr. Courtney explained that he had contacted every Chief Fire Officer in the country to ascertain how many services were riding four person crews. He had received 17 responses in the affirmative. Up to eight other services had indicated that whilst they aspire to have five person crews, the Chief Fire Officer in those services had accepted that crews would regularly ride with four person crews. In a specific example, Mr. Courtney had consulted with Tyne and Wear Fire and Rescue Service, which started to introduce four person crews in 2011. This was extended and the authority committed to continually evaluate the data from incidents as to whether there was any evidence that less safe with four person. Tyne and Wear had confirmed that there was no evidence to suggest that was the case. Mr. Courtney explained that the alternative to four person crews is to have significant number of whole time resource to move to daytime fully, with night time shifts following a cover model. The effect of this would be that response times at night would be significantly delayed because of the time that it would take for the personnel to mobilise, with an anticipated delay of five minutes across South Yorkshire.

In terms of monetary reserves, Mr. Courtney confirmed that these had been maintained consistently throughout the period of austerity since 2010 and SYFRS had developed a response structure that complemented the available funding. It was noted that reserves had grown as a result of the retirement profile of uniformed personnel. During the period of austerity, SYFRS' maintenance programme had been on an essential repairs only basis as a result of the uncertainty arising from the financial position. Two years ago, the Fire Authority recognised that there was an opportunity to make good investment in infrastructure that had not been undertaken for a number of years.

Concluding the presentation, Mr. Courtney explained that SYFRS had no choice but to come up with a model to fit within a reduced operating budget. Faced with the binary choice of reducing firefighters or reducing appliances, Mr. Courtney considered the introduction of four person crews on appliances to be a lesser risk so that appliances are available for use across the daytime and night time models of working.

Members requested clarification in respect of the way in which consultation would be conducted with the public. In response, it was confirmed that there would be a 12 week period of consultation which had been advertised through a variety of social media. SYFRS had engaged with local authorities, consulted local MPs and had created a dedicated webpage. Focus groups were also being arranged and conversations were taking place with other agencies with whom SYFRS did business. Mr. Courtney advised that, to date, the response had been greater than any in the past.

Reference was made to the absence of an equality impact assessment accompanying the consultation proposals. Concerns were expressed that hard to reach groups would not be able to respond to the consultation, especially groups of people that did not have English as their first language. In response, Mr. Courtney indicated that SYFRS had engaged with the local media and it was estimated that the coverage on the consultation had reached in excess of 900,000 people. In addition, Mr. Courtney committed to making the document available in any language to support individuals wanting to respond to the consultation. However, Mr. Courtney was unable to provide information on the number of people who had responded to the consultation to date, but the period of consultation would close on 3 August 2019 and responses were being monitored by the Communications Team at SYFRS.

Members referred to the consultation document and sought clarification as to whether South Yorkshire had a high density population, what high density meant in simple terms and by saying that the area was not so highly populated, what were Members meant to understand from that. In response, Mr. Courtney explained that the analysis had included all county council services in predominantly rural areas. South Yorkshire was one of seven metropolitan fire and rescue services. However, it was funded on the basis of a rural county council, despite having a population approximately twice the size of the average rural county council area. With regard to other metropolitan areas, South Yorkshire was less well provided for in a financial sense. Population density was therefore critical in Mr. Courtney's opinion as it did not serve South Yorkshire well.

Reference was made to home safety checks undertaken by SYFRS and Members sought to understand how many properties had been checked and whether progress was being made across the borough. In response, Mr. Courtney explained that he did not have the specific information to hand, but the number of inspections was increasing steadily across South Yorkshire. Whilst not as many were being undertaken on a day to day basis due to fewer people and reduced funding, partner agencies were signposting to those residents who were considered to be more vulnerable. Mr. Courtney provided reassurance that SYFRS was still committed to home safety checks programme.

Members highlighted data within the consultation document which indicated that the number of incidents requiring attendance from SYFRS were increasing, yet at the same time the number of firefighters were reducing. As the safety of the public was the paramount concern, Members sought to understand the logic behind that approach. In response, Mr. Courtney acknowledged that the total number of incidents had increased year-on-year for the past three years. He further broke down the type of incidents responded to by stations across South Yorkshire, with the busiest stations spending less time dealing with operational incidents. The key concern for Mr. Courtney was maintaining sufficient appliances to respond to issues as they arise, and the number of incidents was not a significant concern at the present time.

Reference was made to performance in respect of responding to incidents in a timely manner and it was noted that there was no target or agreed measure by which SYFRS could be held to account. In response to this observation, Mr. Courtney indicated that SYFRS was conscious of performance and six years earlier undertook consultation and sought to understand what the public thought about response times. As a result, SYFRS had proposed a risk assessed approach which would have provided a quicker response time. The public responded to indicate that they did not consider a performance measure to be a priority. Mr. Courtney indicated that every person on duty in a fire station in South Yorkshire made every effort to get to an incident as quickly as possible.

Members referred to Mr. Courtney's earlier observation in respect of the use of monetary reserves and the advice of the Chartered Institute of Public Finance and Accountancy. It was suggested that, as the Council had been forced to use considerable levels of reserves during austerity, SYFRS should use those reserves to maintain service provision in places like Rotherham. In response, Mr. Courtney explained that the Fire and Rescue Authority had made a decision to increase the precept each year but one since the commencement of austerity. Any decision to go beyond that level would necessitate a referendum on whether the people of South Yorkshire would be willing to pay more. It was noted that the Fire and Rescue Authority did not have the same freedoms as the Police, as fire authorities had been restricted to increases of 2.98% per annum. With regard to the assumption that additional funds could fund additional crewing in Rotherham, Mr. Courtney reminded Members that such a move was not a temporary fix. The employment of firefighters was effectively a career commitment on the part of SYFRS. Since the start of austerity, SYFRS had put affordable structures in place. It was reported that SYFRS' Medium Term Financial Plan had suggested a funding deficit of £5.2m, with an ongoing reduction in respect of financial reserves with up to £8m being allocated for use on fire stations, other appliances and operational equipment. The general reserve position of SYFRS was £5m, which was 10% of the net budget. It was reiterated that the use of reserves was not credible around the current funding position and SYFRS had received no assurances from government in respect of the ongoing funding position.

Assurances were sought that there were no PFI funded projects for fire stations in South Yorkshire. In response, Mr. Booth confirmed that there were no PFI projects. Reserves were used to rebuild fire stations. He also referred to the present debt level of £16m. At the present time, there was no intention of accruing new debt to fund investments.

Members sought to understand the length of time that the IRMP would cover. In response, Mr. Courtney explained that SYFRS intended to move away from having a fixed period plan. The proposed structure would remain in place until such a time as a change would be required in the operating model. However, Mr. Courtney was clear that this would not mean that there would never be a need to come back with a new draft IRMP and undertake a new consultation process.

Reference was made to the trend in recent decades for the number of incidents attended to increase and Members sought to understand the causes of this and what potential remedies existed. In response, Mr. Courtney stated that a slight increase had been identified in the submission of annual statistics to government. A great deal of time and effort had been expended to work out what might be causing the increase. Alongside this, extensive campaigning had taken place in respect of fires arising from the cooking of food. It was noted that there had been an issue with car fires and anti-social behaviour. Mr. Courtney speculated that the upturn may also be attributable as a consequence of austerity, as SYFRS no longer had employees specifically targeting anti-social behaviour, however he was unable to comment with certainty as to whether this was a blip or the start of a new trend. Referring to Mr. Courtney's opening remarks, Members speculated that ageing equipment could be an austerity issue. Mr. Courtney indicated that he had approached the Fire and Rescue Authority for additional funding for the estate and assets held by SYFRS.

Members referred to the present arrangements and the proposed arrangements, which seemed to improve the offer for residents across South Yorkshire, and sought to understand the respective roles of the reduced four crew members on an appliance. In response, Mr. Courtney reiterated that he would much prefer to have five crew members on an appliance and the key consideration was ensuring the safety of the operatives. It was noted that the driver tended to multi task to enable four crew members to do more. Members noted that SYFRS were happy to consider any technology that might be available to expedite processes. At the present time, SYFRS rides with four person crews on 32% of occasions.

Members sought clarification from Mr. Courtney that the authority would go back to the public to consult if there was any additional need to introduce or remove services. Mr. Courtney was happy to commit to undertaking future consultation if need required.

Members sought the views of Councillor Robert Taylor, as Chair of the South Yorkshire Fire and Rescue Authority. In response, Councillor Taylor explained that the Fire and Rescue Authority would consider all of the available options following the completion and analysis of the consultation responses. Responding to a question from the Chair of the Board, he indicated that he was as satisfied as he could be with the consultation process to date and it was noted that he had attended two focus groups which had been undertaken with a wide range of individuals.

Resolved:-

1. That should it be necessary to consider additional savings to address funding pressures which may involve changes to day/night time staffing of fire engines or stations, that the Fire and Rescue Service commits to undertake a full public consultation on a refreshed IRMP.
2. That prior to consultation on future iterations of the Integrated Risk Management Plans being undertaken, that detailed consideration is given to ensuring that the consultation adequately targets 'hard to reach' groups and groups with protected characteristics and this is reflected in its consultation plan.
3. That there be no deterioration in the number/level of home safety checks undertaken in Rotherham.
4. That the Fire and Rescue Service commits to providing further detailed statistical breakdown to the district authorities on emerging adverse trends or concerns relating to performance, home safety checks undertaken and response times.
5. That should adverse trends be identified, that the Fire and Rescue Service draws up credible plans to address these concerns and these are shared with the district authorities and other relevant groups e.g. households, health partners, businesses etc.
6. That the Fire and Rescue Service and South Yorkshire Fire and Rescue Authority gives full consideration to the equality analysis prior to the approval of the IRMP and demonstrates what action has been taken to mitigate any potential adverse impact of its proposals on 'hard to reach' groups or groups with protected characteristics.

259. URGENT BUSINESS

The Chair reported that there were no items of business requiring the urgent consideration of the Board.

260. DATE AND TIME OF NEXT MEETING

Resolved:-

That the next meeting of the Overview and Scrutiny Management Board be held on Wednesday 17 July 2019 commencing at 11.00 a.m. in Rotherham Town Hall.

OVERVIEW AND SCRUTINY MANAGEMENT BOARD
Wednesday, 17th July, 2019

Present:- Councillor Steele (in the Chair); Councillors Cowles, Cusworth, Jarvis, Keenan, Mallinder, Walsh and Wyatt.

An apology for absence was received from Councillor Napper.

Also in attendance were Councillors Alam, Hoddinott, Read and Roche, Cabinet Members.

The webcast of the Council Meeting can be viewed at:-
<https://rotherham.public-i.tv/core/portal/home>

1. MINUTES OF PREVIOUS MEETINGS

Resolved:- That the minutes of the previous meetings held on 27th March, 2nd, 10th and 24th April, 2019 be approved as a true and correct record of the proceedings.

2. DECLARATIONS OF INTEREST

There were no declarations of interest to report.

3. QUESTIONS FROM MEMBERS OF THE PUBLIC AND THE PRESS

There were no questions from members of the public or the press.

4. EXCLUSION OF THE PRESS AND PUBLIC

None of the items required the exclusion of the press or public from the meeting.

5. SAFER ROTHERHAM PARTNERSHIP ANNUAL REPORT

Consideration was given to the presentation of the Safer Rotherham Partnership Annual Report to Scrutiny by Councillor Hoddinott, Cabinet Member.

This statutory partnership had a number of key partners who worked together to try and bring about lasting change for some of the key issues being faced.

Each area was led by a different partner with strong links with other strategic boards to ensure closer working.

One of the priorities this year was around protecting vulnerable children with focus around children being criminally exploited and work had taken place with a sub-group of the Local Safeguarding Children's Board led by the Police, who were unable to attend today's meeting to share information.

A second priority was around vulnerable adults and in particular criminal exploitation, including issues such as modern slavery. Good work had taken place around mental health and the Council was leading on work to build confident and cohesive communities.

One of the more established priorities was around anti-social behaviour, counter extremism, hate crime and community tensions.

Another priority to highlight was the partnership working on domestic abuse and the work to improve processes and procedures between the partners so victims received a better experience. Areas of development also included female genital mutilation, forced marriage and honour-based abuse alongside stalking and harassment.

A final priority to highlight, again led by the Police, was around serious and organised crime. This was the first year this was being looked at as to how partners could work with the Police to disrupt and bring justice for some of these activities.

Partners were contributing to this work and in addition a small amount of funding was provided by the Police and Crime Commissioner which helped to plug the gaps and do some awareness raising alongside the other projects.

The Board welcomed the report, the good practice taking place and its easy to read format.

A number of questions were raised about information sharing on prolific offenders and the use of criminal behaviour orders. The Board were advised that with the improved structures and partnership working with the Police and the multi-agency meetings taking place, some of the more acute and repeat problems were being highlighted across South Yorkshire. However, further information was awaited on the changes to the Probation Service and how these may impact on local arrangements.

The Board also welcomed the number of positive completions of the perpetrator programme and asked if there were incentives to remain engaged. It further heard that the South Yorkshire wide project worked closely with the Police and Crime Commissioner and local authorities. The programme was offered to some as part of sentencing arrangements in liaison with the Probation Service. However, the intention of the scheme was for it to be offered as a preventative programme to change behaviour prior to offending.

The Board welcomed the comments on the Domestic Abuse Strategy which demonstrated the good work undertaken in partnership. Reference was made that work to counter extremism in schools would be considered by the Improving Lives Select Commission at its meeting on the 17th September, 2019. An invitation was extended to all to attend.

Further questions were asked about the five priorities highlighted above and how Rotherham compared with its South Yorkshire neighbours. It was noted that the Chairs of the Community Safety Partnerships shared information on the various challenges being faced and often undertook cross-partnership working. An example was given on safeguarding children from online extremism.

A further question was raised about whether there was consideration being given to the celebration of other religious festivals in Rotherham. From a Safer Rotherham Partnership perspective key events had been supported over the years and the Diversity Festival was part of the Rotherham Show. Thoughts were being given to a partner calendar showcasing events coming up throughout the year and to look at opportunities to promote and support them. Links had been forged with other communities and the mosques and the Partnership needed to be encouraging core neighbourhood working to bring people together to celebrate such events.

Further information was sought on the stalking and harassment issues and the Board were advised that these were often significant factors in cases of domestic abuse.

The Safer Rotherham Partnership Board were confident that the challenges were being dealt with through a robust strategy in place with a strong action plan. There was now a shift towards stranger stalking and harassment and a paper had been developed to be presented to the Safer Rotherham Partnership Board at its meeting in August highlighting data and demand locally and nationally about the legislation that supported issues of stalking and harassment.

There was strong support in terms of domestic abuse with commissioned services to support individuals through their trauma. However, this kind of structure did not exist where it related to stranger stalking and harassment unless offences were committed. Individuals could access victim support funded by the Police and Crime Commissioner, but this was not the same support to the extent for domestic abuse. This was why the report had been written to highlight those gaps.

In addition, there would shortly be the launch of a campaign about raising awareness of what sexual harassment was. An invitation would be circulated to all Councillors to give people greater understanding of what was and was not acceptable behaviour.

A number of updates relating to elements of the report were requested including implementation of changes to the Probation Service, recommendations relating to stalking and harassment and development of the Hate Crime Strategy.

Resolved:- (1) That the content of the Annual Report be noted.

(2) That a seminar be organised for Members to update them on the implementation of the changes to the Probation Service.

(3) That an update be provided to the Improving Lives Select Committee on the actions and recommendations to address stalking and harassment.

(4) That a further update is provided to the Board on steps taken to address hate crime.

(5) That the Board be involved in any pre-scrutiny work about the Hate Crime Strategy and its development.

6. COUNCIL PLAN QUARTER 4 (JANUARY TO MARCH 2019) AND 2018-2019 ANNUAL PERFORMANCE REPORT

Consideration was given to the report presented by Councillor Read, Leader of the Council, which set out the headline priorities, outcomes and measures demonstrating delivery of the vision.

This fourth quarter report indicated that 58% of the total number of measures had been met when compared to the 44% met this time last year. This was the highest percentage of performance measures that the Council had hit for a number of years and represented a significant improvement in performance over previous quarters, as only 47%, 45% and 42% of measures hit their targets in quarters one, two and three respectively. The priority area with the highest proportion of targets met was Priority 4 (extending opportunity, prosperity and planning for the future) where 75% of measures were marked as on target.

The Leader set out in detail the direction of travel which was positive for 32 (51%) of the measures calculated in this quarter. This was a deterioration compared to the 58% figure for last quarter and suggests that, although there had been an increase in the number of targets marked as "hit", there were an increasing number of measures where performance was stable or worsening.

An outline summary was provided of all the targets and a snapshot of the current progress against the thirteen delivery outcomes which underpinned the Council's priorities and the seventy headline performance measures that Directorates had identified to demonstrate progress in achieving the outcomes. Reference was also made to the performance status broken down by priority with Priority 1 having seven on target, two satisfactory and six off target; Priority 2 having six on target, none satisfactory and three off target; Priority 3 seven on target, two satisfactory and seven off target; Priority 4 six on target, one satisfactory and one off target and Priority 5 eight on target, two satisfactory and one off target (these were all set out in detail as part of the report).

There were a number of measures that did not have information available due to these being annual, termly or six monthly.

The Board asked the Cabinet Member and lead officer for each priority to comment further drawing any attention to specific areas.

Priority 1:-

Jon Stonehouse, Strategic Director, expressed cautious optimism at the progress with looked after children numbers which appeared to be plateauing in their reduction and were in line with budget expectations. The trend was also positive around child in need and child protection numbers and demand indicators.

The Board sought clarification on the number of looked after children and the projections and whether this was done by linear extrapolation from the trend or if the numbers were first estimates.

The Directorate had tried to illustrate the projected position as comprehensively as possible based on a range of variables, including population size and demographics.

A further question was asked by the Board as to why a funding commitment was required from secondary schools to support the appointment of three lead practitioners for English, Maths and Science.

Again the Directorate were looking to develop different approaches to supporting skills and through the Rotherham Education Strategic Partnership decisions were being made in a collaborative way with multi academy trusts to identify improvements and better performance.

In response to the comment above the Board asked further what measures were being proposed or if there was anything specific that required three these three appointments.

The Directorate responded by confirming this decision was building on good practice within the school communities, sharing information and using funding to support school leaders who had already been successful in those areas.

The Board sought further clarification on the increase of the proportion of families already in receipt of Early Help whether the service was good or excellent. This raised the question that this was only being asked of families who had engaged and where the intervention had been successful rather than where families may have been stepped up to Social Care and had not engaged earlier.

The Directorate acknowledged the comment and would take the content on board.

Priority 2:-

Councillor Roche, Cabinet Member, was pleased to report the direction of travel was good for Priority 2 with room for improvement. It was noted that the smoking status at time of delivery had exceeded its target.

The proportion of people subject to a safeguarding enquiry who felt that personal outcomes were met over the full year had achieved its target. However, this decreased from Quarter 3 to Quarter 4 and was subject to further investigation.

The Board made reference to the Enablement Service and whether this was properly resourced to cope with winter planning or a flu epidemic. It was advised that a situation like a flu epidemic not only affect the Enablement Services, but also Intermediate Care for cases when people were discharged from hospital. Discussions were ongoing between the CCG and the Council to ensure sufficient capacity was in place as the last few winters had not been particularly harsh.

The Board also referred to the effect on the completion of carers' assessments and what had been learnt to date to assist with moving onto the next assessment priority, Addison Road.

The Cabinet Member pointed out that the direction of travel in this area was good, but it still had not met its target. This had only slightly been missed partly due to a capacity issue.

Information shared recently indicated that assessments for carers would take place across a whole age range and whilst it was acknowledged the pace had not been the best, this was now being addressed and for this to feed into the remodelling. From the 21st October, 2019 there would be strategic lead for carers who would discuss with all the relevant stakeholders about how to improve the carer's offer.

Priority 3:-

Paul Woodcock, Strategic Director, wished to highlight that the percentage of the non-principal road network in need of repair had reduced to 4% in need of repair against a target of 6% thus repairing and resurfacing over 700 kilometres of highways and roads. In addition, the number of engagements with the Council's culture and leisure facilities had exceeded their target and visits to libraries had reversed the trend with more visits in the last year.

From a tourism angle, the Waleswood Camping and Caravan Site was now open and Gulliver's had reported they were on target for their opening in 2020.

The Board again sought clarification on public perception of anti-social behaviour and the percentage of the public who regarded the issues as big or fairly big problems and how this might be addressed.

The Board were advised that an in-depth analysis had been undertaken to understand what lay behind this headline figure in terms of specific concerns or locations. Anti-social behaviour was a wide-ranging term and covered a range of activities. In terms of the "Your Voice Counts" survey littering was also included as anti-social behaviour. In counting terms this appeared elsewhere within performance monitoring. Three areas stood out as the areas that people were concerned about – littering, drugs and off-road motorbikes. Officers have been tasked with looking specifically at those areas and consideration would then be given as how this was communicated to residents.

The Board also asked how much of an overlap there was with community cohesion and the perceptions of anti-social behaviour.

The service was drawing up plans with the level of detail and this was heavily linked to not only personal resilience of individuals but wider resilience within communities. Members would be aware that over the past eighteen months work had taken place to co-locate community safety services with the intention of bringing those services closer to the communities that they served to allow them to develop stronger relationships and support the range of positive activities.

Under the Safer Rotherham Partnership it was a priority to build confident and cohesive communities and recognise the intrinsic links. Various activities were supported to engage with communities, to raise the level of confidence within services and it was hoped this would have some impact moving forward. One of the real challenges with perception was the national and international influences through the media and a significant amount of work had been undertaken to try and raise the service's profile and share positive messages online.

The Board reiterated its support for the range of cultural activities taking place in the town, but expressed some concern about the positive outcomes for reported hate crime with an increased number of the LGBT community being targeted. Whilst it was noted there was to be increased awareness and restorative justice in this area, how was this to be promoted.

The service was aware that positive outcomes had dipped, but these measures were going in the right direction. It was important that the public received a positive outcome and community resolutions were being used to try and sort a change in behaviour for both the perpetrator and the victim.

The Police could perhaps elaborate more on how they intended to improve the outcomes and this would be fed back. It was positive to work with partners such as REMA, the Rainbow Project and Speak Up who had been real advocates and on speaking up against hate crime as this would facilitate the sort of resolution outcomes rather than just recording crimes and prosecutions. Outcomes victims had indicated they would like to see were restorative solutions as this had a greater capacity or potential to change those behaviours. Elected Members were key to raising awareness within communities.

The service had worked hard to establish, reinforce and strengthen the independent Hate Crime Scrutiny Panel which many of those organisations attended. There were active challenges in terms of improving the situation around hate crime, but equally supportive of working together to develop a campaign to reinforce to the wider public about both the impact of hate and the potential consequences of those who commit those types of offences.

The Board asked if incidents of hate crime were recorded in terms of race, religion, sexual orientation, disability etc..

Race and religion were by far the biggest areas of recorded hate crime, however there was increase reporting across all areas. Part of the issue was some crimes were under-reported (for example hate crimes against disabled people and trans-people) and it was for the Partnership to reinforce and strengthen engagement.

The focus would continue to be on working with communities and organisations about how the public could be upstanding against hate whilst creating an atmosphere of zero tolerance. In terms of reporting Rotherham had seen a steady increase in reporting of hate crime and showed the public were taking an active role in standing up against it.

The Board also expressed some concern about the reported incidents of fly tipping and were advised that this was a priority area. Action was being taken against some of the organised elements of fly tipping and the range of activities to prosecute.

Of particular concern was the number of adverts of contractors willing to dispose of rubbish for the public only to find it had been fly tipped. The public were then unwittingly contributing to the problem. There were reputable companies who would willingly produce their waste transfer licence which was required.

In terms of investigative methods the Council was exploiting all available opportunities such as CCTV in hotspots and were undertaking a significant piece of work internally to reorganise the way that some services worked and operated.

The Council would continue to strengthen those investigative routes and enforcement processes and raise awareness about the responsibility on the public to dispose of their waste properly.

The Board asked if the Council could provide a respected contractors list for those who held the appropriate licenses and advertise this accordingly to the public on the website. The service agreed this would be considered alongside a wider campaign.

The Board also suggested that a piece of work be considered by the service looking specifically at a wider policy of encouraging the public to visit their local recycling site and for further consideration to be given to the materials and commercial waste that could be disposed of.

Whilst it was acknowledged that the public were responsible for their own rubbish material there were other options to dispose of large items like the Bulky Waste Collection Service.

It was also pointed out that the General Enforcement Policy was currently out to public consultation so the public and Members had the opportunity to share their views.

Priority 4:-

Paul Woodcock, Strategic Director, referred to the excellent performance in the number of planning applications that were being processed (100%) against a target of 95% and in the percentage of the privately rented properties compliant with Selective Licensing.

One of the measures that did not quite hit its target was the number of new business starts with help from the Council the target being sixty which was missed by two at fifty-eight.

The Board referred to the STEM (Science, Technology, Engineering and Mathematics) initiative and prize winning work undertaken by pupils at Swinton Academy. It also asked whether the Council monitored the gender pay gap in Rotherham and if action was being taken to address it locally.

Citing the recent STEM event at Magna, the Directorate referred to some excellent work that was already taking place with local employers and across the Council to promote this initiative and encourage women and girls in particular into STEM related activities to address their under-representation in these fields. .

In terms of the gender pay gap, as with most other economic indicators, these are based on national statistics and was not something the Council collected locally.

Priority 5:-

Councillor Alam, Cabinet Member, highlighted some of the positive performance headlines with the percentage of PDR completions hitting at 96% against a target of 95%, agency costs reductions in line with agreed plans and actions from the Equalities Peer Review having been completed in line with plans. The only area which had missed its target was the days lost per FTE for sickness absence. Work was being done with managers and trades unions looking at some early interventions.

The Board sought clarification on the actions to reduce sickness and were advised that a working group was looking at areas for improvement with a focus on responsibility, policy, processes and support available.

The Board cited a recent report of a foodbank being set up for civil service staff in London and asked if any staff in the Council were experiencing food poverty as this could be a factor in the days lost to sickness.

The Directorate were mindful that staff had their own individual circumstances, but were not aware of a particular kind of pattern or behaviour. There were some families who were vulnerable to economic shocks and without any kind of resilience could be in trouble. However, there had been some good work with the food banks in Rotherham and the feedback in general was more around welfare reform.

One of the main areas of sickness was stress-related sickness and clearly stress was not always work related. People's personal circumstances could have an impact on stress, but this would be picked up as part of the support and counselling that could be provided as part of the process.

The Board also sought information on whether there was specific themes emerging in relation to sickness for different Directorates and it was suggested that once some analysis had been done this was fed back.

The Directorate were happy to feed back any relevant information.

The Board also sought clarification on whether complaints and casework were logged formally and were advised that the two areas were separately recorded. As the new casework system became embedded this would increasingly provide useful information about what issues were coming through to Members and provide a strong basis for putting resources in the right place.

In closing the debate, Councillor Read, Leader of the Council, in addition to concerns highlighted in relation to hate crime, that the continuing transformation of social care remained a challenge to the Council.

The Board took account of the concerns raised in relation to hate crime and would look to build this in the work programme to be considered by a small working group, alongside fly-tipping, work related sickness and steps to address the gender pay gap.

The Leader referred the Board to the actions outlined in the Employment and Skills Strategy which included information on the gender pay gap within Rotherham, with BME communities experiencing greater disparity.

The Board again thanked authors for the format of the Council Plan and how it was much easier to read and follow.

Resolved:- (1) That the overall position and direction of travel in relation to performance be noted

(2) That consideration be given to measures which have not achieved their target and the actions required to improve performance, including future performance clinics

(3) That the performance reporting timetable for 2019-2020 be noted.

(4) That the achievements for 2018-2019 be noted.

(5) That consideration be given to the inclusion in the work programme for the following performance outcomes; hate crimes, fly-tipping, work related sickness and a further report be provided on the gender pay gap.

7. FINANCIAL OUTTURN 2018-19

Consideration was given to the report which outlined the final revenue and capital outturn position for 2018/19.

The final outturn position was a balanced budget which required £3.2m less use of corporate reserves than planned for. The original budget proposed a planned use of corporate reserves of £5.2m as part of a budget contingency of £10.0m. Additional funding received in year, use of earmarked grants and balances and flexible use of capital receipts has resulted in a reduced call on the planned reserves leaving a balance of £3.2m available to support the budget in later years.

A summary of the outturn position for each Directorate was detailed in the report, together with the actions and measures taken to deliver a balanced budget. The Council continues to face demand pressures, in particular in respect of social care. The Council has provided additional budget for social care over the next two financial years, but the outlook is still challenging.

The Council's General Fund minimum balance had been increased from £11.269 to £16.812m, as a result of the planned use and profiling of reserves balances as set out in the Council's Reserves Strategy reported in the Budget and Council Tax Report 2019/20. The reserve was held to protect the Council against unforeseen events and realisation of contingent liabilities.

The Board sought clarification on the reserves, what this was dependent upon and if this was sustainable.

The Strategic Director for Finance and Customer Services pointed out that confirmed the actions to address the budget overspend were mainly from one off opportunities. However, as a result of some of the work taking place had meant that reserves were not required and these have subsequently been profiled into the financial plan going forward. In terms of sustainability the service were confident and comfortable with the outturn achievements given the scale of the challenges. The Council could certainly not sustain the high level of overspends in the future.

The Chair of the Audit Committee confirmed that the annual accounts had been presented to the Audit Committee in draft format and no material issues had been identified. These would in turn be submitted to the District Auditor and be open for public comment.

Resolved:- (1) That the revenue outturn position for 2018/19 be noted.

(2) That the transfer of the £1.4m HRA underspend to the HRA reserve be noted.

(3) That the carry forward of the combined schools balance of £3.369m in accordance with the Department for Education regulations be noted.

(4) That the reserves position set out in section 2.33 be noted.

(5) That the capital outturn and funding position as set out in sections 2.41-2.69 be noted.

8. MAY FINANCIAL MONITORING REPORT 2019/20

Consideration was given to the report presented by Councillor Alam, Cabinet Member, which set out the financial position as at the end of May 2019 and was based on actual costs and income for the first two months of 2019/20 and forecast for the remainder of the financial year.

This was the first monitoring report of the financial year and would continue to be reported to the Cabinet on a regular basis. As at May, 2019, the Council had a forecasted year-end overspend of £4.5m on the General Fund.

The Strategic Director for Finance and Customer Services pointed out it would be premature take any drastic measures, but the right actions were taking place in service areas.

Budgets were realigned for Children's Services and whilst there were still pressures with looked after children numbers, the numbers were on track for what had been planned for within the budget. The main issue was the cost of particular placements, but work was underway to address this along with the concerns about the High Needs Block within the Dedicated schools Grant.

Rotherham's deficit in the High Needs Block was greater than some Councils, but a recovery plan had been submitted to the Department for Education.

In terms of adult care the pressure was predominantly around the demand for services, demographics etc. Work again was underway around all the different mechanisms and a new operating model had been adopted to properly and safely address the pressures.

There was an underspend already in year around Treasury Management, but the Finance Directorate were cautious in those projections as it was dependent upon interest rates and other market factors around borrowing and investment. The situation may well improve further, but the position on treasury management could support the Budget if it was required to.

Discussion ensued on the extent to which projected overspends have delayed implementation of restructuring or the cost-saving measures expected and it was pointed out that in Adult Social Care there was a significant restructure underway with a new target operating model. One of the other pressures was round assessment packages and the reassessment of people's needs and levels of support. There had been some delays due to external factors, but it was anticipated this would soon be back on track.

As previous reported resources in Children's Services had been diverted, but the service had confidence in a number of initiatives that were either ongoing or ready to commence by the end of the year.

In response to the Board's concerns about the Council having enough money to fulfil its obligations, the Strategic Director confirmed a number of controls would again need to be implemented with restrictions on spending and there was the fall-back position of reserves and contingency within the budget that were not used in the current year which may be available for future years.

Actions initiated were starting to deliver the right outcomes both in service and financially so the Council was on track on what it needed to do.

Resolved:- (1) That the current General Fund Revenue Budget forecast of £4.5m overspend be noted.

(2) That actions taken to mitigate the forecast overspend be noted.

(3) That regular updates continue to be provided to the Board in respect of actions taken within Adult Social Care and Children and Young People's Services to reduce the deficits.

9. CHILDREN AND YOUNG PEOPLE'S SERVICES - HIGH NEEDS BLOCK UPDATE AND RECOVERY PLAN

Consideration was given to the report presented by Jon Stonehouse, Strategic Director for Children and Young People's Services, which set out the position in terms of high needs provision and presented proposals for the High Needs Recovery Plan.

The Board were advised that Rotherham faced considerable pressure in continuing to meet the needs of pupils with Special Educational Needs and Disabilities (SEND). There were increasing numbers of pupils with an Education, Health and Care Plan (EHCP) and in-borough special school provision was currently over-subscribed.

Wherever possible children and young people should have their needs met in their chosen mainstream setting, educated alongside their peers within their local community. However, for children with more complex needs specialist settings were sometimes more appropriate. Whether they were educated in mainstream schools or through specialist provision, these children and young people have a right to have their educational needs delivered. Funding for specialist education provision was provided from the High Needs Budget – part of the Dedicated Schools Grant (DSG).

Rotherham was a relatively low funded authority and had seen significant pressures on the High Needs Block for many years. The High Needs Budget allocation had increased year on year but, partly due to Rotherham's low funding baseline compared to neighbouring boroughs and nationally, the budget uplifts have not been sufficient to match the acceleration in demand and increase in the cost of provision.

This situation was not exclusive to Rotherham and a nationwide issue. Nevertheless the situation in Rotherham was of such a scale that the Department for Education required the Authority to submit a recovery plan.

Rotherham did not have enough of provision and, therefore, relied on other types of provision out of the borough so creating additional provision in Rotherham was at the heart of the Recovery Plan.

Cabinet were asked a few months ago to approve a period of consultation with the multi-academy trusts and schools to ask them to bring forward proposals around growing provision in the borough. Those proposals would be considered by Cabinet in September. The response had been impressive and closer working would result. The Council was also grateful to parents and carers who were also supportive of this work.

The report also detailed the activities within the recovery proposals, the capital spend to support the work and where additional provision could be created in terms of places for children young people. An update would be provided once a response had been received from the Department for Education.

The Board acknowledged that it was early days in the recovery plan process and steps had been outlined to reduce the deficit. It was outlined that Improving Lives Select Commission would monitor the development of the SEND sufficiency strategy as part of its work programme previously

It was recognised that this was a national issue and once the autumn term spending review had been received it may be possible transfer some money from the Schools Block into the High Needs Block to alleviate some of the pressures.

Scrutiny had already been involved in some work which should hopefully start to impact on the deficit. The position would be closely monitored by the Board.

Resolved:- (1) That the proposals set out for the High Needs Recovery Plan be noted.

(2) That the financial model within the High Needs Recovery Plan be noted.

(3) That the arrangements for the management of the Dedicated Schools Grant deficit be noted.

(4) That updates be provided to Improving Lives Select Commission on the implementation of the SEND Sufficiency Strategy.

10. FORGE ISLAND UPDATE

Consideration was given to the report presented by Tim O'Connell, which provided an update on progress toward delivery of the Forge Island regeneration scheme.

Of particular note were the two key milestones in that the legal agreement had been signed setting out pre-conditions that have to be completed before development could take place. This also included the responsibilities of the partners to deliver those pre-conditions, the timetable for those conditions to be delivered and the legally binding date by which that must be agreed.

The agreement also set out the parameters for the Council to take an overriding lease of the whole scheme.

The second milestone was around the appointment of a contractor to deliver the flood defence infrastructure. Tenders have been received and were now being finalised. It was expected that a contractor would be appointed by the end of July.

The Council would need to work together with Muse Developments and the working relationship was positive to deliver the best elements of the scheme for Rotherham.

Resolved:- That the progress towards delivery of the Forge Island Scheme be noted.

11. URGENT BUSINESS

The Chair referred to the special meeting regarding the South Yorkshire Fire and Rescue Service's consultation on the Integrated Risk Management Plan and sought authorisation to write on behalf of the Board regarding the recommendations that were agreed in the meeting.

Resolved:- That the Chair be authorised to write to South Yorkshire Fire and Rescue Service informing them of the recommendations made at the special meeting of the Overview and Scrutiny Management Board on 10th July, 2019.

12. CABINET RESPONSE TO SCRUTINY REVIEW MODERN METHODS OF CONSTRUCTION

Consideration was given to the report presented by Tom Bell, Assistant Director for Neighbourhoods, which detailed how the Improving Places Select Commission conducted a review of modern methods of construction (MMC), which was reported to the Overview and Scrutiny Management Board (OSMB) on 12th December, 2018.

The report detailed the recommendations following the scrutiny review and it was, therefore, noted that the Housing Service was undertaking a pilot to deliver homes built using modern methods of construction and had fully participated in the Improving Places review.

The scrutiny review made five recommendations which were accepted by Cabinet and these were set out in detail as part of an appendix to the report.

In considering the recommendations it was pointed that in terms of Recommendation 1 the service were securing final details to enter into a contract with the supplier to deliver eight bungalows in Rawmarsh and a further four bungalows at East Herringthorpe, subject to planning permission.

It was anticipated the scheme would be delivered early in the New Year and the evaluation process started once complete to consider quality, customer experience, cost, maintenance costs etc. This in turn would help with lessons learnt going forward in terms of delivering future schemes.

The second recommendation was for further work on how pods could support housing needs at various locations around the Borough. This recommendation was deferred as further work was required in relation to single person's accommodation and options and how tenancies could be sustained going forward.

The third recommendation was around a pilot programme of delivering five homes for family housing. This was again deferred. This was due to the Council considering options around a pilot of single person's accommodation and to build on the success of the bungalow scheme.

The fourth recommendation was to develop options around various energy packages for modern methods of construction. Whilst this had been rejected, a piece of work was being developed to look at the introduction of solar panels and energy efficiency measures to all affordable housing stock, rather than just of focusing on modern methods of construction developments.

The evaluation process of modern method schemes would then help to determine what the whole running costs were for the homes and whether or not it was suitable to be put in solar panels on those schemes.

The fifth recommendation was in terms of looking at the whole costs for individual properties. This was again accepted. Costs would be broken down in relation to the individual built properties for review and analysis as part of but the evaluation work going forward.

The Board asked if the Council was considering other options including green credentials and eco-efficient initiatives and were advised that this was being looked at for properties being built in Rotherham and Sheffield City Region as a whole.

A new strategy was being developed and it was hoped there would be resources to test new approaches in respect of renewable energy sources to reduce cost and improve reliability. Whilst new technologies were emerging this needed further investigation to look at the whole life cycle costs of those elements alongside the repairs and maintenance. This was a complex area, but the Board were assured this was being taken forward.

It was also noted that from the five recommendations only one was rejected, but realistically it was not entirely rejected as an evaluation would be taking place of the pilot project which had some energy efficiencies embedded in the design. It was suggested that separate experiments take place as this may be more robust and provide more accurate results.

The Improving Places Select Commission welcomed being involved in the review into this new concept and asked that as part of the evaluation process was advised that an update would be provided once the project was delivered and an invitation was extended to the Commission to visit the sites at Rawmarsh and Herringthorpe prior to occupation.

Resolved:- (1) That the officer response to the recommendations of the Scrutiny Review of Modern Methods of Construction as set out in Appendix A be approved.

(2) That a 'lessons learned' report be submitted to the Improving Places Select Commission post completion of the current modern methods of construction pilot project.

13. YOUTH CABINET/YOUNG PEOPLE'S ISSUES

The Chair advised there had been no Youth Cabinet or Young People's issues raised. However, it was noted that a meeting of Rotherham's Youth Cabinet was taking place today to finalise recommendations from its Children's Commissioner Takeover Challenge and the final draft report would be submitted to the meeting in September, 2019.

14. FORWARD PLAN OF KEY DECISIONS - JULY TO OCTOBER 2019

The Chair referred to the Forward Plan of Key Decisions circulated with the agenda papers.

He asked that Members consider the detail and should there be a request for specific reports to be considered at the next meeting of the Board in September, that this be referred to the Chair or Vice-Chair as soon as possible.

Resolved:- That the Forward Plan of Key Decisions be received and the contents noted.

15. DATE AND TIME OF NEXT MEETING

Resolved:- That the next meeting of the Overview and Scrutiny Management Board be held on Wednesday, 11th September, 2019 commencing at 11.00 a.m. in Rotherham Town Hall.

Name of Committee and Date of Committee Meeting

Cabinet – 16 September 2019

Report Title

Adults Independent Advocacy Services - Commissioning and Procurement Approach

Is this a Key Decision and has it been included on the Forward Plan?

Yes

Strategic Director Approving Submission of the Report

Anne Marie Lubanski, Strategic Director of Adult Care, Housing and Public Health

Report Author(s)

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Ward(s) Affected

Borough-Wide

Report Summary

This report primarily concerns the commissioning and procurement of independent advocacy services for adults, though there is also some provision for young people aged between 16 and 17 years old.

Independent advocacy services are necessary to meet all of the Councils statutory requirements under the Care Act 2014, the Mental Capacity Act 2005, the Mental Health Act 2007 and the Health and Social Care Act 2012. Statutory independent advocacy services provide support to people:

- who may require assistance throughout the care and support assessment and through the review process,
- who lack mental capacity to make decision about themselves
- who are detained under the Mental Health Act
- who require support to complain about services provided by the NHS.

The majority of people who receive these services reside within Rotherham, with a smaller number of people placed in care and support services located outside Rotherham also eligible to receive support.

Independent advocacy services which are non-statutory (or generic) are available to people living in Rotherham who have difficulty articulating and negotiating their health and social care needs. This support empowers people to effectively navigate the health and social care system. Typically non statutory advocacy support is used to accompany people to official meetings with social workers and allied health professionals to discuss matters relating to health and social care.

Independent Advocacy Services that support people to challenge benefit claims are outside the scope of this consideration. Should any issues relating to benefits come to the attention of the health and social care advocacy service people are referred to the Citizen's Advice Bureau, Kiveton Park Advice Centre or if appropriate to the Department of Work and Pensions.

The existing contractual arrangements for provision of independent advocacy services are due to reach their full term at 31 March 2020.

The table below illustrates the advocacy type and the incumbent provider:

Legislative reference	Type of Advocate	Provider
Care Act 2014	Independent Care Act Advocacy	Absolute Advocacy
Mental Capacity Act 2005	Independent Mental Capacity Advocacy	Absolute Advocacy
Mental Health Act 2007	Independent Mental Health Advocacy	Absolute Advocacy
Non statutory advocacy	Generic Advocacy	Absolute Advocacy
Health and Social Care Act 2012	NHS Complaints Advocacy	Healthwatch

This report seeks approval to:

- include the NHS Complaints Advocacy (currently delivered by Healthwatch) in the scope of this advocacy procurement exercise,
- commence a tender process in line with Option Two outlined in the report, with the objective of mobilising new independent advocacy services from 1 April 2020 for a contract period of 3 years + 1 + 1 arrangement.

Recommendations

1. That the procurement of independent advocacy services be aligned to the service delivery model in preferred Option 2, described in this report.
2. That the statutory NHS Complaints Advocacy Service be included in the scope of this procurement exercise.
3. That the contract term be 3 years + 1 + 1.

List of Appendices Included

- Appendix 1 Equality Screening Tool – Independent Advocacy Services (Adults)
 Appendix 2 Equality Analysis – Independent Advocacy Services (Adults)

Background Papers

None

Consideration by any other Council Committee, Scrutiny or Advisory Panel

No

Council Approval Required

No

Exempt from the Press and Public

No

Adults Independent Advocacy Services - Commissioning and Procurement Approach

1. Background

- 1.1 Advocacy in all its forms seeks to ensure that people, particularly those who are most vulnerable in society, are able to have their voice heard on issues that are important to them; defend and safeguard their rights; and have their views and wishes genuinely considered when decisions are being made about their lives.

The key principles of advocacy are:

- Independence
- Confidentiality
- Person Centred Approach
- Empowerment
- Equal opportunity
- Accountability
- Accessibility

Advocacy is often conflated with advice, but they are different. Advice is telling or instructing someone what the advisor thinks they should do based on their professional opinion. Advocacy is about supporting the person to express their own views and make their own decisions using information provided to do this.

- 1.2 The existing arrangements to provide both statutory and generic non statutory Independent Advocacy Services were implemented following a competitive tender process undertaken in 2016. Following a successful application, Cloverleaf, an independent charity, was awarded a contract to deliver services from 1 September 2016 for a contract period of 26 Months. The service, delivered under the name of Absolute Advocacy provides statutory Independent Mental Capacity Advocates (IMCA), Independent Mental Health Advocates (IMHA) and Care Act advocates in addition to a generic advocacy service which is non-statutory. Generic advocacy benefits any person that has a health or social care related problem, particularly those who are disadvantaged by society and need independent support to make their views heard.

The contractual arrangements put in place in 2016 brought all the independent advocacy services under a single provider arrangement, having been previously delivered by a range of different organisations.

- 1.3 The Statutory Advocacy NHS Complaints Advocacy Service (NHSCAS) is currently delivered by Healthwatch Rotherham. This arrangement is out of step with that of other local authorities where all the types of statutory advocacy are delivered by specialist advocacy providers. The service was commissioned under historical commissioning arrangements as a service separate to other statutory advocacy contracts.

The NHS Complaints Advocacy element as a stand-alone approach does not offer efficiencies or options to offer wider support to people accessing the service if required; it is therefore beneficial to include it as part of the future procurement arrangements for all health and social care advocacy.

Both the Healthwatch and Absolute Advocacy contracts are due to end at 31 March 2020 and this presents an opportunity to align all health and social care statutory advocacy into a single procurement process. If approved this would secure a comprehensive independent statutory advocacy service and increase efficiency by providing multi-skilled advocates with streamlined access for people who require support.

It is proposed that the Healthwatch function will be commissioned separately and is subject to a separate Cabinet report.

1.4 Advocacy services were historically commissioned as a result of a series of legislative changes implemented over time and therefore the contracts did not form part of a strategic approach and could either overlap or create unintentional gaps. Prior to the above arrangements being implemented the provision of independent advocacy services presented a complex picture in Rotherham for the following reasons:

- There was an under-provision of Care Act advocacy
- Budget expenditure disproportionately supported non-statutory advocacy services which needed to be rebalanced to support the development of statutory advocacy services, particularly for the Care Act
- Provision of generic advocacy services were inequitable across all of the cohorts supported by Adult Care
- Meaningful performance, qualitative and quantitative data was not routinely submitted by all services to the Council and value for money could not be easily ascertained and assessed
- Contractual arrangements were fragmented and monitoring approaches inconsistent
- Multiple contracts containing a variety of overheads was not an efficient use of resources
- Contractual arrangements with neighbouring authorities for Independent Mental Health Advocates and Independent Mental Capacity Advocates services were causing concern in terms of capacity and equity of access for Rotherham residents.

The existing single provider contract arrangements which include Independent Mental Capacity Advocacy, Independent Mental Health Advocacy, Care Act and non-statutory advocacy were implemented in September 2016. Frequent and comprehensive contract monitoring has taken place over the contract period and this has supported the Council to carry out a thorough review of the commissioned independent advocacy in the borough supporting health and social care. The Council now has a clear understanding of qualitative and quantitative performance of both statutory and generic advocacy (ref to section 2.3.1) which was not the case when the contracts were previously let in 2016.

2. Key Issues

2.1 NHS Complaints Advocacy Service (NHSCAS)

The Statutory Advocacy NHS Complaints Advocacy Service (NHSCAS) is currently delivered by Healthwatch Rotherham. Healthwatch and Absolute Advocacy contracts are both due to end at 31 March 2020. This presents an opportunity to align all statutory advocacy into one competitive process and offer a focused access to a range of independent advocacy services. The Healthwatch function will be commissioned separately and is subject to a separate cabinet report.

2.2 Service Review/Co-production:

A review of the current single provider model has been undertaken and a series of co-production events has involved people who have accessed independent advocacy services, professionals and service providers. The events have focused on three key areas:

- What is working well?
- What is not working well?
- How can the advocacy offer be improved?

The strengths, weaknesses of the current single provider model and future opportunities are detailed below.

2.2.1 Strengths:

Streamlined access:

As the service is streamlined under a single provider model the referral pathway is clear for professionals and for individuals accessing the advocacy offer. Response to requests for statutory advocacy service are managed appropriately – with 7-10 working days targets to respond to Care Act advocacy service and 48 hours targets for allocation of independent mental health advocacy being met.

Multi – skilled and efficient use of capacity:

The service delivers a range of statutory and generic advocacy services to people who are in turn supported by the provider to navigate through their options of advocacy types rather than being 'handed over' to different agencies. Advocates employed have relevant experience and are multi-skilled in Care Act advocacy, independent mental capacity advocacy, independent mental health advocacy and hold relevant qualifications in social work and specialist areas such as understanding autism and dementia. As the single provider model delivers a range of advocacy types the provider is able to triage and use of service capacity efficiently and provide a timely response to requests by drawing on a network of skilled staff.

Continuity:

In the single provider model, staff are multi skilled and undertake training in a range of advocacy types - Independent Mental Capacity Advocacy, Independent Mental Health Advocacy, Relevant Person Representative, Care Act Advocacy and generic advocacy. Other specialisms such as training in autism are also undertaken. This means that people accessing the service who require different types of specialised support are supported by the same advocate for a number of issues and receive consistent service. During co-production people expressed strongly that advocates must have relevant experience and skill bespoke to the issues for the individuals.

This single provider model allows an efficient use of contract monitoring resources to support robust oversight and allows efficient use of commissioning and procurement resources.

2.2.2 Weaknesses:

Low levels of Generic (non-statutory advocacy) provision:

In the current model statutory advocacy is often prioritised over generic (non-statutory) advocacy as the statutory advocate is responding to critical issues requiring an immediate response i.e. when a person is detained under the Mental Health Act. There are delays in allocating a generic advocacy service which could lead to escalation of issues if they are unaddressed in a timely way.

In February 2019 there were 14 people recorded who were awaiting a generic advocate to be allocated with a similar picture in June 2019.

People who are placed on the generic advocacy waiting list are triaged and there is regular telephone contact with them from the advocacy service, at least every two weeks and priority is given to people who need support for planned meetings.

Lack of interface with specialist organisations:

The current service is not required to interface with specialist organisations whose remit is directed towards the relief by reason of disability and concern particular to a client group i.e. a learning disability organisation who support only people with learning disabilities and so on for mental ill-health, sensory impairment, etc. As campaigning organisations these services have insight into the common issues faced by people with particular disabilities. The current model fails to utilise this resource to benefit people who fit in to these client groups.

Lack of group/peer and self-advocacy (non-statutory):

The current service model does not offer group advocacy, peer advocacy and self-advocacy which are all types of generic or non-statutory advocacy:

- Group advocacy can support people who have commonalities of issues in situations where there is for example service change/redesign and the affected people can be supported to influence change as a group.
- Peer advocacy can offer support from people with disabilities to others with similar disabilities. The advantage of this type of advocacy is that the experience of the peer advocate can add insight to the issue for the recipient of the service which adds quality and offers a better experience.
- Self-advocacy can offer people the opportunity to gain skills to advocate for themselves – investment in this type of advocacy chimes with the Directorates direction to encourage people to not become reliant on formal services if at all possible.

The views of people accessing health and social care services:

People who access care and support services are not accessing independent advocacy to be supported to have their views heard i.e. for quality monitoring purposes.

Understanding the role of advocacy:

The term 'Advocacy' is poorly understood by the public and people who need to self-refer report that this is difficult as the service is not obviously accessible/available for example 'a drop in' service would suit people who may wish to self-refer.

- *'People don't understand what an "advocate" is. What is the role of an advocate?' comment by a professional and people accessing services – co-production event May 2019.*

Often people conflate advocacy specifically for health and social care with other types of advocacy, information and advice for example to support welfare benefit claims/appeals or to support legal processes. It is necessary for the new service to offer more assistance to people to navigate the access to advocacy services and for clarity as to the offer and scope.

Should issues regarding welfare benefits emerge as part of the initial discussions between advocates and the person they are supporting, they will refer the person to contracted advice providers in Rotherham such as Citizens Advice Rotherham and District or Kiverton Park Advice Centre.

Utilisation by Health Professionals:

The service is not high profile throughout all professional groups – i.e. GP's in particular. Referrals from this professional group are low e.g. during 2018-19 only 16 people were referred for independent mental capacity advocacy who were undergoing serious medical treatment which seems out of step with the high prevalence of mental ill-health and dementia in the borough.

There are also lower than expected numbers of referrals to the service for people requiring statutory advocacy: i.e. people:

- referred for Care Act Advocacy especially for people
 - o going through a Section 42 Enquiry
 - o who are unpaid Carers
 - o undergoing assessment and review.

2.2.3 The existing single provider model ensures the majority of the principles and standards of advocacy which are cited by the Social Care Institute of Excellence are delivered. The service offers independence, confidentiality, promotes individual empowerment, demonstrates accountability and provides skilled, high quality service. However there are deficiencies around equitable and easy access to the service and self-referrals are low.

2.3 Demand:

2.3.1 Service Activity Statutory Advocacy:

The table below illustrates the activity of the advocacy service by advocacy type over the period of a year (2018-19):

	New Referrals	Total Hours	Average hours per case
NHS Complaints Advocacy Service	104	Not recorded	Not recorded
Care Act Advocacy	233	1833	10
IMCA	140	3511	11
Paid Relevant Person Representative	116		27
IMHA	387	1163	8
Total	1096	6507	

2.3.2 Service Activity Generic Advocacy:

In 2018-19 there were a total of 132 referrals for generic (non-statutory) advocacy. Of this number less than half (48) were self-referrals. The majority of this type of advocacy was accessed by people requiring support to communicate with professionals or to have support at meetings.

2.3.3 An increase in demand for independent advocacy is expected for the following reasons:

Demographic:

The population in Rotherham is expected to increase by an average of 830 per year over the next ten years. Demand for independent advocacy services is predicted to rise as the aging population grows and mental ill health and dementia prevalence rates rise.

Mental ill – Health:

The prevalence of severe mental ill-health (percentage of patients with schizophrenia, bipolar affective disorder and other psychoses as recorded on practice disease registers) in Rotherham has increased from 0.84% to 0.93% and numbers on practice registers have increased from 2,155 to 2,433 between 2012/13 and 2017/18 (Persons, All ages) (Source: Quality and Outcomes Framework, NHS Digital).

Dementia:

Dementia prevalence rates in Rotherham are significantly increasing. The number of detected cases of dementia has increased year on year and this trend is predicted to continue. The number of people aged 65+ with dementia is predicted to increase from 3,750 in 2020 to 5,115 by 2030. This represents a growth of 62% from 2014.

Older People:

Rotherham's older population (age 65+) is predicted to increase by 4.5% by 2020 with an additional 8% (or 4,700) increase from the year 2020 to 2025.

Adults 18-65 - Adults of working age:

In respect of adults 18 to 65 years of age, there are currently around 850 people with moderate or severe learning disability and around 16,350 people with a moderate or severe physical disability. From 2020 and over the next 5 years, these numbers are expected to remain relatively stable.

2.3.4 Legislative change:

Care Act 2014:

The statutory requirement for local authorities to provide Care Act Advocacy was introduced in 2015. The estimated demand for this new type of statutory advocacy was calculated using a Department of Health formula. At the time that Care Act advocacy was introduced, care and support funding reforms being considered by the Government and additional Care Act assessments and reviews were predicted to increase. Decisions on funding reforms have been delayed and the demand for Care Act Advocacy has not met the original levels estimated. However it is anticipated that the demand for Care Act advocacy will possibly grow during the proposed new contract period as a result of newly elected government leadership indicating renewed intentions concerning Adult Social Care funding reforms.

Mental Capacity (Amendment) Act 2019:

It is expected that the demand for independent advocacy will increase as a result of the Mental Capacity (Amendment) Act 2019 to be implemented at some point in 2020 – the formal date has not yet been determined. Statutory advocacy services provide advocates to support people in hospital or care homes who lack mental capacity to make decisions and are deprived of their liberty (Deprivation of Liberty Safeguards). Following a Supreme Court judgment known as “Cheshire West”, an amendment to the Mental Capacity Act the Mental Capacity (Amendment) Act 2019 will replace Deprivation of Liberty Safeguards (DoLS), with Liberty Protection Safeguards (LPS). Again, this is anticipated to be introduced in 2020, but with no fixed date.

DoLS has been judged to be an unwieldy slow process and had limited application to care home settings whilst the needs of those residing in other settings were overlooked. The LPS is a new model for authorising deprivations of liberty in care and is expected to increase the demand for Independent Mental Capacity Advocates as the LPS will apply to a wider cohort of people in settings other than care homes i.e. supported living, shared lives, private and domestic settings; and is expected to accelerate the pace at which cases are dealt with. The implementation date for LPS has not yet been determined but The Department of Health and Social Care estimate that 30% of LPS authorisations will involve an advocate, potentially driving up future support requirements.

2.3.5 Adult Operating Model:

In line with the Care Act 2014 the Adult Operating Model places emphasis on early intervention and the promotion of independence where possible. Independent advocacy is important to support people to access information and advice before they approach the Council for a formal Care Act assessment.

3. Options considered and recommended proposal

3.1 Option 1 - Single Provider Service Model:

The current service delivery model for the independent advocacy service is the single provider model. In this model the statutory NHS Complaints Advocacy is the only type of statutory advocacy that sits outside the offer (delivered by Healthwatch). The model has positively delivered the elements explained at paragraph 2.2.1 in terms of streamlined service.

In this option there would be no change to the Single Provider Service Model. This option is not recommended as this fails to address the issues identified Section 2.2 and the opportunities to improve the service model will be missed.

3.2 Option 2 – Recommended - Lead Provider Service Model:

In the Lead Provider model the contract would be awarded to a provider to deliver the statutory advocacy function:

- Independent Mental Capacity Advocates (IMCA),

- Independent Mental Health Advocates (IMHA) and
- Care Act advocates
- NHS Complaints Advocates

The Lead Provider would be responsible for the whole contract, ensuring the service is accessible, for the triage of people accessing the service, supporting people to navigate the service options and the efficient allocation of the most appropriate types of advocates to support people.

Where specific expertise for disabilities is required and where there is a requirement for generic (non-statutory) advocacy, under this model the Lead Provider would involve other organisations capable of providing service. This could include smaller organisations and voluntary sector groups. The services provided would include individual issues based advocacy, group and peer advocacy or to stimulate self-advocacy.

The recommended Option 2 reflects the outcomes of the service review and the co-production exercise and is considered to be an improved service model by which to deliver high quality independent advocacy services for Rotherham residents, maximising the resources available to ensure inclusivity.

Option 2 retains the strengths of the single provider model:

- the access pathway remains streamlined,
- advocacy capacity continues to be used efficiently,
- continuity for people who are accessing the service is retained
- cost-efficiency may be achieved due to economies of scale

Option 2 also;

- addresses issues of delays in accessing generic advocacy,
- provides opportunity to develop non statutory advocacy such as group advocacy, peer advocacy and self-advocacy options,
- utilises resources of organisations supporting people with particular disabilities,
- enhance the service offer where specialist knowledge is required for clients with particular disabilities and to offer greater insight to statutory advocates where required.

The lead provider is able to triage and prioritise referrals and work in collaboration with stakeholders where required.

The value in this model is:

- Single point of contact simplifying access
- Reduced delays caused by 'hand offs' to alternative agencies
- Consistency for people accessing the service referenced across a number of providers
- People have support to navigate the service from the first point of contact with the lead provider taking the strain for the person accessing the service

- Prioritisation to aid waiting list management
- Streamlined access improves integration between health and social care
- Specialist organisations either existing or establishing in Rotherham would have positive impact for people with particular disabilities
- Good practice is shared through a number of providers collaborating as competition is broken down and a network of providers develops
- Helps to remove the Council as the dominant purchaser increases independent aspect as the lead provider collaborates with specialist organisations.
- Cost effective as transaction and quality monitoring cost are reduced as the lead provider manages the quality assurance of partner providers.

The Lead Provider model requires collaboration with organisations that have specific aims which are directed towards the relief by reason of disability and concern particular to a cohort i.e. a Learning Disability organisation who support only people with Learning Disabilities and so on for Mental ill-health, Sensory Impairment, etc.

4. **Consultation on proposal**

A number of co-production events have been undertaken to gain views on the future of independent advocacy services. These events included people who access the service, professionals and service providers.

Event Type/Venue	Date	Target Audience
Forum/Town Hall	18 April 2019	People who Access Services
Forum/Town Hall	14 May 2019	Professional Stakeholders
1:1 Meetings with provider organisations	10 July – 30 July 2019	8 x Providers in the market
1:1 – optional discussion/ Woodlands - Dementia Unit	16 August 2019	People who experience Dementia and access the IMHA service
1:1 – optional discussion /Swallownest Court – Mental Health service	August 2019	People are or were detained under the Mental Health Act

5. **Timetable and Accountability for Implementing this Decision**

- 5.1 The publication of the tender is scheduled to take place 30 September 2019 to enable new services to commence 1 April 2020.

6. **Financial and Procurement Advice and Implications**

- 6.1 The budget setting process approved by Council in February 2019 set the Annual budget to support independent statutory and generic advocacy as:

Financial Year	Budget (£)
2020- 2021	397,000*
2021-2022	397,000*

*NHS Complaints Advocacy Budget Included

- 6.2 The budget has been set at an appropriate level to meet anticipated demand during the initial contract term. The budget will be subject to annual review as part of the Council's annual budget setting process.

7. Legal Advice and Implications

- 7.1 The Council's statutory duties are set out in the following:

- Care Act 2014 – sections 67 – 68
- Mental Capacity Act 2005 – sections 35 – 41
- Mental Health Act 1983 – section 130
- Health and Social Care Act 2012 – section 185

- 7.2 In all statutes apart from The Care Act, the section requires that the Council make such arrangements as it considers 'reasonable' or 'appropriate' to make available persons to 'represent' and 'support' those to whom each Act refers. The Care Act provides that the Council must (if certain conditions are met) arrange for a person who is independent of the authority to be available to represent and support the person to whom the section refers.

- 7.3 The criteria to qualify for advocacy services is different under each statute, but most general is under the Care Act, by which a person is entitled to advocacy support if they would experience 'substantial difficulty' in relation to 'understanding' information, 'retaining' information 'using or weighing' information or 'communicating the individual's views, wishes or feelings'. There is also a separate duty to arrange an independent advocate for adults who are subject to a safeguarding enquiry or Safeguarding Adults Review (SAR). Further, the Guidance advises that an independent advocate be at least considered whenever a joint package of care is being planned between the CCG and social services.

- 7.4 Central Government has issued Regulations under the Care Act 2014 - in the Care and Support (Independent Advocacy Support) (No 2) Regulations 2014 – setting out the matters to which the Council must have particular regard.

- 7.5 Chapter 7 of the Care and Support Statutory Guidance provides further detailed material on Care Act independent advocacy duty.

- 7.6 The Council's duties are detailed and substantial. In the event that such independent advocacy services were not provided in each case where appropriate, there would follow an appreciable risk that the provision of the specific care and support be unlawful - and subject to Judicial Review or complaint to the Ombudsman.

8. Human Resources Advice and Implications

- 8.1 As this is an externally provided service, there are no human resource implications for internal staff of Rotherham Council.
- 8.2 The employees supporting the Absolute Advocacy and Healthwatch Rotherham service may be subject to Transfer Undertakings (Protection of Employment) Regulations 2006, depending on the outcome of the tender process.

9. Implications for Children and Young People and Vulnerable Adults

- 9.1 Securing the independent advocacy service represents a positive step in supporting vulnerable adults and young people aged 16-17 (undergoing transition to adult services). The service offer will help young people say what they want, secure their rights, represent their interests and obtain services they need under the Care Act, if they lack mental capacity or require support with making an NHS complaint. The aim is that the new model of advocacy support will better fit with the Children and Young People service offer to support a more seamless transition.

10. Equalities and Human Rights Advice and Implications

- 10.1 Equality analysis of the beneficiaries of the service shows service uptake largely proportionate to numbers of people recorded living in Rotherham with protected characteristics (see attached Equality Analysis). Where people with protected characteristics are under-represented the new service will be designed to overcome any issues identified.
- 10.2 The recommendations in this report will promote assisting those most vulnerable in society to express their wishes and feelings, and defend their rights.

11. Implications for Partners

- 11.1 Statutory advocacy is commissioned by the Council for recipients of health care i.e. people who are detained under the Mental Health Act, receiving Continuing Health Care, have a diagnosis of dementia, etc. Health partners from the NHS Rotherham Clinical Commissioning Group and Rotherham Doncaster and South Humber Mental Health Trust have participated in the co-production activity to support the development of the service delivery model.

12. Risks and Mitigation

- 12.1. The timeframe for the Mental Capacity (Amendment) Act 2019 to be implemented is uncertain and guidance on its implementation has not as yet been published. Estimating accurately the level of increased demand for independent advocacy is not possible. The Council must await further announcements from the Department of Health and Social Care. The expectation is for the service provider to deliver to the statutory guidance issued will be built into the new service model.

13. Accountable Officers

Nathan Atkinson, Assistant Director Strategic Commissioning
Jacqui Clark, Head of Prevention and Early Intervention

Approvals obtained on behalf of Statutory Officers:-

	Named Officer	Date
Chief Executive	Sharon Kemp	02/09/19
Strategic Director of Finance & Customer Services (S.151 Officer)	Judith Badger	19/08/19
Head of Legal Services (Monitoring Officer)	Bal Nahal	27/08/19

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This report is published on the Council's [website](#).

PART A - Initial Equality Screening Assessment

As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality and diversity.

A **screening** process can help judge relevance and provide a record of both the process and decision. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions.

Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality and diversity
- whether or not equality and diversity is being/has already been considered, and
- whether or not it is necessary to carry out an Equality Analysis (Part B).

Further information is available in the Equality Screening and Analysis Guidance – see page 9.

1. Title	
Title: Adults Independent Advocacy Services – Adults – Commissioning and Procurement 2019 Approach	
Directorate: Adult Care, Housing and Public Health	Service area: Strategic Commissioning
Lead person: Jacqueline Clark	Contact number: 22358
Is this a:	

☐

Strategy / Policy

☒

Service / Function

☐

Other

If other, please specify

2. Please provide a brief description of what you are screening

Independent advocacy services are necessary to meet all of the Councils statutory requirements under the Care Act 2014, the Mental Capacity Act 2005, the Mental Health Act 2007 and the Health and Social Care Act 2012. Statutory independent advocacy services provide support to people:

- who may require assistance throughout the care and support assessment and through the review process,
- who lack mental capacity to make decision about themselves –
- who are detained under the Mental Health Act
- who require support to complain about services provided by the NHS.

The majority of people who receive these services reside within Rotherham, with a smaller number of people placed in care and support services located outside Rotherham also eligible to receive support.

Independent advocacy services which are non-statutory (generic) are available to people living in Rotherham who have difficulty articulating and negotiating their needs, recognising that this support empowers them to effectively navigate the health and social care system.

Existing contractual arrangements for provision of independent advocacy services are due to reach their full term at 31 March 2020. Processes is currently underway to commission and procure independent advocacy services for adults (some provision for young people aged between 16 and 17 years olds) with the objective of mobilising new independent advocacy services from 1 April 2020.

This initial screening concerns the wider Equality Analysis exercise being undertaken to ensure the service is relevant and inclusive of those with protected characteristics.

3. Relevance to equality and diversity

All the Council's strategies/policies, services/functions affect service users, employees or the wider community – borough wide or more local. These will also have a greater/lesser relevance to equality and diversity.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, disability, sex, gender reassignment, race, religion or belief, sexual orientation, civil partnerships and marriage, pregnancy and maternity and other socio-economic groups e.g. parents, single parents and guardians, carers, looked after children, unemployed and people on low incomes, ex-offenders, victims of domestic violence, homeless people etc.

Questions	Yes	No
Could the proposal have implications regarding the accessibility of services to the whole or wider community?	•	
Could the proposal affect service users?	•	
Has there been or is there likely to be an impact on an individual or group with protected characteristics?	•	
Have there been or likely to be any public concerns regarding the proposal?	•	
Could the proposal affect how the Council's services, commissioning or procurement activities are organised, provided, located and by whom?	•	
Could the proposal affect the Council's workforce or employment practices?		•

If you have answered no to all the questions above, please explain the reason

The service is commissioned from external organisations and therefore no internal staff are affected.

If you have answered **no** to all the questions above please complete **sections 5 and 6**.

If you have answered **yes** to any of the above please complete **section 4**.

4. Considering the impact on equality and diversity

If you have not already done so, the impact on equality and diversity should be considered within your proposals before decisions are made.

Considering equality and diversity will help to eliminate unlawful discrimination, harassment and victimisation and take active steps to create a discrimination free society by meeting a group or individual's needs and encouraging participation.

Please provide specific details for all three areas below using the prompts for guidance and complete an Equality Analysis (Part B).

- **How have you considered equality and diversity?**

The current provider of the statutory and non-statutory advocacy service is a voluntary sector organisation who are contracted to deliver independent advocacy services.

Advocacy Service - Contractual Obligations:

The provider of the current service and future providers are required to comply with all statutory requirements relating to the Equality Act 2010 and discrimination against any individual or group of people will be seen as a breach of the conditions of the Contract. The provider is required to comply with the Accessible Information Standard and deliver advocacy services to a diverse audience with a range of needs that meet all Equality Standards, for example including respect for individuals cultural, religious and spiritual needs.

Evidence of compliance against this requirement has been considered:

- Equality and Diversity is a standing agenda item at partnership meetings (contract meetings) with the contract holder which take place bi-monthly. Issues discussed include for example how people who experience problems with communication access the service;
 - There is evidence that people who require language interpreters are receiving the interpretation service.
 - Efforts are implemented to retain continuity of the interpreter over the period when advocacy is required.
 - The service also develops staff skills in communication methods and training is undertaken in for example 'Makaton'
 - The service utilises skills of staff in the wider network of their organisation to ensure communication needs are met.
 - The service has for example a Polish speaker within the team who is able to accommodate Polish people accessing the service
 - The service encourages volunteers to increase capacity – a male service user who is deaf and able to speak and lip read, is interested in advocacy work and is looking at becoming a volunteer.
 - The service uses social Media, facebook and twitter to increase outreach to people who wish to access the service – there is evidence that this method of communication is utilised.
- The provider routinely collects/collates specific data around the protected characteristics and the trend data enables the service to consider demand and gaps in delivering to people with protected characteristics. This information is collated monthly and shared with the Council. Referrals of trends in referrals to the service for protected characteristics are discussed at the monitoring meetings with mitigation plans discussed/actioned.
- The services training programme in Equalities and Diversity is evidenced and monitored to ensure staff receive training on induction into the service and regular updated training – this is evidenced in training records which are validated by the contract compliance officer.
- The service is proactive in capturing equalities and diversity issues that do not necessarily fit in the accepted protected characteristics profile ie – veterans of armed forces – awareness raising sessions where undertaken with this particular group to offer advocacy support.

Equality and Diversity – Disability:

The independent advocacy service is accessed by people with a range of disabilities including mental-ill health, dementia, learning disabilities, physical disabilities and sensory impairments and across the full spectrum of gender/ethnicity and religions (protected characteristics). The service is fundamentally provided to support people who require health and/or social care and have substantial difficulty in articulating and negotiating their needs and to empower them to effectively navigate the

health and social care system.

As the service's main purpose is to support people who have substantial difficulty in articulating and negotiating their needs and retaining information a high proportion of people accessing the service have mental ill-health, mental capacity problem and for example learning difficulties or disabilities.

The uptake of the service has been evaluated to consider whether people with protected characteristics associated with disabilities are able to access the service at reasonable levels. The LAS data has been against the number of people who have a particular primary support reason – Learning Disability, Mental ill-health, Physical Disability, etc. The percentage of people accessing services by primary support reason (LAS) has been compared to the % of people who are accessing independent advocacy services to give an indication of whether the service take up level is proportionate.

% of uptake of Statutory and Generic Advocacy services by people who are recorded by primary support reason recorded on LAS as receiving service:

Primary Support Reason	Number	% of Total of people receiving service having been assessed by the Council.	*Number of people by primary support reason accessing independent advocacy	% of people receiving service and accessing independent advocacy Services by primary support reason	Is the level of independent advocacy service proportionate
1. LD (including ASD)	763	20%	145	19%	Proportionate
2. MH*	304	8%	488**		Expected level
3. PD (ABI/LTS/OP)	2279	60%	119	5%	Low – 159 people expected
4. Sensory	83	2%	8	10%	High
5. Social Support	84	2%	Not recorded	Not recorded	
6. Support with memory or cognition	307	8%	188	61%	Expected
	3805	100	937		

*excluding carers and those recorded as others – total 30 – people

**This number includes people who are in receipt of support from mental health professional and may not be in receipt of services

Comment:

1. The level of take up of the independent advocacy for people with learning disability and autism appears equal to or proportionate to the numbers of people with learning disabilities receiving services.
2. There is a high percentage of people with mental ill-health accessing the service which is expected as the nature of the service is to support people who lack mental capacity or have mental ill-health. Rotherham has the highest number of Mental Health customers in the country.
3. The numbers of people with a physical disability who are accessing the independent advocacy service appear low. Of this group, it is assumed that some people will not take up this service as they will have the capacity to, and want to, advocate for themselves. Of those that are assessed or have a review, the DoHSC estimate that about 10% of people would not have family or friends willing or able to advocate on their behalf, and would therefore be eligible for independent advocacy and of this number 70% of those that are eligible will take up the offer of advocacy. If this formula is applied to the data available in respect of people with physical disability taking up the service, 227 people would need an advocate and of this number 159 people would need an *independent* advocate.
4. There are slightly higher numbers of people with sensory impairment accessing the independent advocacy service when compared to the numbers of people who are recorded on LAS with a sensory impairment as a primary need and this presents a positive indication.
5. There are high numbers of people being referred to the independent advocacy service who are recorded on LAS to have a memory or cognitive. This high service take up will be attributable to people requiring an independent mental capacity advocate or/and a relevant person representative.

Conclusion:

There is evidence that the independent advocacy service is delivered to people with a wide range of disabilities but independent advocacy take up for people with a primary support need of physical disability is lower than expected.

Unpaid Carers:

- In Rotherham, there are 31,000 carers across the borough (2011 Census) or 12% of the population, above the national average of 10%.
- Around 3.4% of Rotherham's population provides 50 hours or more of care per week, well above the England average of 2.4%.
- 71% of carers are aged 25-64 but there has also been an increase in carers aged 65 plus who now number 6,900, 47% of whom provide over 50 hours care per week, most caring for their spouse.
- 37% of people providing over 50 hours care per week are aged 65+, amounting to 3,237 people, divided evenly between men and women.

In 2018-19 only 30 unpaid carers accessed the independent advocacy service representing only 3% of the total referrals. Give the above profile of unpaid carers in Rotherham – this number seems low. In 2018-19 555 carers assessments were completed. The DoHSC estimate that 10% of carers receiving a service will require independent advocacy support which would equate to 55 unpaid carers for 2018-19.

Consideration has been given to the service activity and the BME profile of people who have accessed the service:

The DoH estimated that 10% of people who require a Care Act Assessment would require an advocate and of that number 70% would require an independent advocate. This formula has been used to measure whether people accessing

BME Profile of people accessing independent advocacy services 2018-19:

ASC Customer Profile BME Description	Ethnicity	Numbers	% of Total	Rotherham Ethnic Profile	Numbers and % of people accessing Independent Advocacy Services***				
					Overall Profile	Care Act	IMCA &RPR	IMHA	Generic
BME	White British	3534	92.9%	92%	622	86.3%	76.17%	36.18%	78.79%
	BME	181	4.7%	**8.1%	15	2.8%	2.34%	3.62%	2.27%
	Not	90	2.4%			10.8%	21.48%	60.21%	18.94%

	recorded/preferred not to say								
	Total	3,805*							

*Excluding people receiving MH professional support and numbers likely to be high as a result of the nature of the service and client needs.

**More recent estimates indicate BME at 10.5% (2016)

***of those who were completed BME questionnaire

Rotherham's 18+ population is 93.04% White British (ref: Census 2011), in comparison 95.22% of the 18+ cohort are from this ethnic group. Customers from Black Minority Ethnic (BME) groups appear to be under represented in this cohort; 4.78% of the cohort are from a BME background compared with 6.96% of the total population.

The Ethnicity - Customer Profile of people recorded on LAS who are accessing the independent advocacy service:

181 people are recorded on the LAS as being of BME origin representing 4.7% of the customer base. Of the people accessing the independent advocacy service choosing to record their ethnic origin, 15 or 2.4% identify themselves as from a BME background (2018/19). Of the 181 people identifying themselves as of BME background recorded on LAS and receiving service, of this number 15 or 8% receive the independent advocacy service. This is within the expected level of approximately 12 people if the assumption is that *about 10% of people would not have family or friends willing or able to advocate on their behalf, and would therefore be eligible for independent advocacy and of this number 70% of those that are eligible will take up the offer of independent advocacy.* There are currently no concerns that the service is not accessible to BME groups.

Age Profile of people accessing the independent advocacy services:

The table below illustrates the age profile of people (if disclosed when asked) who are accessing the independent advocacy service (2018-19):

Age group (recorded)	16 -17	3	0.3%
	18-64	277	32%
	65+	313	36%

	Preferred not to say	271	31%
		864	

The age profile of people who are recorded by primary support reason recorded on LAS as receiving service is not reflective of the age profile of the people accessing the independent advocacy service at 1,358 (35%) people aged 18-64 and 2,456 (65%) 65+ Age Group and lower numbers of older people are accessing the service. This may be as a result of high disproportionately high numbers of people who receive the independent advocacy service who are detained under the mental health act and have a younger age profile. Further interrogation of this data is required to fully inform whether older people are disadvantaged from accessing the service.

Review of service delivery:

In the current model statutory advocacy is often prioritised as the statutory advocate is responding to critical issues requiring an immediate response i.e. when a person is detained under the Mental Health Act. However delays in allocating a generic advocate mean that issues if unaddressed in a timely way will escalate.

Group advocacy, peer advocacy and self-advocacy are not well developed in the service.

People who access care and support services are not accessing independent advocacy to be supported to have their views heard i.e. for quality monitoring purposes.

The term 'Advocacy' is poorly understood by the public and people who need to self-refer report that this is difficult as the service is not obviously accessible/available for example 'a drop in' service would suit people who may wish to self-refer.

'People don't understand what an "advocate" is. What is the role of an advocate?' comment by a professional and people accessing services – co-production event May 2019.

Often people conflate advocacy specifically for health and social care with other types of advocacy, information and advice for example to support welfare benefit claims/appeals or to support legal processes. It is necessary for the new service to offer more assistance to people to navigate the access to advocacy services and for clarity as to the offer and scope.

The existing service is not high profile throughout all professional groups – i.e. GP's in particular have a lack of awareness of the offer and referrals are low.

There are lower than expected numbers of referrals to the service for people:

- undergoing serious medical treatment – indicating a possible learning need with health colleagues
- referred for Care Act Advocacy especially for people going through a Section 42 Safeguarding Enquiry
- Unpaid Carers

Co-Production Events have taken as illustrated below:

Event Type/Venue	Date	Target Audience
Forum/Town Hall	18 April 2019	People who Access Services
Forum/Town Hall	14 May 2019	Professional Stakeholders who represent vulnerable people from the full spectrum of protected characteristics.
Forum/Town Hall	10 July 2019	Service Providers who represent vulnerable people from the full spectrum of protected characteristics and specialist organisations who's remit is to support particular cohorts – i.e. people with Learning Disabilities – 'Speak Up' and Healthwatch the independent consumer champion – for people who are consumers of health and social care services.

Key outcomes from the co-production event are:

- There is a problem accessing the service for people who wish to self-refer – this includes people with protected characteristics.
- There is limited understanding of what an 'advocacy' service offers.

- Lack of group/peer and self-advocacy to support people who do not require statutory advocacy services

- **Key findings**

There are a number of concerns in respect of the low levels of referrals to some of the types of advocacy - service which indicate the requirement for increased awareness of the service/requirements of professionals to involve an advocate:

- Numbers of unpaid carers accessing the service appear relatively low (un-paid carers in Rotherham are considered to have a protected characteristic)
- People who have physical disability accessing the service is low
- There is a lack of understanding regards the term 'Advocacy' by the public and people who need to self-refer
- There appear to be lower numbers than expected of older people accessing the service
- There is a problem accessing the service for people who wish to self-refer – this includes people with protected characteristics.
- Group advocacy, peer advocacy and self-advocacy are not well developed in the service – increasing this function could offer further support to people i.e.
 - Group advocacy can support people who have commonalities of issues in situations where there is for example service change/redesign and the affected people can be supported to influence change as a group
 - Peer advocacy can offer support from people with disabilities to others with similar disabilities. The advantage of this type of advocacy is that the experience of the peer advocate can add insight to the issue for the recipient of the service which adds quality and offers a better experience.
 - Self-advocacy can offer people the opportunity to gain skills to advocate for themselves

- **Actions**

- **The intention is to design a future service which addresses the key findings of the service review, issues identified from the Initial Equality Screening Assessment**

Date to scope and plan your Equality Analysis:	
Date to complete your Equality Analysis:	

Lead person for your Equality Analysis (Include name and job title):	Jacqueline Clark – Head of Prevention and Early Intervention – Strategic Commissioning – Adult Care Housing and Public Health
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5. Governance, ownership and approval

Please state here who has approved the actions and outcomes of the screening:

Name	Job title	Date

6. Publishing

This screening document will act as evidence that due regard to equality and diversity has been given.

If this screening relates to a **Cabinet, key delegated officer decision, Council, other committee or a significant operational decision** a copy of the completed document should be attached as an appendix and published alongside the relevant report.

A copy of all screenings should also be sent to equality@rotherham.gov.uk For record keeping purposes it will be kept on file and also published on the Council's Equality and Diversity Internet page.	
Date screening completed	
Report title and date	
If relates to a Cabinet, key delegated officer decision, Council, other committee or a significant operational decision – report date and date sent for publication	
Date screening sent to Performance, Intelligence and Improvement equality@rotherham.gov.uk	

PART B – Equality Analysis Form

As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality and diversity.

This form:

- Can be used to prompt discussions, ensure that due regard has been given and remove or minimise disadvantage for an individual or group with a protected characteristic
- Involves looking at what steps can be taken to advance and maximise equality as well as eliminate discrimination and negative consequences
- Should be completed before decisions are made, this will remove the need for remedial actions.

Note – An Initial Equality Screening Assessment (Part A) should be completed prior to this form.

When completing this form consider the Equality Act 2010 protected characteristics Age, Disability, Sex, Gender Reassignment, Race, Religion or Belief, Sexual Orientation, Civil Partnerships and Marriage, Pregnancy and Maternity and other socio-economic groups e.g. parents, single parents and guardians, carers, looked after children, unemployed and people on low incomes, ex-offenders, victims of domestic violence, homeless people etc. – see page 11 of Equality Screening and Analysis Guidance.

1. Title

Equality Analysis title: Adults - Independent Advocacy Services – Commissioning and Procurement Approach.

Date of Equality Analysis (EA): 1 August 2019

Directorate:
Adult Care Housing and Public Health

Service area:
Strategic Commissioning

Lead Manager:
Jacqueline Clark

Contact number:
22358

Is this a:

☐

Strategy / Policy

☒

Service / Function

☐

Other

If other, please specify

2. Names of those involved in the Equality Analysis (Should include minimum of three people) - see page 7 of Equality Screening and Analysis Guidance

Name	Organisation	Role (eg service user, managers, service specialist)
Jacqueline Clark	Rotherham MBC	Head of Prevention Early Intervention – Strategic Commissioning
Jo Bell	Rotherham MBC	Strategic Commissioning Manager -
Nathan Atkinson	Rotherham MBC	Assistant Director – Strategic Commissioning

3. What is already known? - see page 10 of Equality Screening and Analysis Guidance
Aim/Scope (who the Policy/Service affects and intended outcomes if known)

This may include a group/s identified by a protected characteristic, others groups or stakeholder/s e.g. service users, employees, partners, members, suppliers etc.)

The independent advocacy service is being commissioned is for adults, though there is also some provision for young people aged between 16 and 17 years old, who require health and social care or have disabilities and require support to have their voice heard on issues that are important to them. Defend and safeguard their rights. Have their views and wishes genuinely considered when decisions are being made about their lives.

The majority of people who receive these services reside within Rotherham, with a smaller number of people placed in care and support services located outside Rotherham also eligible to receive support.

What equality information is available? (Include any engagement undertaken)

- Data available on the Adult Care management system about adults who require health and social care.
- Equality monitoring data on adult care management systems – Adult Care
- Equality monitoring data produced by the service provider that references people accessing the service
- Joint Strategic Needs Assessment data
- Projecting Older Peoples Population Information – IPC
- Projecting Adult Needs and Service Information - IPC

Are there any gaps in the information that you are aware of?

No

What monitoring arrangements have you made to monitor the impact of the policy or service on communities/groups according to their protected characteristics?

The incumbent service provider is required to routinely collect/collate specific data around the protected characteristics of people accessing the service and the trend data enables the service to consider demand and gaps in delivering the service to people with protected characteristics.

Engagement undertaken with customers. (date and group(s) consulted and key findings)

Co-Production Events have taken as illustrated below:

Event venue	Date	Target Audience
Forum/Town Hall	18 April 2019	People who Access Services
Forum/Town Hall	10 July 2019	Service Providers who represent vulnerable people from the full spectrum of protected characteristics and specialist organisations who's remit is to support particular cohorts – i.e. people with Learning Disabilities – 'Speak Up' and Healthwatch the independent consumer champion – for people who are consumers of health and social care services.

- 1:1 – optional discussion/ Woodlands -Dementia Unit 16 August 2019 - People who experience Dementia and access the IMHA service
- 1:1 – optional discussion /Swallownest Court –

	<p>Mental Health service August 2019 to be arranged with unit manager – (Secure Unit) - People are or were detained under the Mental Health Act</p> <p>Key Findings:</p> <ul style="list-style-type: none"> • There is a problem accessing the service for people who wish to self-refer – this includes people with protected characteristics. • There is limited understanding of what an 'advocacy' service offers. • Lack of group/peer and self-advocacy to support people who do not require statutory advocacy services
Engagement undertaken with staff (date and group(s) consulted and key findings)	<p>Forum/Town Hall 14 May 2019 Professional Stakeholders who represent vulnerable people from the full spectrum of protected characteristics.</p> <p>1:1 Meetings with provider organisations - 10 July – 30 July 2019 - 8 x Providers in the market.</p>

4. The Analysis - of the actual or likely effect of the Policy or Service (Identify by protected characteristics)

How does the Policy/Service meet the needs of different communities and groups? (Protected characteristics of Age, Disability, Sex, Gender Reassignment, Race, Religion or Belief, Sexual Orientation, Civil Partnerships and Marriage, Pregnancy and Maternity) - see glossary on page 14 of the Equality Screening and Analysis Guidance)

The recommendations in this report will promote assisting those most vulnerable in society to express their wishes and feelings, and defend their rights. The Statutory Advocacy Services are available to all people who have protected characteristics and who meet the eligibility criteria relevant to the type of statutory advocacy under the Care Act 2014, the Mental Capacity Act 2005, the Mental Health Act 2007 and the Health and Social Care Act 2012. Statutory independent advocacy services provide support to people:

- who may require assistance throughout the care and support assessment and through the review process,
- who lack mental capacity to make decision about themselves
- who are detained under the Mental Health Act
- who require support to complain about services provided by the NHS.

The Care Act defines four areas where people may experience substantial difficulty.

These are:

- understanding relevant information
- retaining information
- using or weighing information
- communicating views, wishes and feelings.

Generic advocacy:

Independent advocacy services which are non-statutory (or generic) are available to people living in Rotherham who have difficulty articulating and negotiating their health and social care needs. This support empowers people to effectively navigate the health and social care system.

Does your Policy/Service present any problems or barriers to communities or Groups?

No

Does the Service/Policy provide any positive impact/s including improvements or remove barriers?

Yes

The service commissioned will seek to ensure that people, particularly those who are most vulnerable in society, are able to: Have their voice heard on issues that are important to them. Defend and safeguard their rights. Have their views and wishes genuinely considered when decisions are being made about their lives.

What affect will the Policy/Service have on community relations? (may also need to consider activity which may be perceived as benefiting one group at the expense of another)

Please list any **actions and targets** that need to be taken as a consequence of this assessment on the action plan below and ensure that they are added into your service plan for monitoring purposes – see page 12 of the Equality Screening and Analysis Guidance.

5. Summary of findings and Equality Analysis Action Plan

If the analysis is done at the right time, i.e. early before decisions are made, changes should be built in before the policy or change is signed off. This will remove the need for remedial actions. Where this is achieved, the only action required will be to monitor the impact of the policy/service/change on communities or groups according to their protected characteristic - See page 11 of the Equality Screening and Analysis guidance

Title of analysis: Equality Analysis -
Directorate and service area: Adult Care, Housing and Public Health, Strategic Commissioning
Lead Manager: Jacqueline Clark – Head of Prevention and Early Intervention
Summary of findings:
<p>There are a number of concerns in respect of the low levels of referrals to some of the types of advocacy - service which indicate the requirement for increased awareness of the service/requirements of professionals to involve an advocate:</p> <ul style="list-style-type: none">• Numbers of unpaid carers accessing the service appear relatively low (un-paid carers in Rotherham are considered to have a protected characteristic)• People who have physical disability accessing the service is low• There is a lack of understanding regards the term 'Advocacy' by the public and people who need to self-refer• There appear to be lower numbers than expected of older people accessing the service• There is a problem accessing the service for people who wish to self-refer – this includes people with protected characteristics.• Group advocacy, peer advocacy and self-advocacy are not well developed in the service – increasing this function could offer further support to people i.e.<ul style="list-style-type: none">- Group advocacy can support people who have commonalities of issues in situations where there is for example service change/redesign and the affected people can be supported to influence change as a group- Peer advocacy can offer support from people with disabilities to others with similar disabilities. The advantage of this type of advocacy is that the experience of the peer advocate can add insight to the issue for the recipient of the service which adds quality and offers a better experience.

- Self-advocacy can offer people the opportunity to gain skills to advocate for themselves

Action/Target	State Protected Characteristics as listed below	Target date (MM/YY)
Design Commission and Procure a future service which addresses the key findings of the service review and issues identified from the Initial Equality Screening Assessment	Age, Disability, Sex, Gender Reassignment, Race/ Ethnicity, Religion or Belief, Sexual Orientation, Pregnancy/Maternity, Civil Partnership or Marriage. Carers, other groups	1 April 2020

***A = Age, D= Disability, S = Sex, GR Gender Reassignment, RE= Race/ Ethnicity, RoB= Religion or Belief, SO= Sexual Orientation, PM= Pregnancy/Maternity, CPM = Civil Partnership or Marriage. C= Carers, O= other groups**

6. Governance, ownership and approval

Please state those that have approved the Equality Analysis. Approval should be obtained by the Director and approval sought from DLT and the relevant Cabinet Member.

Name	Job title	Date

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7. Publishing

The Equality Analysis will act as evidence that due regard to equality and diversity has been given.

If this Equality Analysis relates to a **Cabinet, key delegated officer decision, Council, other committee or a significant operational decision** a copy of the completed document should be attached as an appendix and published alongside the relevant report.

A copy should also be sent to equality@rotherham.gov.uk For record keeping purposes it will be kept on file and also published on the Council's Equality and Diversity Internet page.

Date Equality Analysis completed	
Report title and date	
Date report sent for publication	
Date Equality Analysis sent to Performance, Intelligence and Improvement equality@rotherham.gov.uk	

Public Report
Cabinet

Committee Name and Date of Committee Meeting

Cabinet – 16 September 2019

Report Title

Special Educational Needs and Disability (SEND) Phase 2 – New Education Places

Is this a Key Decision and has it been included on the Forward Plan?

Yes

Strategic Director Approving Submission of the Report

Jon Stonehouse, Strategic Director of Children and Young People's Services

Report Author(s)

Mary Jarrett, Head of Inclusion Services
01709 822434 or Mary.Jarrett@rotherham.gov.uk

Ward(s) Affected

Borough-Wide

Report Summary

On 20 May 2019, Cabinet approved a report setting out the Local Authority's proposals to utilise capital funding to increase the sufficiency of school places for children with Special Education Needs and Disabilities (SEND) in Rotherham.

Consultation has now taken place with schools and settings in accordance with Department for Education guidance and a number of projects have been identified across Rotherham to meet the needs identified within the 2019 SEND Sufficiency Strategy.

This report, seeks approval to utilise £1.186 million of available capital funding to create 111 additional school places in Rotherham starting from 2020, for children with special education needs and disabilities.

Recommendations

1. That approval be granted to the increase in education provision by 111 places to be achieved by September 2020.
2. That approval be granted to utilise the £1.186 million available capital funding to create the additional infrastructure required to deliver the projects as set out at paragraph 2.8.

List of Appendices Included

Appendix 1 Equalities Impact Assessment

Appendix 2 Cabinet Report May 2019

Appendix 3 Sufficiency Strategy

Background Papers

Children and Families Act 2014

Care Act 2014

Consideration by any other Council Committee, Scrutiny or Advisory Panel

No

Council Approval Required

No

Exempt from the Press and Public

No

Special Educational Needs and Disability (SEND) Phase 2 – New Education Places **Error! Reference source not found.**

1. Background

- 1.1 The Dedicated Schools Grant (High Needs Budget) in Rotherham has been under significant pressure since the introduction of the SEND Code of Practice in 2015. There is now increased demand for statutory assessments and for placements within specialist education provision. An increase in places in Rotherham for children with autistic spectrum conditions, moderate learning difficulties and social, emotional and mental health issues will reduce the pressure caused both by the predicted rise in numbers of children with education, health and care plans but also on the pressure to place children in high cost independent specialist provision because of a lack of appropriate local resources.
- 1.2 In recognition of the national rise in numbers of children with SEND, the Department for Education (DfE) announced that there would be additional funding made available. In May 2018 the government announced national funding of £50m and later in December 2018 a further £100m (nationally) for capital investment for school places for children and young people with SEND. In Rotherham this funding amounts to an additional £348k allocated from DfE Special Provision Capital Fund.
- 1.3 On 20 May 2019, Cabinet approved a report setting out the Local Authority's proposals to utilise capital funding to increase the sufficiency of school and setting places for children with Special Education Needs and Disabilities (SEND) in Rotherham. (Appendix 2)
- 1.4 Consultation was undertaken with schools via Schools Forum, Rotherham Education Strategic Partnership, an organised market development day and head teachers meetings. All schools and settings received documentation setting out the requirements and seeking proposals.
- 1.5 The sufficiency data indicates that Rotherham has a particular need for education provision for children and young people with autism spectrum conditions, moderate learning difficulties and social, emotional and mental health issues, the places identified via consultation will address these identified needs.
- 1.6 This provision would be in addition to the provision of the 125 places already being developed following Cabinet approval on 19th February 2019 (SEND Sufficiency phase 1) and in some instances (Milton and Wales schemes) these additional places will be created by combining with places already in development to build larger units and create economies of scale.

2. Key Issues

- 2.1 There is increased demand for specialist placements for children and young people in Rotherham with special education needs. Insufficient places within Rotherham increases pressure on the already challenged High Needs Budget and results in young people being placed outside Rotherham in high cost independent special schools.

- 2.2 The creation of additional in borough provision will lead to a longer term saving on high needs funding as in borough placements cost on average £30k per annum less than out of authority placements.
- 2.3 There is a particular need in Rotherham to respond to increased demand for places within mainstream schools for children and young people with a range of autism spectrum conditions, moderate learning difficulties and social, emotional and mental health difficulties.
- 2.4 Initially the parameters of the consultation were fixed to the proposals to increase places by 50 across Rotherham. However, the response from schools and post-16 providers was both creative and enthusiastic, resulting in realistic proposals to increase education provision for children and young people with special education needs and disabilities by an additional 111 places within the funding parameters available. This approach will allow the Local Authority to advance forward planning in relation to the next stage (phase 3 SEND sufficiency) to meet further future need due to demographic growth and support activity to reduce the deficit of the High Needs Budget.
- 2.5 The responses to consultation and subsequent submitted proposals were scrutinised by a specialist panel which included representation from Rotherham Parent Carers Forum, SEND specialists, Education, Rotherham Clinical Commissioning Group, Commissioning, Finance and Capital Projects Professionals.
- 2.6 All bids were evaluated using criteria that includes evidence of:
- Reduction in Permanent Exclusions across Trust/ Academy
 - Inclusive Practice
 - MAT/ Academy investment in Project
 - A clear business plan and project lead
 - Deliverable outcomes from September 2019
 - Borough-wide approach (consideration of feeder schools and geography)
 - Developing good practice and expertise in SEN
 - Multi-agency working and development of partnership approaches
 - Proven track record of delivering at least good or outstanding education.
 - Financial stability.
- 2.7 Rotherham schools are passionate about supporting young people with a range of needs. Consequently a range of schools and provision has been identified to respond to the Local Authority's request for increased provision in Rotherham; with 10 different projects within 10 schools being identified via a commissioning process to increase their provision to meet the range of identified needs. The short-listing panel considered a range of proposals from a number of providers with the decision made not to progress a total of 6 Projects because they required further development. It is likely that some of these projects will be revisited as SEND Sufficiency is reviewed in future years.
- 2.8 The shortlisted proposals for Cabinet consideration and approval are detailed

below:

School / Setting and type of provision	Number of places created	Capital Investment
Wales High School: Additional capacity within proposed Autism Unit	10 places in addition to those identified in phase 1. (Operational by September 2020)	£200,000
Milton School: Additional specialist places for children with Autism	10 places in addition to those identified in phase 1. (Operational by September 2020.)	£200,000
Brinsworth School: Additional unit for children with MLD including 6 th Form provision	15 places plus 5 sixth form. (September 2020.)	£250,000
Thomas Rotherham College: Unit for post 16 Learners with Autism	20 places over 2 years. (2020/2021)	£150,000
Wickersley Partnership Trust: Primary SEMH unit	10 places (September 2020)	£41,000
James Montgomery Academy Trust (School in north of Borough) : Primary Autism Unit	10 places- (September 2020)	£100,000
Aspire: Primary SEMH provision	10 places (September 2020)	£20,000
Kelford: Highly Specialist Autism provision	5 places (October 2019)	£65,000
Hilltop: Highly Specialist Autism provision	6 places (October 2019)	£90,000
Willow Tree Academy: Primary SEMH 'turnaround' unit.	10 places (September 2021)	£70,000
Total	111	£1,186,000

- 2.9 The Local Authority has submitted a recovery plan to the Department for Education detailing how it will reduce the pressures caused by the rise in demand, the need for specialist provisions and the impact of these issues on the Designated Schools Grant (High Needs Budget). The proposals to create additional specialist resources, schools places and provision have been incorporated into the proposed recovery plan.

- 2.10 The sufficiency plan will be refreshed annually to take account of the changing picture of demand. This will be reviewed and monitored annually to assist forward planning in relation to the phase 3 identification of additional provision needed from 2025 onwards.

3. Options considered and recommended proposal

- 3.1 **Option 1** – Retain current level of provision, however as the number of Education, Health and Care Plans for pupils increases the pressure on the High Needs Block of the Dedicated Schools Grant will continue to rise.

The option not to proceed would place the authority at risk of being unable to meet its statutory duties and would place the Designated Schools Grant (High Needs Budget) under even further pressure.

- 3.2 **Option 2** - It is recommended that Cabinet approve the proposal to increase specialist provision in Rotherham by the identified 111 places as described within this report, to address the gaps in provision and ongoing demand for specialist resources identified within the Sufficiency Strategy.

The option to proceed with the creation of the additional places would consequently mitigate the impact of the increased provision both in reducing out of area placements and absorbing the ongoing increased demand for SEND provision in Rotherham

4. Consultation on proposal

- 4.1 There have been a series of targeted consultation events undertaken following Cabinet approval to consult obtained on 20 May 2019. These included a formal market development event for schools; a series of presentations at head teachers meetings held in May, a presentation to Schools Forum, a presentation to the Children and Young People's Partnership Board in June and SEND Strategic Board also held in June. This consultation included a significant number of schools, strategic partners (CCG, adult services and TRFT). There was also an open question and answer session hosted by the Rotherham Parent Carers Forum in May attended by the Strategic Director of Children & Young People's Services, the Head of Inclusion and the Joint Assistant Director for Performance, Commissioning and Inclusion, specifically to address issues around SEN needs and provision in Rotherham, arising as a result of the original Cabinet paper regarding this initiative (April 2019) with parents able to ask any questions they had about services for disabled children in Rotherham. This event was attended by 15 parents, with a larger number contributing to questions and debate via the Rotherham Parent Carers Forum web-site.

- 4.2 The Rotherham Parent Carer's Forum have been involved in the Sufficiency

Board and contributed to the short-listing panel that identified the bids being submitted for Cabinet approval. Feedback from these 6 events, demonstrated the need for additional places and resources in Rotherham, the need for education provision to be supported by therapeutic provision from health services and identified some additional gaps in services for disabled children and young people, for example childcare issues which are being addressed via a separate working group.

- 4.3 The proposals contained in this report reflect the requests from parents that their children have access to specialist resources in Rotherham and that health and education services work more closely together. Schools consultation reflected an appreciation of the demand in services for children with special education needs, the enthusiasm for schools to support children with a range of needs and the need for the local authority to support these initiatives with funding but also with shared expertise. Consequently a number of initiatives have begun in advance of the capital spending project to build expertise around delivery of services for children and young people with autism and ensure consistency and equity of service across the Borough, for example developing closer working relationships between Milton Special School and Swinton School Autism Resource.
- 4.4 The Local Authority consulted with interested parties in line with the guidance from the department for education with the outcomes informing the Cabinet approved phase 1 projects and the phase 2 proposals in this report. Good practice dictates that SEND Sufficiency should be kept under review as pupil numbers and needs can change over a period of time.

5. Timetable and Accountability for Implementing this Decision

- 5.1 The timetable for implementation for the majority of these building proposals is over the Academic Year from October 2019 until September 2020.
- 5.2 The cohorts of children will be phased into the provision over academic years 2020 and 2021 to ensure that teaching and learning provision is appropriately allocated and children are integrated fully into the life of the schools.
- 5.3 The project management work with individual schools and academies will be overseen by the SEND Sufficiency Board who report directly to the SEND Strategic Board (Overseen by the Children and Young People's Partnership Board).

6. Financial and Procurement Advice and Implications

- 6.1 There are no direct procurement implications arising from the proposals contained in this report
- 6.2 The CYPS programme has school capital funding which could be used to support the SEND proposals received from schools and academies where capital works are required. A business case has been received from each interested party that forms the capital developments.

- 6.3 The Dedicated Schools Grant (DSG) has an overall deficit of £15.1m at the end of 2018/19 and includes a 2018/19 in-year overspend of £5.1m. The proposals outlined in the report are part of the financial recovery plan to operate the Dedicated Schools Grant High Needs Block within the annual funding allocation, which is £31.44m in 2019/20.
- 6.4 The projected annual cost savings on the High Needs budget of developing the SEN units on mainstream school and academy sites is estimated to be in the region of £1.5m (based on a cost saving of £30k per place per annum) through reduction in the number of high cost placements. The new provision will also at the same time be absorbing growth in the number of EHC plans and avoiding the need for high cost placements. The savings are expected to reduce current spend against the Dedicated Schools Grant (DSG) and will not impact on the Council's revenue budget.
- 6.5 The savings will be achieved in two ways. Firstly, through reducing the need for high numbers of newly assessed children and young people to be educated outside Rotherham, and being able to offer high quality provision in borough. Secondly, for those children and young people currently placed in provision outside Rotherham, investigation with families about whether a child's needs can be better met in a Rotherham provision at annual review of the Education Health and Care plan. This will significantly reduce the escalating costs to the Dedicated Schools Grant High Needs Block.
- 6.6 The proposals are also expected to have a positive impact on the Council's Home to School Transport budget, due to a reduction in the number of out of authority placements and the additional transport journeys incurred.

7. Legal Advice and Implications

- 7.1 Should any of the proposals brought forward to create additional SEND capacity meet the requirement threshold to complete a full prescribed alteration under, the School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2013 (guidance dated April 2016), then separate proposals would be brought forward for Cabinet determination as part of the delivery programme.
- 7.2 Section 14 Education Act 1996 requires a local authority to have regard to securing SEN provision is made for pupils with SEN Needs. Following enactment of The Children and Families Act 2014, the local authority retains responsibility for commissioning services for vulnerable children and young people with SEN and to keep such provision for children and young people with SEN and disabilities under review including its sufficiency (s.315 Education Act 1996), and to promote wellbeing and improve quality, working in concert with parents, young people, and providers. The Act is clear that, when considering any re-organisation of provision, decision makers must be clear how they are satisfied that the proposed alternative arrangements will lead to improvements in the standard, quality and/or range of educational provision for children with SEN.

8. Human Resources Advice and Implications

- 8.1 There are no Human Resources implications for RMBC as a result of this proposal. Any additional staffing required as a result of the proposals would be for the relevant governing boards of schools and academies to determine.

9. Implications for Children and Young People and Vulnerable Adults

- 9.1 Improved RMBC Services and support will achieve the council's aims to give every child the best start in life and to build better futures for vulnerable adults.

10. Equalities and Human Rights Advice and Implications

- 10.1 An Equality Impact Assessment (Appendix 1) was completed for the initial Sufficiency Report in 2018 (phase 1) and revised and updated as part of the consultation on phase 2 proposals). The increase in education provision for children and young people with SEND will increase equity of service provision for children and young people with protected characteristics under the Equality Act.

11. Implications for Partners

- 11.1 The post-16 provision identified within this paper has been shared with Adult Services.

12. Risks and Mitigation

- 12.1. There are always risks and uncertainties when school place provision is considered, since future pupil numbers are based on estimations. Over provision at one school could influence pupil numbers at other schools. However, current provision is full or over-subscribed and this trend is set to continue, meaning that more pupils are being placed in provision out of authority increasing the financial burden on the High Needs Block.

The SEND Sufficiency Project Group will maintain a risk register throughout the project implementation phase.

13. Accountable Officers

Mary Jarrett, Head of Inclusion Services
Jon Stonehouse, Strategic Director, CYPS

Approvals obtained on behalf of Statutory Officers:-

	Named Officer	Date
Chief Executive	Sharon Kemp	02/09/19
Strategic Director of Finance & Customer Services (S.151 Officer)	Judith Badger	22/08/19
Head of Legal Services (Monitoring Officer)	Bal Nahal	27/08/19

Report Author: Mary Jarrett, Head of Inclusion Services

01709 822434 or Mary.Jarrett@rotherham.gov.uk

This report is published on the Council's [website](#).

Appendix 1

RMBC - Equality Analysis Form for Commissioning, Decommissioning, Decision making, Projects, Policies, Services, Strategies or Functions (CDDPPSSF)

Under the Equality Act 2010 Protected characteristics are age, disability, gender, gender identity, race, religion or belief, sexuality, civil partnerships and marriage, pregnancy and maternity. Page 6 of guidance. Other areas to note see guidance appendix 1	
Name of policy, service or function. If a policy, list any associated policies:	Proposal to increase SEND provision sufficiency in the Borough
Name of service and Directorate	Education and Skills (CYPS)
Lead manager	Jenny Lingrell / Pepe Dilasio
Date of Equality Analysis (EA)	30.11.17 / 7.1.19 (revised)
Names of those involved in the EA (Should include at least two other people)	Dean Fenton Paula Williams (initial assessment only) Jo Smith Rob Holsey Steve Harrison
Aim/Scope (who the Policy /Service affects and intended outcomes if known) See page 7 of guidance step 1 Proposals to increase SEND sufficiency in Borough by 125 places to reduce the number of out of authority placements and to address the rising demand for places through demographic growth.	
What equality information is available? Include any engagement undertaken and identify any information gaps you are aware of. What monitoring arrangements have you made to monitor the impact of the policy or service on communities/groups according to their protected characteristics? Consultation has sought the views of all stakeholders including parents and carers, elected Ward, Parish and Parliamentary members, all schools and governing bodies, staff and union representatives, neighbouring local authorities, children and young people, specialists in SEND and employees .	
Engagement undertaken with customers. (date and group(s) consulted and key findings) See page 7 of guidance step 3	A full consultation has been undertaken with all relevant stakeholders and the summary outcome was presented to Cabinet in February 2018 and published on the local offer website. Cabinet approved the investment of £1.3m in total to create 50 new SEND places between 2018 and 2021 (the timeline is linked to the SEND grant – payable over 3 years from DfE) A period of consultation will take place during 2019 in relation to the refreshed SEND/SEMH place need and investment of a further £1.3m capital to create additional capacity.
Engagement undertaken with staff about the implications on service users (date and	Consultation has included seeking the views of staff.

Appendix 1

RMBC - Equality Analysis Form for Commissioning, Decommissioning, Decision making, Projects, Policies, Services, Strategies or Functions (CDDPPSSF)

group(s) consulted and key findings) See page 7 of guidance step 3	
The Analysis	
<p>How do you think the Policy/Service meets the needs of different communities and groups? Protected characteristics of age, disability, gender, gender identity, race, religion or belief, sexuality, Civil Partnerships and Marriage, Pregnancy and Maternity. Rotherham also includes Carers as a specific group. Other areas to note are Financial Inclusion, Fuel Poverty, and other social economic factors. This list is not exhaustive - see guidance appendix 1 and page 8 of guidance step 4</p> <p>The number of pupils being placed out of authority and the rising number of new SEND cases requiring specialist provision has put significant pressure on existing provision. The proposal to create 50 new SEND places is intended to ease current pressure on provision, create more options for parents locally, reduce transport costs, enable children to be educated closer to home.</p> <p>The securing of an additional £1.3m capital and revision of SEND/SEMH demand for places analysis has led to the commencement of a further piece of work to consult widely during 2019 in relation to type of Additional capacity required, invite expressions of interest from schools and settings in relation to proposals to meet need and inform investment of capital.</p>	
<p>Analysis of the actual or likely effect of the Policy or Service: See page 8 of guidance step 4 and 5</p> <p>Does your Policy/Service present any problems or barriers to communities or Group? Identify by protected characteristics Does the Service/Policy provide any improvements/remove barriers? Identify by protected characteristics NO</p> <p>The proposal is designed to create more places, increase choice, mirror good practice from existing provision, offer more varied provision, reduce travel and placement costs and increase parental satisfaction.</p> <p>There will be more places funded by the High Needs Budget as a result of this development. As Rotherham schools are relatively well funded, this will not have an adverse effect on their ability to provide a suitable education for the majority of their pupils.</p> <p>What affect will the Policy/Service have on community relations? Identify by protected characteristics</p> <p>The proposal to create additional places in borough has been consulted on with local stakeholders who have and continue to be involved with the process and parents forum and the relationships with the LA and providers has been regarded as a national model of good practice.</p>	

Appendix 1

RMBC - Equality Analysis Form for Commissioning, Decommissioning, Decision making, Projects, Policies, Services, Strategies or Functions (CDDPPSSF)

Please list any **actions and targets** by Protected Characteristic that need to be taken as a consequence of this assessment and ensure that they are added into your service plan.

Consultation on the proposals

Identification of funding streams

Identification of premises / providers / infrastructure needs

Report to Cabinet

Implementation of projects

Website Key Findings Summary: To meet legislative requirements a summary of the Equality Analysis needs to be completed and published.

Appendix 1

RMBC - Equality Analysis Form for Commissioning, Decommissioning, Decision making, Projects, Policies, Services, Strategies or Functions (CDDPPSSF)

Equality Analysis Action Plan - See page 9 of guidance step 6 and 7

Time Period October 2017 to December 2018 / January 2019 to December 2021

Manager Dean Fenton / Mary Jarrett

Service Areas: Education and Inclusion

Tel: 01709 382121

Title of Equality Analysis:

If the analysis is done at the right time, i.e. early before decisions are made, changes should be built in before the policy or change is signed off. This will remove the need for remedial actions. Where this is achieved, the only action required will be to monitor the impact of the policy/service/change on communities or groups according to their protected characteristic.

List all the Actions and Equality Targets identified

Action/Target	State Protected Characteristics (A,D,RE,RoB,G,GI O, SO, PM,CPM, C or All)*	Target date (MM/YY)
Seek approval to commence consultation	A, D,	October 2017
Consultation period	“	December 2017
Seek approval from Cabinet	“	February 2018.
Publish details on Local Offer website		March 2018
Submit required information to DfE by statutory return		March 2018
Commence implementation programme and capital projects		April 2018
Form task and finish group		January 2019

Appendix 1**RMBC - Equality Analysis Form for Commissioning, Decommissioning, Decision making, Projects, Policies, Services, Strategies or Functions (CDDPPSSF)**

Establish sufficiency and needs analysis		April 2019
Report to Cabinet seeking approval to consult on sufficiency and place need		June 2019
Consult on sufficiency and needs analysis and seek proposals for provision		June /July 2019
Report to Cabinet detailing the outcome of consultation and seeking approval of proposals to add to capacity		2019
Name Of Director who approved Plan	Dean Fenton (Acting Strategic Lead for Education	Date 30.11.17

*A = Age, C= Carers D= Disability, G = Gender, GI Gender Identity, O= other groups, RE= Race/ Ethnicity, RoB= Religion or Belief, SO= Sexual Orientation, PM= Pregnancy/Maternity, CPM = Civil Partnership or Marriage.

Website Summary – Please complete for publishing on our website and append to any reports to Elected Members, SLT or Directorate Management Teams

Appendix 1

RMBC - Equality Analysis Form for Commissioning, Decommissioning, Decision making, Projects, Policies, Services, Strategies or Functions (CDDPPSSF)

Completed equality analysis	Key findings	Future actions
<p>Directorate: CYPS</p> <p>Function, policy or proposal name: Proposals to increase SEND capacity</p> <p>Function or policy status: Consulting on proposals to add new, or changing of or adding to existing provision</p> <p>Name of lead officer completing the assessment: Dean Fenton</p> <p>Date of assessment: 30.11.2017 / 4.1.2019</p>	<p>Proposal to increase SEND provision.</p> <p>Stakeholder feedback.</p> <p>Capital highlighted and aligned to projects.</p>	<p>Post approval DLT oversight and governance of implementation.</p>

Committee Name and Date of Committee Meeting

Cabinet – 20 May 2019

Report Title

Special Educational Needs and Disability (SEND), Sufficiency and increase in educational provision - Phase 2

Is this a Key Decision and has it been included on the Forward Plan?

Yes

Strategic Director Approving Submission of the Report

Jon Stonehouse, Strategic Director of Children and Young People's Services

Report Author(s)

Mary Jarrett, Head of Inclusion - Performance, Commissioning and Inclusion.
Dean Fenton, Head of Service - School Planning, Admissions and Appeals, Education.

Ward(s) Affected

Borough-Wide

Report Summary

This report contains the proposed second phase of the Council's plans to increase and develop special education needs provision in Rotherham and outlines the available capital budget allocated by central government to enable these developments to be implemented.

The report recommends that the Council consults with providers in relation to new provision to meet the needs identified within the sufficiency strategy.

Recommendations

1. To approve publication of the refreshed Special Education Needs Strategy (2019) as part of the Borough's Local Offer for Children with SEND.
2. To approve a period of consultation with schools and settings in relation to the additional capacity required in borough and seek proposals to increase educational provision for Special Education Needs and Disability (SEND) across the Borough.

Appendix 2

3. To receive a further report following consultation with schools and settings, seeking approval of the proposals recommended for implementation and the associated allocation of capital investment to support the proposals.

List of Appendices Included

Appendix 1 SEND Sufficiency Strategy 2019 refresh.
Appendix 2 Implementation table for Phase 1 (2017-2020)
Appendix 3 Equalities Impact Assessment

Background Papers

Yes

Consideration by any other Council Committee, Scrutiny or Advisory Panel

No

Council Approval Required

Yes

Exempt from the Press and Public

No

Special Educational Needs and Disability (SEND), Sufficiency and increase in educational provision - Phase 2

1. Background

- 1.1 Phase 1 of the Rotherham SEND sufficiency planning began in 2017. A report was approved by Cabinet on 16th October 2017 to begin a period of consultation on proposals to increase SEND capacity of provision across the Borough by 125 places by 2021. On 19th February 2018 following consultation, Cabinet approved proposals to complete phase 1 of SE which will create 125 additional permanent Special Educational Needs places for children with SEN between 2018 and 2021. Appendix 2, to this report shows the progress made to date.
- 1.2 The sufficiency data was refreshed in October 2018 and like other Local Authorities in England this showed that Rotherham continues to see a rise in the numbers of children and young people with SEND and that this growth is likely to continue.
- 1.3 The Council want children and young people with SEND to learn in Rotherham at good or outstanding schools. This can be delivered either by specialist resource units based within local schools or by special schools.
- 1.4 Mainstream schools will receive support from a range of inclusion services and from receiving specialist targeted support delivered by primary and secondary outreach teams specialising in Social Emotional and Mental Health and supporting children and young people with autistic spectrum conditions.
- 1.5 This work will include post-16 provision to ensure that pathways are in place to prepare young people for adulthood including independence, employment opportunities and Further and Higher Education provision.
- 1.6 In recognition of the national rise in numbers of children with SEND, the Department for Education (DfE) announced that there would be additional funding made available. In May 2018 the government announced national funding of £50m and later in December 2018 a further £100m for capital investment for school places for children and young people with SEND. In Rotherham this funding amounts to an additional £348k allocated from DfE's – Special Provision Capital Fund.
- 1.7 Increasing SEND school places in Rotherham will reduce the need for children to travel longer distances to school. The number of pupils currently placed outside the Local Authority is approximately 189. The population data suggests that this will continue to grow unless there is on-going investment to develop new provision in Rotherham.
- 1.8 The Dedicated Schools Grant (High Needs Budget) is significantly overspent and the Council are currently developing a recovery plan to address this. Indications are that there will continue to be significant increases in out of authority placements should local capacity not be increased. This will lead to

Appendix 2

further pressure on high needs funding as 'out of authority' placements are significantly more expensive than 'in authority' placements.

- 1.9 The SEND Sufficiency Strategy 2017-19 (Phase 1) has resulted in the development of an additional 125 new places within Special Schools and Inclusion Units. These developments will be finalised by September 2020 and whilst some places have been used during 2018 the majority will be accessed during the academic year 2019-2020 (see Appendix 2) and should begin to reduce the numbers of children and young people being placed in out of authority placements.
- 1.10 The SEND Sufficiency Strategy 2019 Phase 2 (Appendix 1) outlines the population data and projected growth over the next 10 years. The data demonstrates a significant increase in the number of children and young people with autism, moderate learning difficulties and social, emotional and mental health difficulties who will require additional support.
- 1.11 Therefore the SEND Sufficiency Strategy 2019 Phase 2 (Appendix 1) specifically proposes developing the use of SEND Inclusion Units within mainstream school settings to ensure that vulnerable pupils can access a mainstream curriculum but also receive high quality support, care and preparation for adulthood alongside this curriculum.

2. Key Issues

- 2.1 The increase in SEND provision within the Authority is necessary due to the increased pupil population since 2010 as outlined in the needs analysis contained within the appended SEND Sufficiency Strategy. (Appendix 1)
- 2.2 The SEND Sufficiency Strategy sets out Rotherham's strategic intentions which are:
 - 2.2.1 For Academies and Local maintained schools to receive high quality support to enable them to become as inclusive and resilient as possible; so that children receive a high quality education which differentiates learning and teaching to support the diverse needs of individual children and young people.
 - 2.2.2 To ensure that there is a high quality programme of workforce development to train education, health and care staff to meet the needs of Rotherham's children, young people and their families.
 - 2.2.3 To ensure that Rotherham schools can deliver a high quality graduated response from health, social care and teaching staff to ensure that inclusion support from specialist inclusion services are available at the point of identified need.
 - 2.2.4 To ensure sufficiency of school places within Rotherham for children aged 0-19 who have identified special education needs and whose

education, health and care plans identify that only special school provision can meet their identified education, health and care needs and reduce dependence on high cost out of area placements which remove children and young people from their local communities.

- 2.2.5 To ensure a sufficient range of provision for young people aged 16-25 to ensure that there are a variety of pathways to support young people to become confident, independent adults.
- 2.3 The creation of additional in borough provision will lead to a longer term saving on high needs funding as in borough placements cost on average £30k per annum less than out of authority placements.
- 2.4 The sufficiency plan will be refreshed annually to take account of the changing picture of demand. This will be reviewed and monitored annually to assist forward planning in relation to the phase 3 identification of additional provision needed from 2025 onwards.

3. Options considered and recommended proposal

- 3.1 **Option 1** – retain SEND sufficiency at the current level. This will mean that pupil numbers with SEND continue to rise without a linked rise in ‘in borough’ provision, increasing the number of out of authority placements and increasing further the pressures that exist on the High Needs Block of the Dedicated Schools Grant.
- 3.2 **Option 2 – Recommended** option, to seek Cabinet approval of the Special Education Needs Strategy 2019 for publication. To approve a period of consultation with schools and settings in relation to the additional places required and seek proposals to increase educational provision for Special Education Needs and Disability (SEND) across the Borough linked to the allocation of available capital funding from central government. Following identification of the preferred projects, to seek approval to deliver the projects and allocate capital investment where necessary to support delivery.

4. Consultation on proposal

- 4.1 Ahead of receiving this funding, the DfE asked local authorities to complete and publish a concise plan to show how they would invest their share of the fund on their local offer page, and the DfE are now asking local authorities to refresh that plan to receive the additional funding announced in May and December 2018.
- 4.2 A condition of receiving the additional capital funding is that authorities prepare and publish strategic plans setting out how the special educational needs of children and young people in their area should be met and, in particular, how the special provision capital fund will be used in accordance with the overall strategic plans that authorities have drawn up.

4.4 DfE - Special provision capital fund Guidance (extract):

Local authorities will need to:

- **Consult with parents and carers.** Effective engagement with parents and carers is crucial in building and implementing a strategy that develops support for changes. This helps local authorities ensure that services will meet the needs of children and families.
- **Consult with schools, FE colleges and other institutions which offer special educational provision.** Local authorities should work with providers to identify how capital investment can best improve the quality of provision available for children and young people with EHC plans.
- **Consider how to invest revenue and capital funding strategically** to maximise the benefit of both in the context of the current infrastructure and programmes. This might include looking at how to expand participation in an existing learning programme by making capital adjustments so that children and young people with SEN and disabilities can also attend.
- **Collaborate with other local authorities** to form partnerships to work effectively across borders.

Before receiving the SEND funding allocation, local authorities need to:

- Consult with parents and carers of children with SEN and disabilities and young people with SEN and disabilities.
- Work with education providers to agree how the capital can best be targeted.
- Fill in the short plan template, confirming that the requirement to consult with parents, carers and young people has been met, and including information about the other groups that they have consulted.
- Publish a plan on their local offer page showing how they plan to invest their funding, before the deadline specified below.
- Note:
 - Where local authorities work collaboratively on projects, these must be listed on each local authorities' plan with an explanation of which other local authorities they have collaborated with and how.
 - Where a project will both create additional places and improve facilities for current and future pupils, local authorities should show on the plan how much funding will be spent on each of the two objectives. This may involve estimating how much of the project's investment would go towards each of these two aims.

Local authorities do **not** need to send the completed form to the Department for Education.

Local authorities **should not** include costings where this would have a negative commercial impact. Where not all costings are included in the first publication of

the plan, local authorities should re-publish the plan as soon as it is no longer commercially sensitive to publish this information.

- 4.5 The Local Authority consulted with interested parties in line with the guidance from the Department as above with the outcomes informing Phase 1 proposals approved by Cabinet. Good practice dictates that SEND sufficiency should be kept under review as pupil numbers and needs can change over a period of time.
- 4.6 This report seeks permission to begin a period of consultation with schools and settings regarding the additional places required in response to the SEND Sufficiency Strategy refresh, and to seek proposals to increase SEND capacity across the Borough linked to the allocation of available capital funding from central government.

5. Timetable and Accountability for Implementing this Decision

5.1 Implementation timetable:

May 2019	Seek Cabinet approval to publish the SEND sufficiency strategy update and consult with schools and settings in relation to proposals to create additional capacity.
September 2019	Seek Cabinet approval of recommended proposals to create additional SEND capacity and the allocation of capital funding to deliver approved projects.
October 2019 to September 2020	Delivery of capital projects approved by Cabinet to create additional capacity.

- 5.2 Individual capital projects will be project managed by the Council's Asset Management Service with accountability for delivery to the Strategic Director of Regeneration and Environment.
- 5.3 Project implementation work with respective schools and Academy Trusts to implement the proposals will be led by officers in education and overseen by the Strategic Director of Children and Young People's Services.

6. Financial and Procurement Advice and Implications (to be written by the relevant Head of Finance and the Head of Procurement on behalf of s151 Officer)

- 6.1 The CYPS programme has school capital funding which could be used to support the SEN proposals received from schools and academies where capital works are required. A business case will be required from each interested party that will outline the proposal and benefits of the scheme, both financial and operational.
- 6.2 Any investment proposals or cost implications that may result from the analysis of the consultation feedback will be subject to future reports and approval

mechanisms in the context of the Council's Budget and Medium Term Financial Strategy.

- 6.3 The High Needs Block has an overall deficit of £15.8m at the end of 2018/19 and includes a 2018/19 in-year overspend of £5.1m. The proposals outlined in the report are part of the financial recovery plan to operate the Dedicated Schools Grant High Needs Block within the annual funding allocation, which is £31.44m in 2019/20.
- 6.4 The projected annual cost savings on the High Needs budget of developing the SEN units on mainstream school and academy sites is estimated to be in the region of £1.5m (based on a cost saving of £30k per place per annum) through reduction in the number of high cost placements. The savings will reduce current spend against the Dedicated Schools Grant (DSG) and will not impact on the Council's revenue budget.
- 6.5 The savings will be achieved in two ways. Firstly, through reducing the need for high numbers of newly assessed children and young people to be educated outside Rotherham, and being able to offer high quality provision in borough. Secondly, for those children and young people currently placed in provision outside Rotherham, investigation with families about whether a child's needs can be better met in a Rotherham provision at annual review of the Education Health and Care plan. This will significantly reduce the escalating costs to the Dedicated Schools Grant High Needs budget.
- 6.6 The proposals are also expected to have a positive impact on the Councils Home to School Transport budget, due to a reduction in the number of out of authority placements and the additional transport journeys incurred.

7. Legal Advice and Implications (to be written by Legal Officer on behalf of Assistant Director Legal Services)

- 7.1 Should any of the proposals brought forward to create additional SEND capacity meet the requirement threshold to complete a full prescribed alteration under, the School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2013 (guidance dated April 2016), then separate proposals would be brought forward for Cabinet determination as part of the delivery programme.
- 7.2 Section 14 Education Act 1996 requires a local authority to have regard to securing SEN provision is made for pupils with SEN Needs. Following enactment of The Children and Families Act 2014, the local authority retains responsibility for commissioning services for vulnerable children and young people with SEN and to keep such provision for children and young people with SEN and disabilities under review including its sufficiency (s.315 Education Act 1996), and to promote wellbeing and improve quality, working in concert with parents, young people, and providers. The Act is clear that, when considering any re-organisation of provision, decision makers must be clear how they are

satisfied that the proposed alternative arrangements will lead to improvements in the standard, quality and/or range of educational provision for children with SEN.

8. Human Resources Advice and Implications

- 8.1 The proposals will create teaching and learning and support staff employment opportunities and recruitment to these posts will be required following Rotherham Metropolitan Borough Council recruitment procedures for Local Authority maintained provision and Academy Trust recruitment procedures where proposals are linked to Academy status schools.

9. Implications for Children and Young People and Vulnerable Adults

- 9.1 The additional SEND places created within the borough will give more children and young people the opportunity to access high quality provision closer to home to meet their educational needs.

10. Equalities and Human Rights Advice and Implications

- 10.1 Section 149 of the Equality Act 2010 requires that public bodies, in exercising their functions, have due regard to the need to:
- i. eliminate discrimination, harassment, victimisation and other unlawful conduct under the Act,
 - ii. advance equality of opportunity and
 - iii. foster good relations between persons who share a protected characteristic and persons who do not share it.
- 10.2 An Equalities Impact Assessment (EIA) (Appendix 3) was completed following Cabinet approval of the Send sufficiency phase 1 proposals. This was refreshed in January 2019 and will be refreshed again during the consultation with schools and settings and seeking of proposals to create additional capacity period and details of the revised EIA will be included within the follow-up Cabinet report scheduled for September 2019 seeking approval of projects and allocation of capital to provide the facilities needed.
- 10.3 The Council must ensure it meets its public law duties when making decisions, including meeting its public sector equality duty. It must consider all relevant information, disregard irrelevant information, act in accordance with the statutory requirements and make its decision in a fair and transparent manner.
- 10.4 The additional specialist provision provided in phase 2 would allow more parents and carers to access education for their child in accordance with their wishes within the local area in future years, in an inclusive and innovative learning environment.

11. Implications for Partners

- 11.1 There will need to be further involvement and engagement with Planning Department, Asset Management Services, Transport services, SEND Specialist Services, Finance Section and Schools and Academies, who will all be engaged and involved in the development of the new provision. This will be overseen by the Strategic School Organisation Group and SEND Board, reporting to the Strategic Director of Children and Young People's Services, Chief Executive and Elected Members as necessary and appropriate.

12. Risks and Mitigation

- 12.1 There are always risks and uncertainties when school place provision is considered, since future pupil numbers are based on estimations. Over provision at one school could influence pupil numbers at other schools. However, current provision is full or over-subscribed and this trend is set to continue, meaning that more pupils are being placed in provision out of authority increasing the financial burden on the High Needs Block.

13. Accountable Officer(s)

Jon Stonehouse – Strategic Director CYPS

Approvals obtained on behalf of:-

	Named Officer	Date
Chief Executive		Click here to enter a date.
Strategic Director of Finance & Customer Services (S.151 Officer)	Judith Badger	01/05/19
Head of Legal Services (Deputy Monitoring Officer)	Bal Nahal	26/04/19
Assistant Director of Human Resources (if appropriate)		Click here to enter a date.
Head of Human Resources (if appropriate)	Amy Leech	26/03/19

Report Author: Mary Jarrett (Head of Service – Inclusion Services)
Dean Fenton (Head of Service – School Planning, Admissions and Appeals)

This report is published on the Council's [website](#).

SEND Sufficiency Strategy Refresh

February 2019

Draft V3

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1. Introduction and Vision

- 1.1 This SEND Sufficiency refresh is designed to up date and inform the 2017-2021 Strategy at its midway point as Rotherham Metropolitan Borough reviews data and forecasting in relation to need and to inform planning for the allocation of increased government funding.
- 1.2 Phase One of Rotherham's SEND sufficiency strategy focussed on creating additional places within Rotherham Special Schools including 20 additional places at Abbey School, the creation of Rotherham Opportunities College and additional places at the Rowan and Aspire Centres. Phase 2 will focus on developing support for mainstream schools by reviewing Inclusion Services; developing Specialist Resource Units for children and young people with SEND based within mainstream provision and improving preparation for adulthood via a strategic review and development of Rotherham's post-16 offer for children with SEND.
- 1.3 The Vision:
Rotherham Metropolitan Borough Council's vision is to give every child the best start in life. The vision and priorities for Children in Rotherham with SEND is described within our Voices work:
 - Believe me and believe in me
 - Get me help quicker
 - Plan for my adulthood with me
- 1.4 We want to improve the life chances of children and young people with SEND by offering them wherever possible an opportunity to study in Rotherham within good or outstanding schools with education and support delivered either by specialist resource units based within their local schools or by special education provision delivered by a special school.
- 1.5 Mainstream schools will benefit from a holistic review of Inclusion Services and from receiving specialist targeted support delivered by Primary and Secondary Outreach teams specialising in Social Emotional and Mental Health and supporting children and young people with Autistic Spectrum Conditions.
- 1.6 Finally Rotherham will review its post-16 provision to ensure that it is ambitious for all young people and offers a range of pathways for children and young people with SEND to optimise a range of nationally recognised preparing for adulthood outcomes including increasing independence, employment opportunities and Further and Higher Education provision.
- 1.7 Special Education Needs are defined within the Code of Practice 2015 as:

"A child or young person has SEN if they have a learning difficulty or disability which calls for special educational provision to be made for him or her".

“A child of compulsory school age or a young person has a learning difficulty or disability if he or she has a significantly greater difficulty in learning than the majority of others of the same age, or has a disability which prevents or hinders him or her from making use of facilities of a kind generally provided for others of the same age in mainstream schools or mainstream post-16 institutions”.

1.8 Developing the Analysis for this Strategy

The methods used to develop the needs assessment were through the development of data by Children and Young Peoples (CYPS) Performance team based on the following key lines of enquiry of:

- Rotherham children and young people with an Education Health and Care Plan.
- Key transition points at Early Years Foundation Stages to KS1, KS2, KS3 KS4 to Post 16 identifying projected cohort size by age and primary need.
- Post 16 Population
- SEND Primary need and future requirements by projections against Rotherham 0-25 years Population data. The focus for Primary Needs were;
 - Social Emotional and Mental Health
 - Autism
 - Severe Learning Difficulties
 - Moderate Learning Difficulties
- Current provision and future requirements by projections against Rotherham 0-25 years population data.

1.9 School Census Information from the Spring Returns for Children and Young People who are identified as SEN Support for the following years: 2015,2016,2017,2018.

1.10 Rotherham's 0-25yr population projection figures available from the Office for National Statistics (ONS) 2016 based population projections.

1.11 The forecasts and projections of need/demand are based on an 'as is' approach without any additional support or intervention being introduced.

1.13 Therefore the purpose of this document is to determine the needs identified from a range of local data regarding current SEN education provision and provide an evidence base to develop the authority's response to meet the SEN needs of children and young people of Rotherham.

1.14 The Department for Education Code of Practice Statutory Guidance (2015) states:

'A child or young person may have special educational needs when a learning difficulty or disability means that they require support that is different or additional to that which is normally available to pupils of the same age.'

SEN can be characterised by a range of needs and difficulties. There are four broad areas of need identified:

- Communication and interaction - speech, language, and communication needs and difficulties with interaction with others. This includes Autism Spectrum Disorder.
- Cognition and learning - learning difficulties vary in severity and may make it difficult to learn everything or just certain things.
- Social, emotional and mental health difficulties - this covers a wide range of needs and these may be seen in a child or young person as withdrawn and isolated behaviours, or as challenging and unsafe behaviours.
- Sensory and/physical needs - these include visual and hearing impairment and physical and mobility needs.

2. National and Local Context

2.1 This Needs Analysis is informed by a wide range of current national legislation, the most relevant of which are:

- Education Act 1996 and 2011
- SEND Code Of Practice 2015
- Working Together to Safeguard Children 2015
- Carers and Disabled Children Act 2000;
- Children and Young Persons Act 2008;
- Children and Families Act 2014;
- Care Act 2004;
- Human Rights Act 1998;
- Care Standards Act 2000;
- Children Leaving Care Act 2000;
- Freedom of Information Act 2000;
- Sexual Offences Act 2003;
- Children & Adoption Act 2002 and 2006;
- Equality Act 2010;

2.2 Rotherham Borough Council has a statutory duty under The Education Act 1996 Section 14(1) to ensure that it provides sufficient school places for all pupils who are resident within the Borough. It has specific duties to ensure that there is sufficient provision for pupils with SEND, an Education Health and Care (EHC) plan; and where an EHCP has determined that the provision should be met in designated specialist provision.

2.3 As well as mainstream schools and colleges, currently, specialist placements in Rotherham consist of four main types of provision:

1. Enhanced resource provision located on mainstream school sites.
(These include Speech and Language Units, Primary and Secondary Hearing Impairment Units; Specialist Autism Resource.)
2. Academies and maintained special school provision located in Rotherham (for children and young people best placed in mainstream schools) (Rotherham has 2 Schools for children and young people with SLD;
3. Schools for children with Moderate Learning Difficulties and 1 school for children with physical disabilities with a specialist Autism unit and 2 Pupil Referral Units which are developing their provision for children and young people with complex social, emotional and mental health difficulties.
4. Academies and maintained special school provision located in other local authorities.
5. Special Schools in the independent non-maintained sector.

2.4 The special provision fund allocations first announced by the government on 4th March 2017, supported local authorities (LAs) to make capital investments in provision for pupils with special educational needs and disabilities. Local authorities can invest in new places and improvements to facilities for pupils with education, health and care (EHC) plans in mainstream and special schools, nurseries, colleges and other provision.

2.5 Further to that on 29th May 2018, the government announced a further £50 million additional grant funding and on 16th December 2018, a further £100 million. It is envisaged that these allocations will support local authorities to create new places and improve facilities at existing schools. This funding is primarily intended to develop provision for pupils with more complex special educational needs (i.e. an EHC plan or a statement of special educational needs) in mainstream and/or special schools

2.6 The most relevant local guidance documents/strategies are:

- The Rotherham Joint Strategic Needs Assessment (JSNA)
- The Rotherham Children & Young Peoples Plan
- The Looked After Children's Strategy 2016-2019
- CYPS Sustainability Plan 2016-2021
- The Early Help Strategy 2016-2019
- The Rotherham Voices Strategy.
- SEND Sufficiency Strategy 2017-2021

3. A Demographic Profile of Rotherham 2018/19

3.1 Geography

Rotherham is one of four metropolitan boroughs in South Yorkshire and lies at the centre of the Sheffield City Region. The Borough is divided into 21 wards covering a wide diversity of urban, suburban and rural areas. Rotherham developed as a major industrial centre of coal mining and steel making which have shaped the Borough's character. Following the decline of traditional industries, regeneration has brought new opportunities to the area including service industries and advanced manufacturing. Rotherham is also proud of its environment where 70% is open countryside; there are 3 country parks and numerous urban parks.

- 3.2 The Borough covers 110 square miles and can be divided into three main areas. In the north are the Dearne Valley, Wentworth and Rawmarsh, featuring a number of small industrial communities, rural areas around Wentworth Woodhouse and regenerated industrial area at Manvers. Central Rotherham is a densely populated urban area with a range of commercial, industrial and residential uses, and an ethnically diverse population. The southern half of the Borough has a scattering of former mining communities and suburban villages set in an extensive rural area, which has strong commuting links to the nearby city of Sheffield. Sheffield and Rotherham form a single travel-to-work area with a large joint economy and overlapping housing markets.

3.3 Population and Age Structure

Rotherham has a steadily growing population which reached a record level of 263,400 in 2017. The population is growing as a result of natural increase (more births than deaths), net inward migration and increased life expectancy. Rotherham has 161,400 people of working age (61%) which is slightly lower than the English average.

- 3.4 Rotherham has an ageing population whereby the number of older people is increasing fastest, and their health and social care needs place increasing pressure on care and support services at a time of prolonged financial constraint. There are 51,000 people aged 65+ including 6,000 people aged 85+ whose numbers are projected to increase by a third over the next 10 years.
- 3.5 There are 50,900 children aged 0-15 in Rotherham and 26,100 young people aged 16-24. Whilst the majority get a good start in life, child poverty is highly polarised across the Borough and life chances can vary greatly. In the most deprived areas, 25% of the population are aged 0-15 but in the least deprived, the proportion is only 16%. Rotherham has a lower proportion of young people aged 18-24 than the national average due to people moving elsewhere to study or work. The number of Looked after Children in the Borough has increased from 380 in 2012 to 610 in 2018.

3.6 Gender

Of Rotherham's population of 134,000 (50.9%) are female and 129,400 (49.1%) are male. There are more males than females up to the age of 24 as more boys are born

than girls. Amongst those aged 69 years and over, women outnumber men as a result of longer life expectancy, so that two thirds of people aged 85+ are women.

3.7 Race/Ethnicity

According to the 2011 Census, 20,842 people in Rotherham identified themselves as belonging to Black and Minority Ethnic (BME) groups, or 8.1% of the population. This proportion is well below the national average although the number of BME residents doubled between 2001 and 2011. The number in 2016 probably exceeds 26,000 or 10% of the population. The largest BME group is Pakistani and Kashmiri who numbered 7,900 in 2011.

- 3.8 At the time of the 2011 Census, there were 13,147 people born outside the UK and living in Rotherham or 5.1% of the population, compared with 6,473 in 2001. The number has since increased further through migration, especially from Slovakia, Poland and latterly Romania. New migrant communities and growing ethnic diversity have brought challenges to public services in ensuring equality of access to people from different cultural backgrounds. Pupils from Black and Minority Ethnic (BME) groups made up 16.6% of the school population.

3.9 Health and Longevity

Life expectancy for males in Rotherham is 1.4 years below the national average and for females the gap is greater at 1.9 years. However, the gap in healthy life expectancy is over 5 years for both males and females. Health inequalities within the Borough are illustrated by the 9.5 year gap in life expectancy for men living in the most deprived areas and the least deprived, and a 7 year gap for women. Particular health and lifestyle concerns in Rotherham are obesity, alcohol and smoking related illness, cancer smoking in pregnancy and low breastfeeding initiation. Older people in Rotherham are far more likely to be disabled and be in poor health than average.

3.10 Disability

The 2011 Census showed that 56,588 (21.9%) of Rotherham's population had a long term health problem or disability and 11.3% said their day-to-day activities were limited a lot by long term conditions (8.3% nationally). In November 2016, 30,306 Rotherham residents (11.6%) claimed Disability Living Allowance (16,680), Personal Independence Payment (6,100) or Attendance Allowance (7,516).

3.11 Social Deprivation and Economic Inequality

According to the Indices of Deprivation 2015, Rotherham is the 52nd most deprived district in England, amongst the 16% most deprived. A key feature of deprivation since 2007 is polarisation with deprivation increasing in the most deprived areas and reducing in the least deprived. The 2015 index showed 20% of people in Rotherham living in areas amongst the 10% most deprived in England compared with only 12% in the 2007 index. The central areas of Rotherham and pockets in other parts of the town are very deprived whilst many suburban and rural areas are quite affluent.

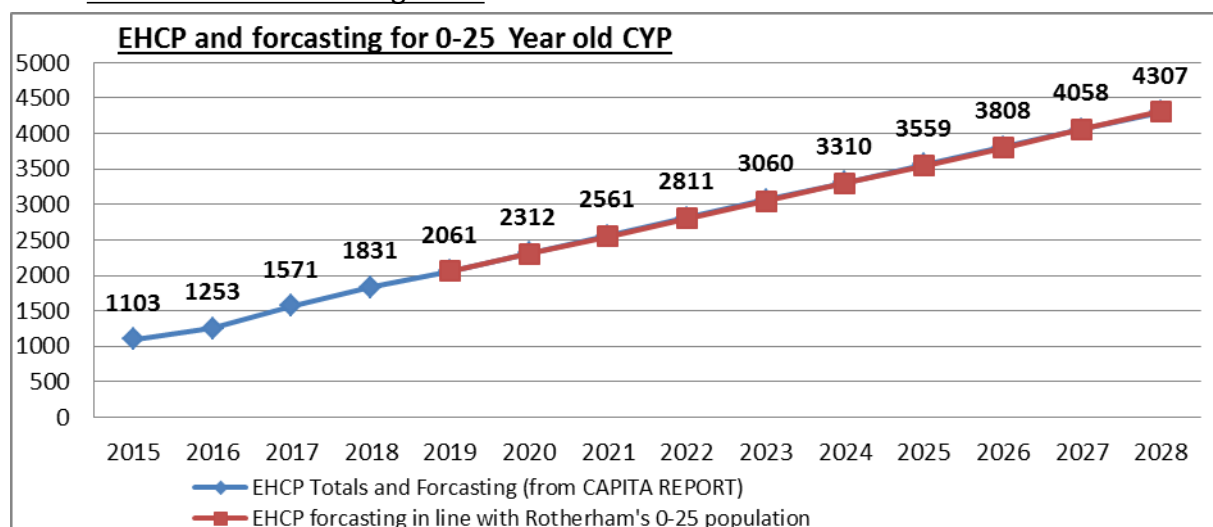
- 3.12 Of the working age population, 121,100 (76.1%) are economically active and 114,400 people (71.9%) are in employment, both below the national average. 6,750 people, or 4.2% of working age residents regard themselves as unemployed of which 2,700 were claiming JSA in November 2017. 8.7% of the working age population have no qualifications, above the national average. In 2017, gross weekly pay for Rotherham residents was £494 (full-time) compared with £502 in Yorkshire and Humber and £556 in England (median earnings). Levels of pay are lower than in the region and nationally, especially for women who earn an average of £283 (full and part time) per week compared with £494 for men. Rotherham women earn only 57% of men's pay compared with 66% nationally.
- 3.13 Rotherham is a borough of contrasts and different parts of the community have been affected by economic change over the long and short term. One in nine people aged 16-64 are workless as a result of either unemployment or long term sickness. The latter affects 10,900 people or 6.9% of the working age population, well above the national average of 4.6%.

4. The Needs of Young People in Rotherham

4.1 Education, Health & Care Plan Data

The methodology for the following forecasts is outlined at para 1.2. The data sets used for the analysis were derived from a Capita report covering Children & Young People who have an Education and Care Health Plan (EHCP) in place at the end of January for the following years: 2015, 2016, 2017, and 2018.

4.2 Chart 1. Forecast EHCP growth

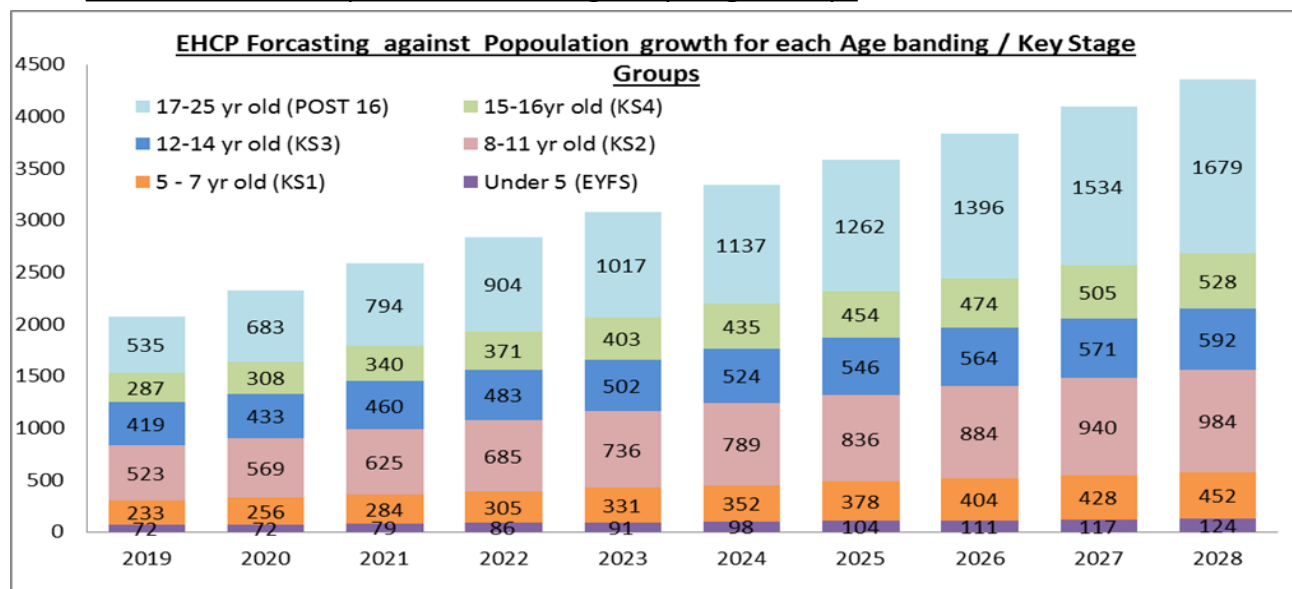


The Number of CYP on EHCP's is currently at 2095 (as at 11/02/19) – forecasting over the next ten year period would see a potential increase of over 700 EHCP's in the next 2 years. Forecast projection for the next 4 to 5 years would see a potential rise of over

1000 additional CYP on EHCP's , while looking long-term to 8-9 years ahead the number of CYP on EHCP's could potentially double in numbers to be over 4000.

Over the 10 year forecast this is an increase of 105%.

4.3 Chart 2. Forecast Population Growth Age/Key Stage Groups



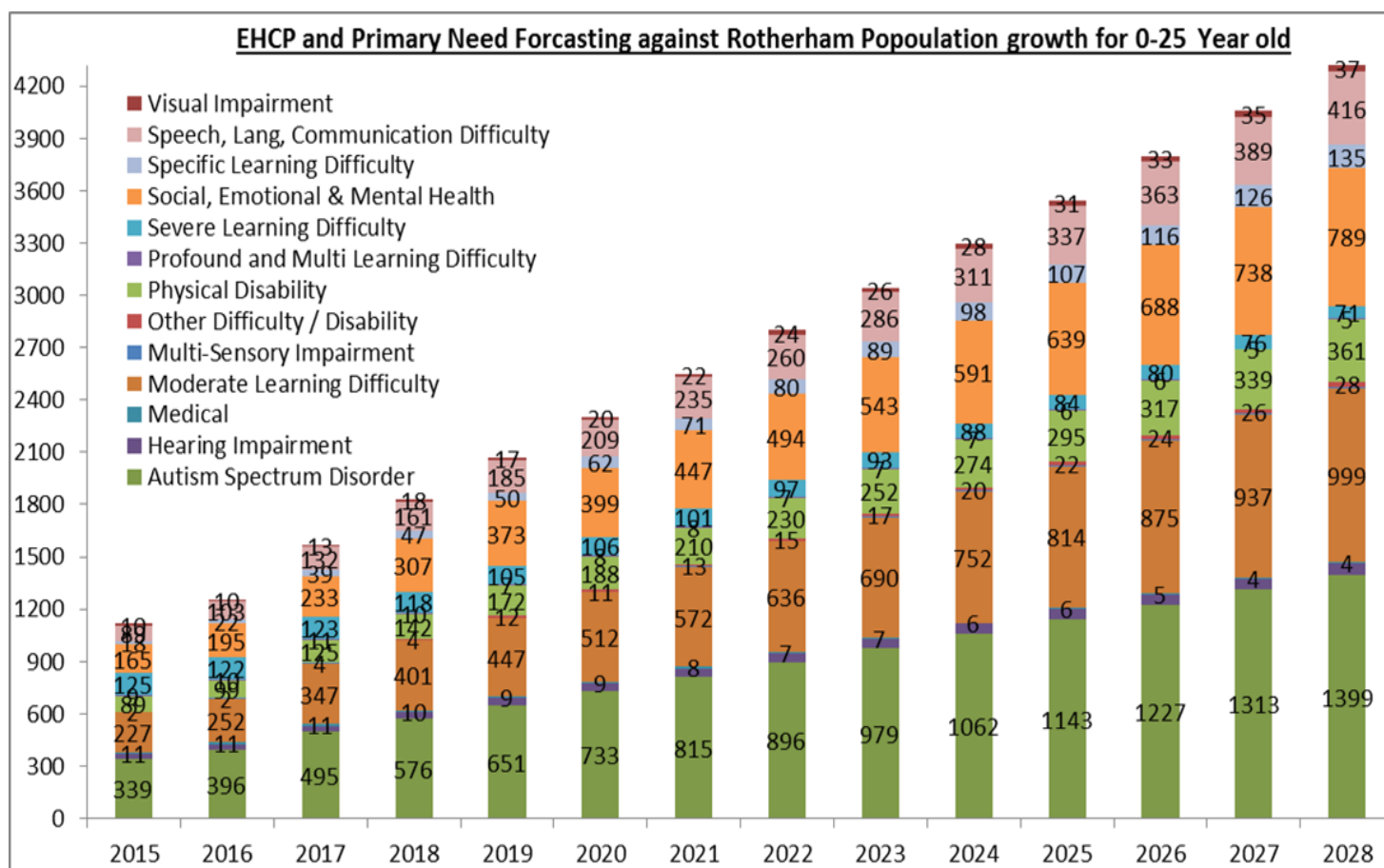
In accordance with Rotherham population projections, future forecasting analysis was completed by 'Age banding splits and transition groups (Key stage groups)'. This indicated that children and young people :-aged 8-11 years old (covering Key Stage 2 phase) and children and young people who are of Post 16+ age are the most affected cohort now and will continue to be the most affected CYP that require support.

Aged 5-7 years (KS1) cohort indicates an increase from 233 to 452 CYP with an EHCP over a 10 year period, seeing an increase in need of 93%

Aged 8-11 years (KS2) cohort indicates an increase from 523 to 984 CYP with an EHCP over a 10 year period, seeing an increase in need of 88%.

Aged 17-25 years (Post 16) cohort indicate an increase from 535 to 1679 CYP with an EHCP over a 10 year period, seeing an increase in need of 213%

4.4 Chart 3. Forecast Primary Need growth



Primary Needs for CYP with EHCP's shows the 2019 cohort three highest primary needs in Rotherham being: -

Autism Spectrum Disorder – 651 CYP-32% of 2019 cohort

Moderate Learning Difficulty -447 CYP -22% of 2019 cohort

Social, Emotional & Mental Health – 373 CYP-18% of 2019 cohort

Analysis on forecasting projections of primary needs shows that within the next 10 years, the number of CYP with a primary need of ASD, MLD, SEMH increase as follow;

- MLD cohort indicates an increase from 447 to 999 CYP with an EHCP over a 10 year period, seeing an increase in primary need of 123%
- ASD cohort indicates an increase from 651 to 1399 CYP with an EHCP over a 10 year period, seeing an increase in primary need of 114%
- SEMH cohort indicates an increase from 373 to 789 CYP with an EHCP over a 10 year period, seeing an increase in primary need of 111%

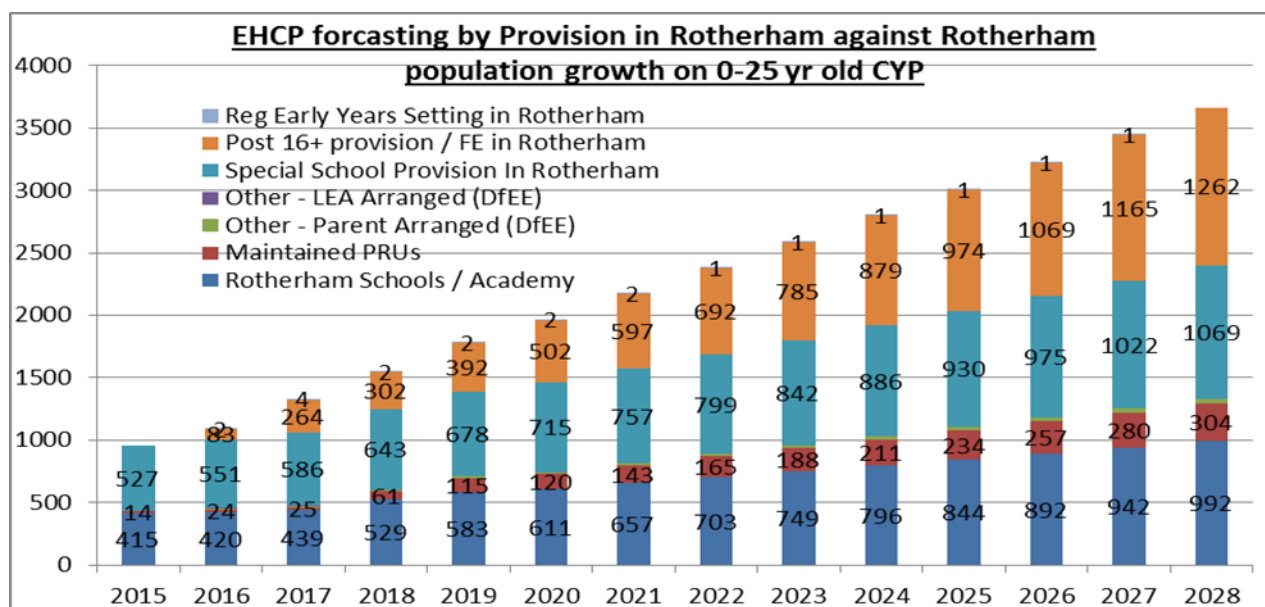
These needs are our largest primary needs now and projected for the future.

Further analysis indicates that for children with MLD the potential increase in need will be most significant at age 8-11years KS2 and Post 16.

For children with ASD the potential increase in need will be most significant at KS1, KS2 and Post 16.

For children with SEMH the potential increase in need will be most significant at KS2 and Post 16.

4.5 Chart 4. Forecast for School/College Provision



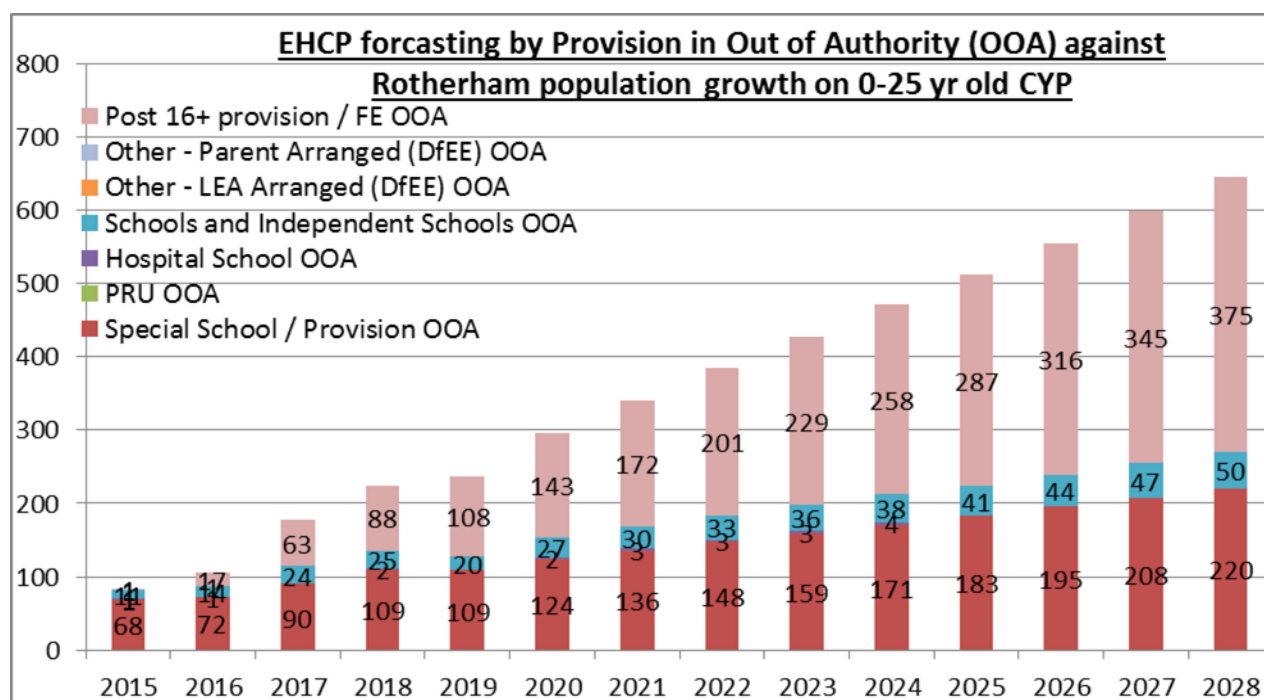
The forecast indicates that 'Rotherham Special Schools' and 'Post 16+ places in Higher / Further Education' are the most affected provisions with a sharper increase in need identified with the highest number of children attending these school types.

Growth in demand for school/FE places for children with EHCPs is projected as follows:

Post 16 Provision - currently 392 to 1262 CYP with an EHCP over a 10 year period, seeing an increase in demand by 870 (221%)

Special School Provision - currently 678 to 1069 CYP with an EHCP over a 10 year period, seeing an increase in demand by 391 (57%)

Rotherham Schools/Academy - currently 583 to 992 CYP with an EHCP over a 10 year period, seeing an increase in demand by 409 (70%)

4.6 Chart 5. Forecast for School/College provision Out Of Authority area

As part of the 'Provision' data analysis, the 'Out Of Authority' (OOA) education of children and young people with an EHCP, where children attend schools not within the Rotherham borough, was also taken in to account.

5. Education Offer in Rotherham and Use of Out of Area Placements:

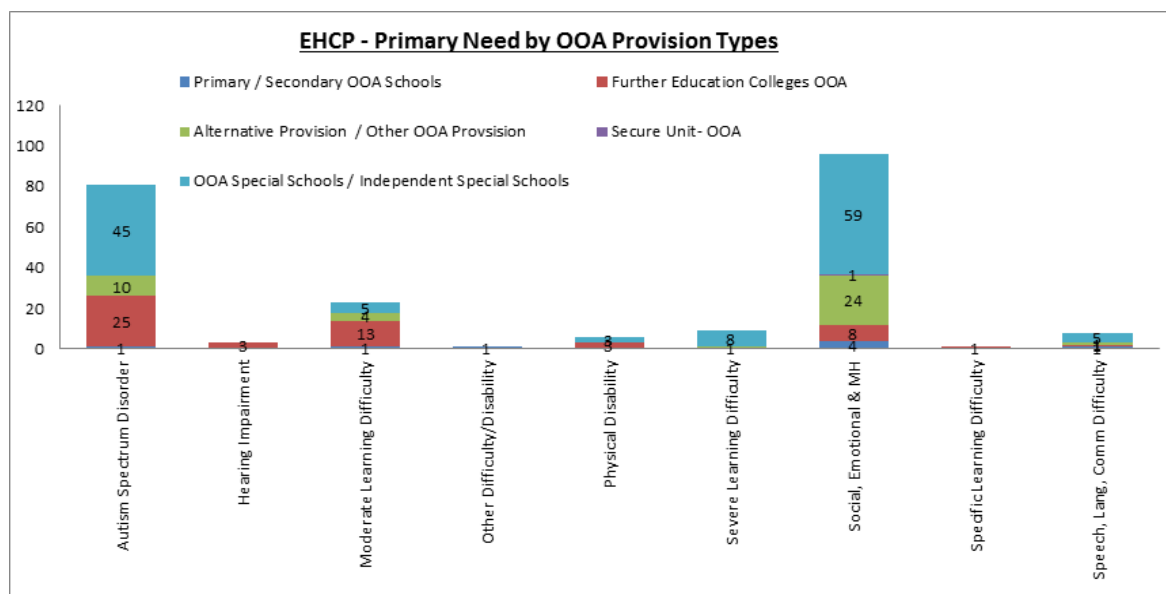
5.1 Rotherham has embarked on a continuing education sufficiency program and increased education provision for both new Secondary and Primary school places as well as SEND places since April 2012, resulting in the addition of 2,222 school places being made available up to 2021.

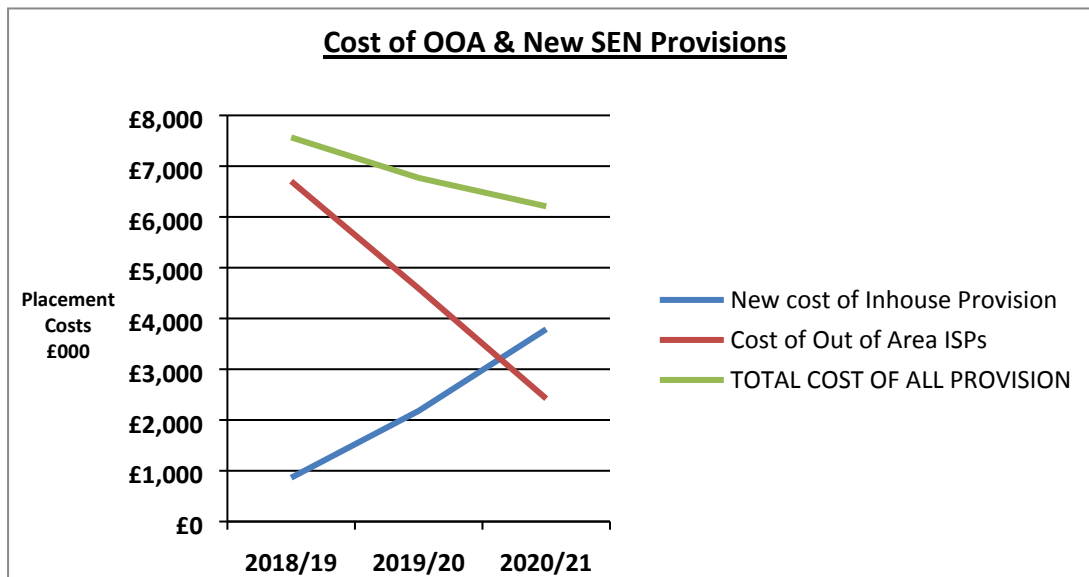
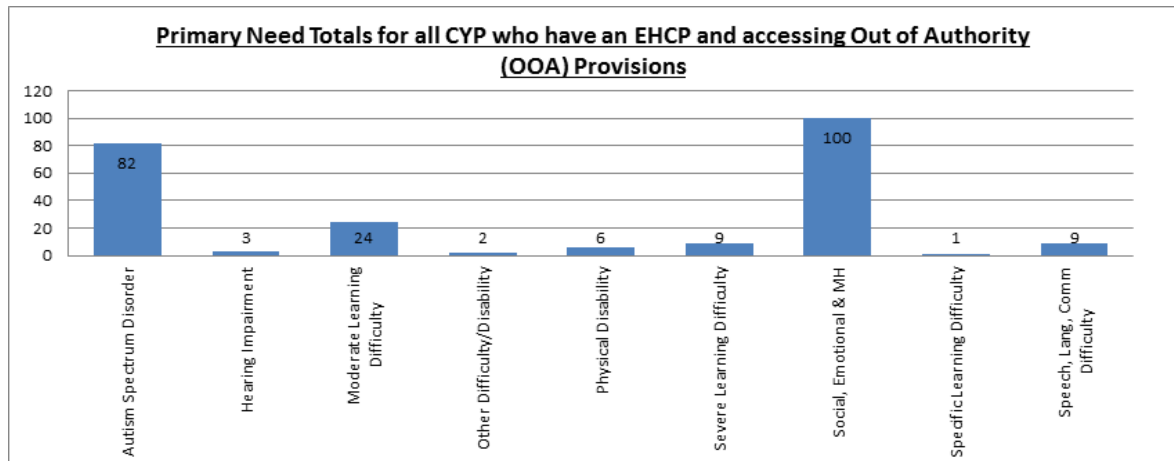
- 155 SEND places (including current projects completed 2018-2021)
- 575 Secondary School places
- 1,492 Primary School places

5.2 The Spring School Census data January 2018, showed that of the 45,028 pupils on role at all schools in Rotherham, 7,513 (16.7%) pupils were identified as having SEND, either an EHCP, Statement or SEN Support.

- 4117 pupils with SEND in a Nursery or Primary setting
- 2,550 pupils with SEND in a Secondary setting

- 5.3 Of the 44,176 pupils in a mainstream school setting, 6,667 (15%) pupils were identified as having SEND.
- 5.4 Of the 852 pupils on role at special schools or Pupil Referral Units in Rotherham, 846 (99.3%) were identified as having SEN.





5.5 The current forecast cost of SEN Placements for the financial year 2018/19 is £7.6m with £6.7m of these costs incurred through commissioned out of area placements with specialist Education providers. Following the increase in capacity of in borough local provision through the SEND Sufficiency strategy, 229 places over the 2 year period from September 2018 to 2020 the forecast cost of out of area provision falls to £2.4m. This is based on the assumption that OOA places reduce from 185 to 100 and that growth of 169 places are accommodated in the new resources. The cost of In house provision increases from £863k to £3.8m over the same period due to the increase in capacity in local provision. The shift in provision from expensive out of area placements to lower cost in house provision would generate cost reductions of £1.4m over the 2 year period which is reflected in a reduced overall placement cost of £6.2m in 2020/21.

5.6 This clearly demonstrates that a reduction in dependence on out of area placements for children with SEMH and Autism will not only create a cost saving for the Local Authority but also enable children to be educated within their communities, with friends and peers.

5.7 Use of Special Provision Capital fund

As part of the vision for children and young people with special educational needs (SEN), local authorities are required to ensure that there are sufficient good school places for all pupils including those with SEN. From 2018-2021 the government has now invested a total of £365 million.

5.8 Authorities are able to utilise the funding in a way that ensures improved special provision for children with Education, Health and Care Plans.. The funding can be invested across mainstream schools, academies, special schools, special units, early years and FE Colleges. It can also be used for other provision for children and young people aged 0-25.

5.9 Local authorities are encouraged to spend the additional funding in ways that enhance facilities and the number of places available to young people with complex needs. The government has given guidance that this can be achieved through:

- *Creating new (additional) places at good or outstanding provision*
- *Improving facilities or developing new facilities*

This can be through:

- *Expansion(s) to existing provision, including at the same site or at a different site.*
- *Reconfiguring provision to make available space for additional places or facilities.*

- *Re-purposing areas so that they meet the needs of pupils with special educational needs and disabilities.*
- *Other capital transactions that result in new (additional) places or improvements to facilities.*
- *Investing in provision that is located in another local authority where this supports providing good outcomes for children in their area.*

6. Strategic Intentions:

- For Academies and Local maintained schools to receive high quality support to enable them to become as inclusive and resilient as possible; so that children receive a high quality education which differentiates learning and teaching to support the diverse needs of individual children and young people.
- To ensure that there is a high quality programme of workforce development to train education, health and care staff to meet the needs of Rotherham's children, young people and their families.
- To ensure that Rotherham schools can deliver a high quality graduated response from health, social care and teaching staff to ensure that inclusion support from specialist inclusion services are available at the point of identified need.
- To ensure sufficiency of school places within Rotherham for children aged 0-19 who have identified special education needs and whose education, health and care plans identify that only special school provision can meet their identified education, health and care needs and reduce dependence on high cost out of area placements which remove children and young people from their local communities.
- To ensure a sufficient range of provision for young people aged 16-25 to ensure that there are a variety of pathways to support young people to become confident, independent adults.

7. Measures of Success:

- Reviews of Education, Health and Care plans indicate that needs are being met, children and young people with SEND in Rotherham demonstrate academic attainment in accordance with or exceeding that of nearest neighbours.
- Fewer children are sent out of area to be educated.
- Reduction in budget spend on out of area placement

8. Milestones (Academic Year 2020-2021):

1. To develop 2 additional Specialist Resource Units of up to 15 places each within mainstream Schools to deliver support, education and outcomes for children with Autism and/ or SEMH, some of whom may demonstrate challenging behaviours. Units to be operational for start of September 2019. Both units to be developed within mainstream secondary schools which are either Ofsted

'Good' or 'Outstanding', who can offer post-16 provision and who can evidence a long term commitment to inclusion which can be demonstrated by their existing outcomes for children and young people with EHCPs, their rates of exclusions and their evidence of investment in an infrastructure to support children and young people with SEND. The Local Authority will pay Element One, Two and Three funding during Year 1 with a view to schools then registering this provision during academic year 2019-20. It is expected that each place will receive funding of £15,000. There will be funding of up to £250,000 per school for capital costs.

2. To develop two specialist primary resource of an additional 20 places (10 per school) to offer specialist teaching and support to vulnerable children with ASD or MLD who via behaviours or learning are unable to be taught within a fully mainstream curriculum, it is planned that this primary provision will feed into either of the secondary provisions described above. Both units to be operational by September 2019. These places will be funded at £10,000 per place with the expectation that the schools who develop the units can demonstrate their commitment to inclusive practice via outcomes for children and evidence of preventing exclusions. There will be funding available of up to £250,000 for capital costs.
3. To develop a Primary Outreach SEMH Team which will work with primary schools to develop behaviour management within schools to support specific children and young people as identified via the primary partnerships with a view to reducing exclusions of primary aged children and developing best practice models across Rotherham. The Primary Outreach Team will also deliver specialist learning and training packages to disseminate good practice and consistency of approach across the borough.
4. To undertake a full commissioning review of post-16 provision in Rotherham to identify a range of support for post-16 learners including provision for vulnerable young people who wish to continue in formal education, to develop supported apprenticeships and workplace learning for older young people and ensure that these are correctly resourced and pathways are understood across the borough. To report back to SEND Strategic Board by December 2019 so that recommendations can be implemented by September 2020 in accordance with Year 2 Implementation.
5. To undertake a full service review of RMBC Inclusion Services and their traded models to ensure that the requisite support is made available to meet the identified needs of children and young people as appropriate and to ensure that an holistic package of support is made available to children, young people and their families and that services begin to deliver Services in accordance with the Rotherham Voices Strategy. The Review to report back to the SEND Strategic Board by July 2019 to ensure that any necessary adjustments required supporting the delivery of services described above can be made.

Year 2 (Academic Year 2021-2022)

1. To develop a Secondary SEMH Outreach team: To develop a 'crisis' response to support secondary schools where older children and young people are escalating into crisis or who need off-site support and a bespoke curriculum. This Resource to be supported by development of alternative provision in Rotherham.
2. To implement the outcomes of the post-16 review and create a post-16 sufficiency strategy which develops and promotes preparation for adulthood and ensure that young people across Rotherham have a range of options post-16 and post-19 that support them into further learning, careers and independent adult life.
3. To review and rerun the data analysis as above in January 2020 to identify whether the strategic plan is delivering the anticipated outcomes, to identify or develop new trends and to review progress of sufficiency strategy.

9. Consultation and Advice

The contents of this strategic plan have been shared with

- The Rotherham SEND Strategic Board
- Rotherham CCG
- RESP
- Rotherham Children's Service Directorate
- Rotherham Parents Carers Forum

The Plan is available for download on the Rotherham Local Offer.

Public Report with Exempt Appendices
Cabinet

Committee Name and Date of Committee Meeting

Cabinet – 16 September 2019

Report Title

Community Energy Switching Scheme

Is this a Key Decision and has it been included on the Forward Plan?

Yes

Strategic Director Approving Submission of the Report

Paul Woodcock, Strategic Director of Regeneration and Environment

Report Author(s)

David Rhodes, Environment, Energy and Data Manager
01709 254017 or david.rhodes@rotherham.gov.uk

Ward(s) Affected

Borough-Wide

Report Summary

Cabinet approved the OJEU procurement process to identify a potential partner, to develop a community energy switching scheme, on the 17th December 2018. This report recommends the acceptance of a tender to set up a Community Energy Switching Scheme, available to all Rotherham residents, which could save an average 3 bed semi-detached household up to £300 per year.

Recommendations

1. That the development of a community energy switching scheme in partnership with bidder B be approved.

List of Appendices Included

Appendix 1 Equalities Initial Impact Assessment

Appendix 2 Procurement Results & Business Case (Exempt)

Background Papers

Cabinet – 17 December 2018. Minute 79, Community Energy Switching Scheme.

Consideration by any other Council Committee, Scrutiny or Advisory Panel

None

Council Approval Required

No

Exempt from the Press and Public

Yes

An exemption is sought for Appendix 2 under Paragraph 3 (Information relating to the financial or business affairs of any particular person (including the authority holding that information)) of Part I of Schedule 12A of the Local Government Act 1972 is requested, as this report contains sensitive commercial information with regards to the Council's contracts.

It is considered that the public interest in maintaining the exemption would outweigh the public interest in disclosing the information because of commercial confidentiality.

Community Energy Switching Scheme

1. Background

- 1.1 At its meeting on 17th December 2018 Cabinet received a report on a community energy switching scheme and recommended:
 - That approval be given to the OJEU procurement process to identify a potential partner to develop a community energy switching scheme and inform a business case that will be developed, based on the results of the tender.
 - That the business case and Tender Evaluation Report be submitted to Cabinet for approval.
- 1.2 An open tender process was conducted and two submitted responses met all mandatory requirements. The tenders were evaluated with the results detailed at the exempt Appendix 2.

2. Key Issues

- 2.1 The community energy switching scheme would be open to all Rotherham residents and the aim of the scheme is to reduce the number of households paying high tariffs for gas and electricity.
- 2.2 Although open to all residents, it should be particularly beneficial to vulnerable residents and those with a low household income, as it will assist them to identify and change to a cheaper energy tariff. The evidence provided suggests that residents could save up to £300 per year in an average 3 bedroom semi-detached house.
- 2.3 The scheme also aims to support residents to reduce energy consumption, as well as reducing costs, and consequently assist to reduce fuel poverty.
- 2.4 The scheme also promotes renewable energy generation, and this together with the aims to reduce energy consumption, will assist with the Councils drive to have a positive impact on climate change.
- 2.5 The energy is supplied by a not for profit company and the Council itself would not obtain any net financial gain from such a scheme in relation to tariff reductions, the beneficiaries would be residents.

3. Options considered and recommended proposal

- 3.1 **Option 1** – Develop a community energy switching scheme in partnership with bidder B.
- 3.2 **Option 2** - Do not develop a community energy switching scheme, following the procurement evaluation and moderation of bids considering the potential resource implications to the Council.
- 3.3 **Option 3** – Asset Management and Housing & Neighbourhood Services carry

out regular information campaigns for residents to inform them of the potential savings; comparison sites; the big 6 energy companies; and run specified days at Riverside House (and other Council sites e.g. libraries) to assist residents (especially vulnerable residents) wishing to switch but lacking the confidence, IT knowledge or equipment.

3.4 Option considerations:

- 3.5
 - Option 1 is the recommended option, as bidder B has provided a compliant bid that delivers against the specification. This option provides every Rotherham resident with the opportunity to reduce their energy bill by up to £300, based on an average 3 bed semi-detached house.
- 3.6
 - Option 2 would not provide support to residents to reduce gas and electricity costs.
- 3.7
 - Option 3 would require a marketing budget and additional staff time. This option could be seen to be endorsing energy companies on the comparison websites without any checks of these companies, or the offers, taking place.

4. **Consultation on proposal**

- 4.1 No additional consultations have been carried out following the procurement process.

5. **Timetable and Accountability for Implementing this Decision**

- 5.1 If approval is given to the recommendation as presented above, this will be actioned immediately through:
 - Recruitment of a Community Energy Officer (a second officer is proposed to be recruited in Year 2).
 - Development and approval of the partnership contract.
 - Development of a marketing and communication plan.
- 5.2 The initial proposed launch date of the scheme was December 2019 (12 months from initial Cabinet approval). The amended proposed launch dates are:
 - Phase 1. January 2020 – Void properties.
 - Phase 2. February 2020 – All domestic properties.

This will allow the Council to ensure any faults identified through the voids programme are dealt with before launching to the wider public.

6. **Financial and Procurement Advice and Implications**

6.1 The exempt Appendix 2 details the financial business case in respect of bidder B. This indicates that the development of a community energy switching scheme in partnership with bidder B is not financially self-supporting. This analysis demonstrates that the proposal will result in a small financial deficit over a 3 year period (less than £5k, in year one and unlikely to exceed £16k in any one year), if the projected take-up figures are achieved. The deficit will increase if take up is lower and decrease if take up is higher than the projected figures. If a small deficit does arise it will be contained within the overall Directorate budget.

6.2 The Councils Finance Service have carried out a financial due diligence analysis of the audited accounts of bidder B. The focus of the analysis is to:

- Confirm the financial stability of the preferred bidder.
- Identify any future risks resulting from additional financial commitments, such as the preferred bidder having to contribute to Government ECO projects when the qualifying customer criteria reduces to 150,000 in April 2020.

The result of the analysis is at Appendix 2.

6.3 This procurement has been conducted in compliance with the Concessions Contracts Regulations 2016 and the Council's Financial and Procurement Procedure Rules.

7. Legal Advice and Implications

7.1 A community energy switching scheme delivery contract complying with OFGEM Retail Market Review rules will need to be developed, agreed and approved between the Council and supplier.

7.2 The licensed supplier will be responsible for the supply of gas and electricity to customers of the partnership and will be obligated to comply with the supply license conditions.

7.3 This report indicates that a compliant procurement process has been followed. This procurement appears to be for a concession contract (being the grant of an opportunity under which the operator takes the substantial operational and commercial risk). Therefore, this contract is not subject to the Public Contracts Regulations 2015.

7.4 Legal Services have provided suitable terms and conditions for this contract. It is assumed the Council will enter an agreement with the successful tenderer on those terms and conditions.

8. Human Resources Advice and Implications

8.1 The recruitment of additional staffing resources as detailed in the Business Case at Appendix 2 would be required.

9. Implications for Children and Young People and Vulnerable Adults

- 9.1 The scheme should benefit households to reduce the cost of energy and reduce fuel poverty.

10. **Equalities and Human Rights Advice and Implications**

- 10.1 The energy supply offer will be made available to all households in Rotherham. An initial Equalities Impact Assessment has been carried out and will be updated as more data, information and actions are obtained.

11. **Implications for Partners**

- 11.1 The implications for Housing and Neighbourhood Services have been included in the report.
- 11.2 The success of the scheme will require support from relevant Council directorates to communicate with the residents they engage with promote the scheme.

12. **Risks and Mitigation**

- 12.1. The Council or supplier cannot guarantee that a given tariff will always be the cheapest. Online comparison sites may (but not always) provide the best saving, however, a community energy switching scheme is aimed at residents that are unable or not confident enough to switch energy providers. The energy supply market is volatile and the cheapest market price can be superseded the next day by another provider.
- 12.2 There is a potential reputational risk for the Council if there are complaints about billing and price increases set by the supplier. Customer service and customer retention performance would be regularly monitored.
- 12.3 There is a financial risk to the Council if the number of residents that sign up to the scheme is insufficient to cover the staff, marketing and administration costs. The energy cap introduced by the Government/OFGEM will increase the risk and householders may believe the cap results in the best saving. Marketing and communication will address this.
- 12.4 This will be a concession contract, so the majority of the risk is with the supplier.

13. **Accountable Officers**

Paul Smith, Head of Asset Management

Approvals obtained on behalf of Statutory Officers:-

Named Officer	Date
---------------	------

Chief Executive	Sharon Kemp	02/09/19
Strategic Director of Finance & Customer Services (S.151 Officer)	Judith Badger	28/08/19
Head of Legal Services (Monitoring Officer)	Bal Nahal	27/08/19

Report Author: David Rhodes, Environment, Energy and Data Manager
01709 254017 david.rhodes@rotherham.gov.uk

This report is published on the Council's [website](#).

Appendix 1 – Equalities Initial Impact Assessment

<p>Under the Equality Act 2010 Protected characteristics are Age, Disability, Sex, Gender Reassignment, Race, Religion or Belief, Sexual Orientation, Civil Partnerships and Marriage, Pregnancy and Maternity. Page 6 of guidance. Other areas to note see guidance appendix 1</p>	
<p>Name of policy, service or function. If a policy, list any associated policies:</p>	<p>Community Energy Switching Scheme</p>
<p>Name of service and Directorate</p>	<p>Asset Management, Regeneration and Environment</p>
<p>Lead manager</p>	<p>David Rhodes</p>
<p>Date of Equality Analysis (EA)</p>	<p>13/08/19</p>
<p>Names of those involved in the EA (Should include at least two other people)</p>	<p>David Rhodes & Paul Maplethorpe</p>
<p>Aim/Scope (who the Policy /Service affects and intended outcomes if known) See page 7 of guidance step 1</p> <p>A community energy switching scheme aims to reduce the cost of living for people by getting a fair price on gas and electricity.</p>	
<p>What equality information is available? Include any engagement undertaken and identify any information gaps you are aware of. What monitoring arrangements have you made to monitor the impact of the policy or service on communities/groups according to their protected characteristics? See page 7 of guidance step 2</p> <p>Ofgem has reported that around 57% of non-prepayment meter consumers remain on poor value standard variable rates, which can be as much as £300 a year more expensive than the cheapest deals on the market. However, more than one in five households across the UK now get their energy from small/medium-sized suppliers, leaving the largest six suppliers with a record-low market share. During 2017, 5.1 million electricity consumers and 4.1 million gas consumers switched supplier, which was the highest number for almost a decade. Many of the customers switched for the first time.</p>	
<p>Engagement undertaken with customers. (date and group(s) consulted and key findings) See page 7 of guidance step 3</p>	<p>No engagement has been undertaken with potential customers. This will be carried out during the development phase if sanctioned.</p>
<p>Engagement undertaken with staff about the</p>	<p>Engagement carried out with Housing / Voids Team.</p>

<p>implications on service users (date and group(s)consulted and key findings)</p> <p>See page 7 of guidance step 3</p>	
The Analysis	
<p>How do you think the Policy/Service meets the needs of different communities and groups? Protected characteristics of Age, Disability, Sex, Gender Reassignment, Race, Religion or Belief, Sexual Orientation, Civil Partnerships and Marriage, Pregnancy and Maternity. Rotherham also includes Carers as a specific group. Other areas to note are Financial Inclusion, Fuel Poverty, and other social economic factors. This list is not exhaustive - see guidance appendix 1 and page 8 of guidance step 4</p> <p>The scheme will be open to all communities and groups.</p>	
<p>Analysis of the actual or likely effect of the Policy or Service: See page 8 of guidance step 4 and 5</p> <p>Does your Policy/Service present any problems or barriers to communities or Group? Identify by protected characteristics Does the Service/Policy provide any improvements/remove barriers? Identify by protected characteristics</p> <p>The scheme aims to improve access to cheaper tariffs for communities to reduce fuel poverty; there are no known problems or barriers.</p> <p>What affect will the Policy/Service have on community relations? Identify by protected characteristics</p> <p>Positive financial impact.</p>	

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

Committee Name and Date of Committee Meeting

Cabinet – 16 September 2019

Report Title

Strategic Management and Maintenance of Rotherham's Highways

Is this a Key Decision and has it been included on the Forward Plan?

No, but it has been included on the Forward Plan

Strategic Director Approving Submission of the Report

Paul Woodcock, Strategic Director of Regeneration and Environment

Report Author(s)

Colin Knight, Head of Highway Services

01709 822828 or colin.knight@rotherham.gov.uk

Richard Jackson, Highway Asset and Drainage Manager

01709 823895 or richard.jackson@rotherham.gov.uk

Ward(s) Affected

Borough-Wide

Report Summary

The Council has a statutory duty to maintain its highways through Section 41 of the Highways Act 1980.

This report describes how Rotherham's highways are strategically managed and maintained in accordance with the Highway Asset Management Policy, Strategy and Highway Asset Management Plan (HAMP).

The report reviews the current strategy for the Management and Maintenance of Rotherham's Highway and the impact the increased investment 'Roads 2020' has had on the highway network.

The report describes the current performance both in terms of the condition of Rotherham's highways, and in terms of the delivery of highways maintenance services.

Recommendations

1. That the strategic approach to the Management and Maintenance of Rotherham's Highways be endorsed.

2. That the impact of the additional Rotherham Metropolitan Borough Council capital investment to improve the local (unclassified) road network be noted.

List of Appendices Included

- Appendix 1 Equalities Impact Assessment – Initial Screening
- Appendix 2 Indicative Highway Works Programme 2019/20
- Appendix 3 Highway Performance Monitoring - Quarter 1 2019-2020
- Appendix 4 Benchmarking Information

Background Papers

Highways Report – Council Meeting October 2015

<https://moderngov.rotherham.gov.uk/ieListDocuments.aspx?CId=491&MId=13477&Ver=4>

Highway Policy, Strategy and Highway Asset Management Plan

https://www.rotherham.gov.uk/info/200083/roads_highways_and_pavements/1048/highways_asset_management

Well managed Highway Infrastructure October 2016

<http://www.ukroadsliaisongroup.org/en/utilities/document-summary.cfm?docid=5C49F48E-1CE0-477F-933ACBFA169AF8CB>

Highway Infrastructure Asset Management Guidance Document May 2013

<http://www.ukroadsliaisongroup.org/en/utilities/document-summary.cfm?docid=4F93BA10-D3B0-4222-827A8C48401B26AC>

Highways Communication Strategy

https://www.rotherham.gov.uk/downloads/file/3674/rotherham_highways_communication_strategy

Consideration by any other Council Committee, Scrutiny or Advisory Panel

No

Council Approval Required

No

Exempt from the Press and Public

No

Strategic Management and Maintenance of Rotherham's Highways

1. Background

- 1.1 Rotherham Metropolitan Borough Council (RMBC) is responsible for 1,188 kilometres of roads, 2,105 kilometres of footpaths and public rights of way, and associated street lighting, road markings, road signs, safety barriers, traffic management systems, drainage systems and bridges.

Table 1.2 describes the highway network that RMBC are responsible for:

Table 1.2 RMBC Maintained Highway Network

Road Type	Carriageway Length (km)	Footway Length (km)	PROW Length (km)
Principal – A Roads	136.6	134.3	0
Non-Principal – B Roads	96.9	110.1	0
Non-Principal – C Roads	183.8	162.9	0
Unclassified – U Roads	770.6	1271.7	0
Public Rights of Way (PROW)	-	-	425.9
Total	1187.9	1679	425.9

- 1.2 The Council's approach to highway maintenance is based on the following principles:
- To maintain Rotherham's roads and footways in a safe condition to nationally recognised standards; and
 - To carry out programmed maintenance as cost-effectively as possible.
- 1.3 The Council has a statutory duty to maintain its highways through Section 41 of the Highways Act 1980. This report describes how Rotherham's highways are strategically managed and maintained in accordance with the Highway Asset Management Policy, Strategy and Highway Asset Management Plan (HAMP) to achieve the above principles.
- 1.4 As part of management and maintenance of the highway the Council has adopted an associated "Code of Practice for Highway Inspection and Assessment" (CoP), which sets out the criteria through which the Council will undertake planned and reactive maintenance works on the highway within agreed time frames. The CoP has been developed with reference to national guidance documents ("Well managed Highway Infrastructure (October 2016)" and "Highway Infrastructure Asset Management Guidance Document (May 2013)") and takes account of advice from the Council's insurers and legal advisors.

- 1.5 The HAMP is reviewed annually to set the forward works programme for the year and to also include information relating to the “Code of Practice for Highway Inspection and Assessment” (CoP).
- 1.6 A team of Highway Inspectors undertake Safety Highway Inspections to identify record and prioritise the repair of defects which present an immediate danger or significant inconvenience to either users of the highway, to the structural condition of the highway or the assets contained within the highway boundary. All inspectors are professionally certified through the UK Roads Board and are included on the National Register of Highway Inspectors.
- 1.7 The Highways Service has a robust information system to support the management of cyclic and ad hoc inspections. The system records all inspections, reports and works carried out on the highway and ensures that repairs are managed within the CoP.
- 1.8 The Council recognised that a greater investment was required, in order to narrow the gap between the condition of the estate roads and the national average, by awarding a capital budget of £10m over three years from 2017/18, which is now in its final year.
- 1.9 This additional investment in Rotherham’s roads is making a real improvement to the highway network, evidenced through reductions in the number of highway defect repairs (potholes) and in the number of highway claims against the Council.
- 1.10 In 2018/19 the Council repaired 201 roads equating to 43.85 miles and an area of nearly 527,000 square metres.

2. Key Issues

2.1 Current Highways Maintenance Budget

- 2.1.1 Identified below are the main funding streams available to Highways. These are utilised to best deliver a strategic and prioritised approach to service delivery:

- Department for Transport (DfT) Local Transport Plan (LTP) annual capital budget allocations
- DfT Grants, Challenge Funding, Incentive Funding, Pothole Funding
- Rotherham Council annual revenue funding
- Rotherham Council Capital investment

The total Highway Works budget available in 2019 / 20 is detailed below and totals £9.592m.

Table: 2.1.1 Highways Funding 2019/20

Year	DfT LTP Highway Maintenance and Incentive Allocation	DfT Pot Hole Fund	RMBC Capital 2020 Roads Programme	RMBC Revenue	RMBC Capital Other
2019/20	£3.110m	£0.217m	£3.018m	£0.791m	£0.800m
2018/19 Slippage		£0.006m			£1.650m
Total	£3.110m	£0.223m	£3.018m	£0.791m	£2.450m

- 2.1.2 The Highways Service has completed the DfT Incentive Assessment since 2015 /16. The DfT developed the assessment to be able to determine the level of performance at which Local Authority Highway Services are operating. Since 2017/18 the Highways Service has achieved the highest band possible (Band 3), placing it in the top performing Councils. This is important as it enables the Council to receive the maximum allocation possible from the DfT LTP; incentive based funding of £0.624m in 2019/20.
- 2.1.3 As an example, Local Authorities in Band 2 would only receive 50% of their incentive based funding, with Local Authorities in Band 1 only receiving 10% of their incentive based funding allocation.
- 2.1.4 It is estimated that investment of £7m per year is required to maintain Rotherham's roads in their current condition. Of this £4m is required to solely maintain the condition of estate roads at the current standard.
- 2.1.5 The next step for developing a further phase in investment will be to develop a Strategic Outline Programme for consideration for 2020 onwards as part of the budget setting process.

2.2 Works Prioritisation and Indicative Works Programme

- 2.2.1 The roads and footways included in the 'Indicative Highway Works Programme 2019/20' (Appendix 2) are determined by a scoring matrix, detailed in the Highway Asset Management Plan (HAMP).
- 2.2.2 The aim of this process is to prioritise sections of the highway for inclusion in the works programme that provide value for money, by repairing as much of the road network as possible, whilst taking a number of factors into consideration, as listed below.
- 2.2.3 The criteria includes:
- The condition of the road(s);
 - Ward Member and Parish/Town Council priorities;
 - The number of complaints received;
 - The number of actionable defects (Potholes) identified;
 - Input from highway inspections;
 - The overall condition of the Ward's highways.

- 2.2.4 An Indicative Highway Works Programme is formulated using the above adopted criteria. The proposed works locations are indicative as they could be affected by a number of factors including:
- Engineering difficulties;
 - Changes to funding levels;
 - Opportunities to coordinate with other Council Projects;
 - Unforeseeable essential statutory undertaker works;
 - The weather.
- 2.2.5 Regular officer implementation meetings are held to coordinate works across the network and to keep any changes to the works programme to a minimum.
- 2.2.6 The indicative Highway Works Programme shows that during 2019/20 the Council aims to repair 241 roads with a total length of 81.50km (50.94 miles) covering an area of 546,842sqm.

Table: 2.2.6 Number of Roads to be repaired 2019/20

Road Type	Number of Roads	Value
A	24	£1,446,000
B & C	42	£2,992,000
Unclassified	175	£4,436,000
TOTAL ROADS	241	£8,874,000
Footways	65	£588,000

2.3 Service Performance

- 2.3.1 On a quarterly basis Highway Services publishes a suite of performance indicators on the Council website (see Appendix 3).

The various indicators cover all aspects of service provision:

- Condition of the Highway Network
- Pothole Repair Times
- Quality of Pothole Repairs
- Highway Safety Inspections
- Making safe dangerous overhanging trees on highway land
- Customer Questionnaire Results
- Make safe missing cover e.g. public and private sewers, gas, water or BT apparatus

2.4 Condition of the Road Network

- 2.4.1 The current level of investment in the highway network has achieved a slightly better than national average standard for the classified network (A, B and C class roads).
- 2.4.2 This investment, in conjunction with DfT funding, has seen the level of

deterioration on the unclassified network halted, and remain at around 23%. The condition of unclassified roads is not as good as the national average, however the additional capital investment RMBC has made, has halted the year on year deterioration of these roads and therefore customer satisfaction is expected to improve going forward.

- 2.4.3 Based on the latest information available from the Department for Transport national data set (2017/18), the table below shows the Condition of Rotherham's road network compared to the national average (lower is better) as of the March 2019.

Table 2.4.1 Condition of Rotherham's Roads

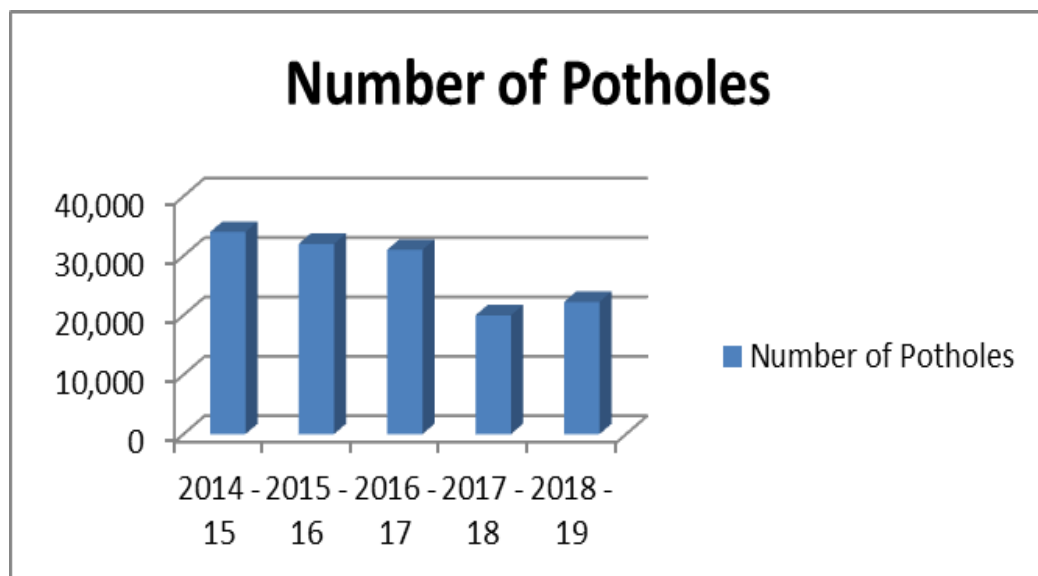
Year	2015/16			2016/17			2017/18			2018/19		
Road Type	A	B/C	U*	A	B/C	U*	A	B/C	U*	A	B/C	U*
RMBC (%)	3	6	24	3	7	23	2	5	23	2	4	23
National Average (%)	3	6	17	3	6	17	3	6	17	Not yet available		

* U - Unclassified Road Network (Estate type roads)

2.5 Urgent Defects (Pothole Repairs)

- 2.5.1 The table below shows a significant reduction of actionable defects repaired across the network from 34,000 in 2014/15 to 22,252 in 2018/19. So far this year only 3,466 potholes have required repair (which if projected forward would see a further reduction of pothole repairs.)

Table 2.5.1 Pothole Repairs



Roads with a high number of potholes are considered in the works prioritisation process, for inclusion in the Highway Works Programme for resurfacing, and as a consequence the number of potholes requiring repair has reduced significantly. It should also be noted that prolonged cold winters can and do impact on the highway network, potentially causing the number of potholes to increase through freeze/thaw action. This in turn can increase the number of claims received.

2.6 Highway Claims

- 2.6.1 The process outlined in section 1.5 for managing the adopted highway provides a robust method to evidence that the Council is carrying out its statutory duties, and provides information to enable the Council to consider any claims for damage received from road users.
- 2.6.2 Between January 2011 and December 2014 the Council received 1,410 highway claims. This compares to 1,196 highway claims received between January 2015 and December 2018; a reduction of around 15%. In January 2019, the Council received 23 highway claims, the joint lowest number of claims received for any January on record.
- 2.6.3 The table below shows the number of claims received and the amount of costs paid to claimants. The table below describes the excellent performance of the Highway Service in reducing highways claims, since 2011/12.

Table 2.6.3 Highways Liability Claims Performance 2011/12 to 2019/20

Highways Liability Claims Performance 2011/12 to 2019/20							
Incident Year	Claims Rec'd	Number On-going	Number Closed	Number Repudiated	Percentage Repudiated	No: Paid	Total Paid (inc. costs)
2011/12	173	0	173	153	88%	20	£206,614
2012/13	275	0	275	248	90%	27	£298,742
2013/14	233	0	233	204	88%	29	£225,182
2014/15	277	0	277	252	91%	25	£141,438
2015/16	262	4	258	236	91%	22	£107,487
2016/17	121	3	118	108	92%	10	£33,750
2017/18	196	8	188	181	96%	7	£7,286
2018/19	204	68	136	136	100%	0	£0
2019/20	15	15	0	0	0%	0	£0

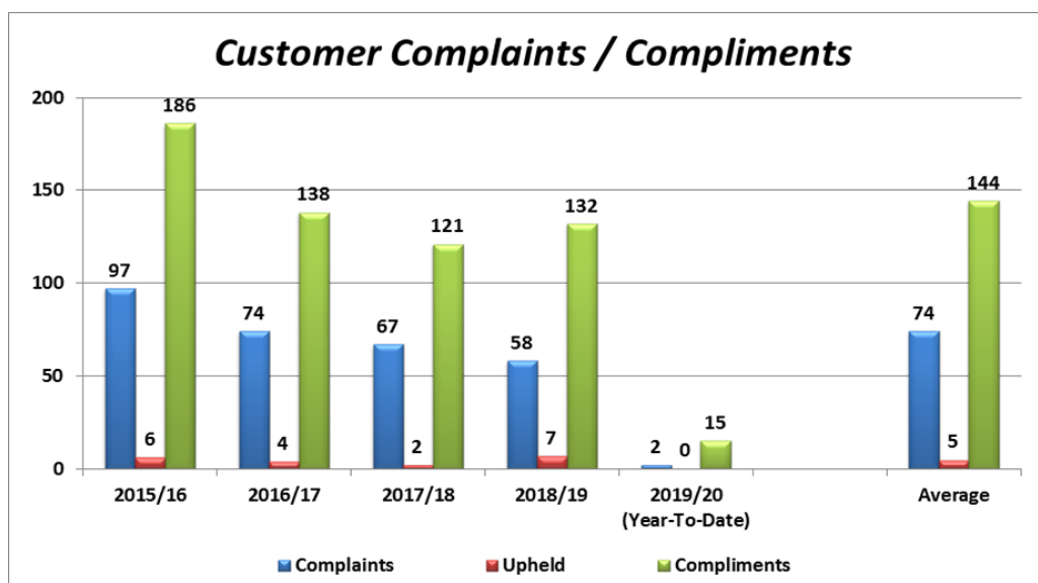
- 2.6.4 The Council's Insurance and Risk Manager has confirmed that the Highways Service is maintaining an extremely high claim repudiation rate, whilst continuing to drive down the overall cost of claims. Highways repudiation rates have consistently been acknowledged as being amongst the best in the country, by both the Council's insurers and their appointed claims handlers (Gallagher Bassett).

2.7 Customer Feedback – Complaints/Compliments/Questionnaires

2.7.1 Highway Services receives a number of complaints and reports throughout the year from residents, businesses and visitors relating to the highway network. The Highways team provides a written reply to all customers where appropriate.

2.7.2 Figure 2.7.2 below shows the number of complaints received and the number of complaints that were upheld. The table also shows how many compliments the team has received. These are recorded and monitored by the Council's Complaints Team. This provides a good indication of how residents feel Highway Services are being delivered in Rotherham.

Figure 2.7.2 - Highways Customer Complaints and Compliments



2.7.3 Post-construction surveys are delivered to properties affected by highway repair works. The questionnaire asks residents who have been directly affected by the delivery of a highway scheme their opinion on all aspects of the work.

2.7.4 The questionnaire includes a range of questions;

- How well residents and businesses were informed about the works before they started
- Did the works start on time
- Quality of the Works
- Was the site left clean and tidy
- Professionalism of staff carrying out the works

2.7.5 The survey results for 2018/19 show very high satisfaction with the Services performance, with all eleven questions achieving a score in excess of 90% and most greater than 97%.

2.7.6 The Highway Service participates in the National Highways and Transportation Annual Survey, where Rotherham residents are asked their views on satisfaction with the condition of the roads and footways in Rotherham. The information from this survey indicates that residents are still dissatisfied with the general condition of Rotherham's Roads.

- 2.7.7 Although customer satisfaction with the general condition of Rotherham's roads is low, the actual condition of Rotherham's main roads (A, B and C's) which carry around 80% of the traffic is better than the national average.
- 2.7.8 To try and address satisfaction levels and raise the profile of the works being carried out, the Service engages with residents and visitors through a number of initiatives:
- To raise the profile of the works being carried out by the Council, large on-site signage is attached to street lights during the works, advertising the Rotherham 2020 Roads Programme.
 - The Council's Corporate Communication Team also promote highway works with social media updates, press releases and through the Council
 - On the completion of major resurfacing works, photo opportunities are arranged with Ward Members to enable them to further raise the profile of the works being carried out in their Ward.

2.8 Benchmarking

- 2.8.1 Rotherham is a member of the Association of Public Service Excellence (APSE), which enables benchmarking of services for similar Authorities (family groups) through Performance Networks.
- 2.8.2 The Service has been recognised by APSE in various disciplines with several honours awarded to Highway Services;
- National Finalist 2015 - Performance Networks Award: Highways, Winter Maintenance & Street Lighting
 - National Finalist 2016 - Performance Networks Award: Best Performer in Street Lighting
- 2.8.3 Appendix 4 gives details of the Council's performance against other local authorities within the family group. The Highways Service is consistently performing better than the family group average.
- 2.8.4 More recently at the GeoPlace Exemplar Awards, Highway Services were awarded a Gold Achievement for Street data - Winner 2019.

2.9 Communications and Engagement

- 2.9.1 Communications and engagement with residents, and Elected Members is important to ensure the Highway Service is operating in an efficient, effective and accountable way.
- 2.9.2 Highway Services has an approved Communication Strategy, providing guidance on how the Service communicates and engages with key stakeholders on managing highway assets and decision making process.
- 2.9.3 One of the key elements of highway asset management is ensuring a

holistic approach to the delivery of services, promoting integration of processes, information and systems. This is supported by cross service weekly meetings to review programming of works to ensure effective delivery.

2.9.4 Good communication with stakeholders is an essential part of the process for the delivery of highway works:-

- Proposed works details are shared with appropriate managers within Council
- Letters are delivered to all residents and businesses fronting the works prior to scheme design completion. The letter informs them of start dates, contact details and a request to undertake a satisfaction survey on completion of the works
- Ward Members are consulted when the proposed designs are circulated to the residents and their feedback is considered in the final design
- Other stakeholders such as South Yorkshire Passenger Transport Executive and bus operators are consulted during the design process to minimise disruption to bus services
- Prior to the start of a road or footway repair, pre-start signage is positioned on the roadside, providing road users with information relating to details of the highway works. The signage will confirm the proposed start date and detail any if traffic lights or road closures will be used to deliver the works.
- Proposed works are also posted on the Roadworks.org website

2.9.5 In addition, any major projects that could cause disruption to road users are detailed on the Councils website for customers to access with the link to the content included on the prestart signage.

2.9.6 This process enables local residents, businesses and Members to inform the scheme design and the method of delivery e.g. night time or weekend working to minimise disruption and/or inconvenience.

2.10 Member Engagement

2.10.1 Highway Services delivers a seminar to all Ward Members on an annual basis (October). The seminar is aimed at raising Ward Members awareness of Highways Service and the challenges faced by the service. The seminar includes an explanation of the Councils Highway Management principles focussing on “Whole Lifecycle Planning” to maximise the available budget.

2.10.2 The seminar also provides Members with an understanding of the criteria used to develop the Indicative Works Programme.

2.10.3 Members are then invited to provide their suggestions regarding which unclassified roads in their Wards they would like to see repaired. These suggestions are assessed for suitability and, if they meet the criteria, the

suggested street is included in the Indicative Highway Repair Programme.

- 2.10.4 The seminar also provides Ward Members with a review of the works delivered in the previous 12 months.
- 2.10.5 The Members seminar also gives an opportunity for Highway Services to provide information on customer feedback and discuss any key issues for the next 12 months.

3. Options considered and recommended proposal

- 3.1 The consequence of a poorly maintained highway network impacts directly on all road users, has a detrimental impact on the local economy and on user's perceptions of the Borough. Poor roads mean increased vehicle operating costs, delays and less safe roads, and as a result may influence investment decisions.
- 3.2 Highway lifecycle planning is used to develop a sustainable maintenance strategy over the life of the highway asset from construction to disposal. This provides the ability to predict the future performance of the asset for different levels of investment and assists to mitigate the risk of failure by allocating funds to where they will be most beneficial. This form of allocation moves away from a more traditional "worst first" approach and targets work programmes at those parts of the infrastructure which present the greatest risk and where timely treatment can achieve the most beneficial whole of life cost.
- 3.3 The Council could adopt a worst first approach, which would see some short term improvements to some roads, however, this approach would see an increase over time of the number of roads that deteriorate to a very poor condition. This would likely lead to an increase in the number of highway claims and customer complaints the Council receives.
- 3.4 Through improving capture and analysis of information about the maintenance of the highway assets, services can be delivered more efficiently. Highway budgets can be focused on preventing deterioration and in so doing ensure that the maximum benefit is derived from available resources.

4. Consultation on proposal

- 4.1 Highway Services have developed an effective Communication Strategy which is adhered to from the drafting of the programme of works through to implementation of the schemes, as detailed above.

5. Timetable and Accountability for Implementing this Decision

- 5.1 The Head of Highway Services is accountable for the development of the Highway Policy, Strategy and Plan and for ensuring the delivery of the

indicative Highway Works Programme 2019/20. The Highway Asset and Drainage Manager lead the operational coordination of actions to deliver the indicative Highway Works Programme 2019/20.

- 5.2 The additional Council investment, focussed on the unclassified network, ends on the 31st March 2020. This has delivered real benefits to the highway network. Further continued investment would however be required to ensure that the maximum benefit is gained from this previous investment and that the current arrest in the deterioration of the unclassified network (estate roads) continues, and potentially moves to a reduction in the percentage of the unclassified roads that require repair.

6. Financial and Procurement Advice and Implications

- 6.1 Section 2.1.1 provides information on the 2019/20 capital and revenue funding for Highways. 2019/20 is the final year of the 3 year £10m capital investment in unclassified roads, the 2020 roads programme.
- 6.2 Further capital investment in the highways network will be considered as part of the Capital Programme budget setting process for 2020/21 and beyond.
- 6.4 There are no direct procurement implications associated with this report. However, all goods, works and services required to maintain the Highway are procured in line with the Council's Financial and Procurement Procedure Rules and the UK Public Contract Regulations 2015, as well as other relevant EU/UK legislation governing procurement practice.

7. Legal Advice and Implications

- 7.1 The Council is under a statutory duty to maintain its highways pursuant to Section 41 of the Highways Act 1980.

8. Human Resources Advice and Implications

- 8.1 There are no HR implications arising from this report.

9. Implications for Children and Young People and Vulnerable Adults

- 9.1 None

10. Equalities and Human Rights Advice and Implications

- 10.1 An Initial Equality Screening has been undertaken.
- 10.2 The highway network is available for all residents, businesses and visitors to the Borough. The Council make positive changes to the highway network to provide any disadvantaged groups with equal opportunity to access all aspects of the network. The indicative Highway Works Programme includes a substantial schedule of works to improve access to the footway network.

These measures provide visually impaired and wheel chairs user's equal access to the network.

- 10.3 All residents, businesses, local Councillors and relevant stakeholders are consulted prior to the delivery of schemes detailed in the indicative Highway Works Programme. All queries relating to access to properties or businesses are consider in the provision of the works. All additional requirements required to meet any specific needs of a group or individual during the delivery of our works will be accommodated to encourage the continue access to the highway network.
- 10.4 The delivery of works that effect access to schools or places of worship are scheduled at a time to minimise disruption to all user groups. Often works near to or affecting access to a school are carried out during the Summer school holidays or at nights.
- 10.5 The Highways Communication Strategy details how the Council will liaise with the various media outlets and social media portals, including the Council website, to make the wider community aware of the proposed works, provide a method for interested parties to influence works and allow regular updates during the progress of the schemes.
- 10.6 The Communication Strategy includes the action to hand deliver a note to all properties affected by the proposed works in the week prior to the commencement. The note contains the details and contact information for the onsite works supervisor.
- 10.7 The onsite works supervisor is available to answer queries relating to the delivery of the scheme and also any access issues. The supervisor will make arrangements during the construction of our works to allow vehicle access for ambulances / taxis to allow residents to keep hospital appointments etc. or special requirements relating to weddings, funerals or other exceptional occurrences.
- 10.8 Good highway asset management enables the most efficient use of resources and minimises the disruption to all road users of the highway.

11. Implications for Partners

- 11.1 None

12. Risks and Mitigation

- 12.1 The highway network is the most valuable asset that the Council is responsible, for with a gross replacement value of £1.33billion.
- 12.2 The highway network is accessed by residents, businesses and visitors to the Borough and the condition of the network influences resident's opinion of Rotherham and the confidence of businesses to invest in the Borough.
- 12.3 To prevent deterioration in the condition of the highway network, continued investment is required in Rotherham's roads. As, if the condition of the roads

deteriorates, funding would be required to be targeted at responsive repairs (potholes) to keep road users safe rather than the wider, programmed and more cost effective works.

- 12.4 This could potentially see an increase in the number of customer complaints, accidents and highway claims that the Council receives. This could damage the Councils reputation and see an increase in the payments made to injured parties.

13. Accountable Officers

Colin Knight, Head of Highway Services

Richard Jackson, Highway Asset & Drainage Manager

Approvals obtained on behalf of Statutory Officers:-

	Named Officer	Date
Chief Executive	Sharon Kemp	02/09/19
Strategic Director of Finance & Customer Services (S.151 Officer)	Judith Badger	22/08/19
Head of Legal Services (Monitoring Officer)	Bal Nahal	27/08/19

Report Author: Colin Knight, Head of Highway Services
01709 822828 or colin.knight@rotherham.gov.uk

Richard Jackson, Highway Asset and Drainage Manager
01709 823895 or richard.jackson@rotherham.gov.uk

This report is published on the Council's [website](#).

PART A - Initial Equality Screening Assessment

As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality and diversity.

A **screening** process can help judge relevance and provide a record of both the process and decision. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions.

Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality and diversity
- whether or not equality and diversity is being/has already been considered, and
- whether or not it is necessary to carry out an Equality Analysis (Part B).

Further information is available in the Equality Screening and Analysis Guidance – see page 9.

1. Title

Title: Strategic Management and Maintenance of Rotherham Highways

Directorate:
Regeneration and Environment

Service area:
Community Safety and Street Scene

Lead person:
Colin Knight

Contact number:
01709 822828

Is this a:

☐

Strategy / Policy

☒

Service / Function

☐

Other

If other, please specify

2. Please provide a brief description of what you are screening

The report reviews the current strategy for the Management and Maintenance of Rotherham's Highway and the impact the current funding has had on the highway network.

3. Relevance to equality and diversity

All the Council's strategies/policies, services/functions affect service users, employees or the wider community – borough wide or more local. These will also have a greater/lesser relevance to equality and diversity.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, disability, sex, gender reassignment, race, religion or belief, sexual orientation, civil partnerships and marriage, pregnancy and maternity and other socio-economic groups e.g. parents, single parents and guardians, carers, looked after children, unemployed and people on low incomes, ex-offenders, victims of domestic violence, homeless people etc.

Questions	Yes	No
Could the proposal have implications regarding the accessibility of services to the whole or wider community? <i>(Be mindful that this is not just about numbers. A potential to affect a small number of people in a significant way is as important)</i>	✓	
Could the proposal affect service users? <i>(Be mindful that this is not just about numbers. A potential to affect a small number of people in a significant way is as important)</i>	✓	
Has there been or is there likely to be an impact on an individual or group with protected characteristics? <i>(Consider potential discrimination, harassment or victimisation of individuals with protected characteristics)</i>		✓
Have there been or likely to be any public concerns regarding the proposal? <i>(It is important that the Council is transparent and consultation is carried out with members of the public to help mitigate future challenge)</i>		✓
Could the proposal affect how the Council's services, commissioning or procurement activities are organised, provided, located and by whom? <i>(If the answer is yes you may wish to seek advice from commissioning or procurement)</i>		✓
Could the proposal affect the Council's workforce or employment practices? <i>(If the answer is yes you may wish to seek advice from your HR business partner)</i>		✓
If you have answered no to all the questions above, please explain the reason		

If you have answered **no** to **all** the questions above please complete **sections 5 and 6**.

If you have answered **yes** to any of the above please complete **section 4**.

4. Considering the impact on equality and diversity

If you have not already done so, the impact on equality and diversity should be considered within your proposals before decisions are made.

Considering equality and diversity will help to eliminate unlawful discrimination, harassment and victimisation and take active steps to create a discrimination free society by meeting a group or individual's needs and encouraging participation.

Please provide specific details for all three areas below using the prompts for guidance and complete an Equality Analysis (Part B).

- **How have you considered equality and diversity?**

The highway network is available for all residents, businesses and visitors to the Borough. The Council make positive changes to the highway network to provide any disadvantaged groups with equal opportunity to access all aspects of the network. The indicative Highway Works Programme (Appendix 2) includes a substantial schedule of works to improve access to the footway network. These measures provide visually impaired and wheel chairs user's equal access to the network.

All residents, businesses, local Councillors and relevant stakeholders are consulted prior to the delivery of schemes detailed in the indicative Highway Works Programme (Appendix 2). All queries relating to access to properties or businesses are consider in the provision of the works. All additional requirements required to meet any specific needs of a group or individual during the delivery of our works will be accommodated to encourage the continue access to the highway network.

The delivery of works that effect access to schools or places of worship are scheduled at a time to minimise disruption to all user groups. Often works near to or affecting access to a school are carried out during the Summer school holidays or at nights.

The Highways Communication Strategy details how the Council will liaise with the various media out lets and social media portals – including the Council web site - to make the wider community aware of the proposed works, provide a method for interested parties to influence works and allow regular updates during the progress of the schemes.

The Communication Strategy includes the action to hand deliver a note to all properties affected by the proposed major works in the week prior to the commencement. The note contains the details and contact information for the Site Supervisor.

The onsite works supervisor is available to answer queries relating to the delivery of the scheme and also any access issues. The supervisor will make arrangements during the construction of our works to allow vehicle access for ambulances / taxis to allow residents to keep hospital appointments etc. or special requirements relating to weddings, funerals or other exceptional occurrences.

Good Highway Asset management provides the most efficient use of resources and minimises the disruption to all road users of the highway.

(think about the scope of the proposal, who is likely to be affected, equality related information, gaps in information and plans to address, consultation and engagement activities (taken place or planned) with those likely to be affected)

- **Key findings**

The indicative Highway Works Programme includes works to repair the roads and footways across the network. The identification of proposed works contained in the programme includes gives a priority to works that are requested by residents and if a group or individual will specific needs made representation that would be a key element into the decision making process.

All residents, businesses, local Councillors and relevant stakeholders are consulted prior to the delivery of schemes detailed in the indicative Highway Works Programme. All queries relating to access to properties or businesses are consider in the provision of the works. All additional requirements required to meet any specific needs of a group or individual during the delivery of our works will be accommodated to encourage the continue access to the highway network.

The delivery of works that effect access to schools or places of worship are scheduled at a time to minimise disruption to all user groups. Often works near to or affecting access to a school are carried out during the Summer school holidays or at nights.

(think about any potential positive and negative impact on different equality characteristics, potential to promote strong and positive relationships between groups, potential to bring groups/communities into increased contact with each other, perception that the proposal could benefit one group at the expense of another)

- **Actions**

All residents, businesses, local Councillors and relevant stakeholders are consulted prior to the delivery of schemes detailed in the indicative Highway Works Programme. All queries relating to access to properties or businesses are consider in the provision of the works. All additional requirements required to meet any specific needs of a group or individual during the delivery of our works will be accommodated to encourage the continue access to the highway network.

The Highways Communication Strategy details how the Council will liaise with the various media out lets and social media portals – including the Council web site - to make the wider community aware of the proposed works, provide a method for interested parties to influence works and allow regular updates during the progress of the schemes.

(think about how you will promote positive impact and remove/reduce negative impact)

Date to scope and plan your Equality Analysis:	
Date to complete your Equality Analysis:	
Lead person for your Equality Analysis (Include name and job title):	

5. Governance, ownership and approval

Please state here who has approved the actions and outcomes of the screening:

Name	Job title	Date
Colin Knight	Head of Highway Services	[insert approval date]

6. Publishing

This screening document will act as evidence that due regard to equality and diversity has been given.

If this screening relates to a **Cabinet, key delegated officer decision, Council, other committee or a significant operational decision** a copy of the completed document should be attached as an appendix and published alongside the relevant report.

A copy of **all** screenings should also be sent to equality@rotherham.gov.uk For record keeping purposes it will be kept on file and also published on the Council's Equality and Diversity Internet page.

Date screening completed	[insert date completed]
Report title and date	
If relates to a Cabinet, key delegated officer decision, Council, other committee or a significant operational decision – report date and date sent for publication	Cabinet Decision date: 16 th September 2019
Date screening sent to Performance, Intelligence and Improvement equality@rotherham.gov.uk	[insert date sent to PII]

Year: 2019/2020						
WARD	ROAD NAME	DISTRICT	LOCATION	TREATMENT	YEAR	WORK STAGE
ANSTON & WOODSETTS	LINDRICK ROAD	WOODSETTS	PATCHING	CarriagewayPatching	2019/2020	IN DESIGN
ANSTON & WOODSETTS	WORKSOP ROAD	THORPE SALVIN	51 TO SPEED RESTRICTION - INCLUDE REPAIR OUTSIDE 30	CwayResurfacing	2019/2020	IN DESIGN
ANSTON & WOODSETTS	QUARRY LANE	NORTH ANSTON	CRAMFIT ROAD TO LIMEKILNS	CwayResurfacing	2019/2020	IN DESIGN
ANSTON & WOODSETTS	CRAMFIT CLOSE	NORTH ANSTON	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
ANSTON & WOODSETTS	WOODSETTS ROAD	NORTH ANSTON	NURSERY ROAD TO BOUNDARY 50 / 52	CwayResurfacing	2019/2020	IN DESIGN
ANSTON & WOODSETTS	ULLSWATER CLOSE	NORTH ANSTON	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
ANSTON & WOODSETTS	GRASMERE CLOSE	NORTH ANSTON	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
ANSTON & WOODSETTS	CONISTON CLOSE	NORTH ANSTON	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
ANSTON & WOODSETTS	DERWENT CLOSE	NORTH ANSTON	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
ANSTON & WOODSETTS	SCHOLEY AVENUE	WOODSETTS	GRANGE AVENUE TO GRANGE AVENUE	CwaySurfaceDressing	2019/2020	JULY-SEPT
ANSTON & WOODSETTS	GRANGE AVENUE	WOODSETTS	10M FROM WORKSOP ROAD TO SCHOLEY AVENUE	CwaySurfaceDressing	2019/2020	JULY-SEPT
ANSTON & WOODSETTS	HOADES AVENUE	WOODSETTS	10M FROM DINNINGTON ROAD TO NORTHFIELD DRIVE	CwaySurfaceDressing	2019/2020	JULY-SEPT
ANSTON & WOODSETTS	NORTHFIELD DRIVE	WOODSETTS	10M FROM GILDINGWELLS ROAD TO HOADES AVENUE	CwaySurfaceDressing	2019/2020	JULY-SEPT
ANSTON & WOODSETTS	ROCKFIELD DRIVE	WOODSETTS	THROUGHOUT	CwaySurfaceDressing	2019/2020	JULY-SEPT
ANSTON & WOODSETTS	HALL CLOSE	NORTH ANSTON	JUNC QUARRY LANE -	FwayCrossings	2019/2020	IN DESIGN

ANSTON & WOODSETTS	NURSERY CRESCENT	NORTH ANSTON	JUNC QUARRY LANE -	FwayCrossings	2019/2020	IN DESIGN
ANSTON & WOODSETTS	BRANDS CLOSE	WOODSETTS	THROUGHOUT	FwayMicroasphalt	2019/2020	APRIL-JUNE
ANSTON & WOODSETTS	SPRINGFIELD CLOSE	WOODSETTS	THROUGHOUT	FwayMicroasphalt	2019/2020	APRIL-JUNE
ANSTON & WOODSETTS	NORTHFIELD DRIVE	WOODSETTS	THROUGHOUT	FwayMicroasphalt	2019/2020	APRIL-JUNE
ANSTON & WOODSETTS	HOADES AVENUE	WOODSETTS	THROUGHOUT	FwayMicroasphalt	2019/2020	APRIL-JUNE
ANSTON & WOODSETTS	GILDINGWELLS ROAD	WOODSETTS	THROUGHOUT	FwayMicroasphalt	2019/2020	APRIL-JUNE
ANSTON & WOODSETTS	WORKSOP ROAD	WOODSETTS	19 TO WARREN CLOSE	FwayResurfacing	2019/2020	IN DESIGN
BOSTON CASTLE	CENTENARY WAY	CANKLOW	ICKLES ROUNDABOUT TO RIVER DON BRIDGE	CwayResurfacing	2019/2020	IN DESIGN
BOSTON CASTLE	NORFOLK WAY	MOORGATE	MORRGATE ROAD TO HALLAM ROAD	CwayResurfacing	2019/2020	IN DESIGN
BOSTON CASTLE	GODSTONE ROAD	WELLGATE	MOORGATE ROAD TO WARWICK STREET	CwayResurfacing	2019/2020	IN DESIGN
BOSTON CASTLE	GERARD ROAD	WELLGATE	MOORGATE ROAD TO WELLGATE	CwayResurfacing	2019/2020	IN DESIGN
BOSTON CASTLE	CENTENARY WAY	ROTHERHAM TOWN C	DUAL CARRIAGEWAY UP TO TRAFFIC LIGHTS AT TESCO ACCESS	CwayResurfacing	2019/2020	IN DESIGN
BOSTON CASTLE	CENTENARY WAY TO DRUMMON	ROTHERHAM TOWN C	CENTENARY WAY TO ACCESS TESCO SUPERMARKET	CwayResurfacing	2019/2020	IN DESIGN
BOSTON CASTLE	CENTENARY WAY	CANKLOW	RIVER DON BRIDGE TO ICKLES ROUNDABOUT	CwayResurfacing	2019/2020	IN DESIGN
BOSTON CASTLE	LILIAN STREET SOUTH	WELLGATE	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
BOSTON CASTLE	RAMSDEN ROAD	MOORGATE	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
BOSTON CASTLE	WHISTON GROVE	MOORGATE	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
BOSTON CASTLE	MOORGATE GROVE	BROOM VALLEY	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN

BOSTON CASTLE	WELHAM DRIVE	MOORGATE	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
BRINSWORTH & CATCLIFFE	SHEFFIELD LANE	CATCLIFFE	PATCH REPAIR OUTSIDE 80 / 82	CarriagewayPatching	2019/2020	IN DESIGN
BRINSWORTH & CATCLIFFE	ROTHERHAM GATEWAY	CATCLIFFE	100M SECTION PRIOR TO BRIDGE AT SHEFFIELD BOUNDARY	CwayResurfacing	2019/2020	IN DESIGN
BRINSWORTH & CATCLIFFE	ELLIS STREET	BRINSWORTH	THROUGHOUT	CwayResurfacing	2019/2020	COMPLETE
BRINSWORTH & CATCLIFFE	DUNCAN STREET	BRINSWORTH	THROUGHOUT	CwayResurfacing	2019/2020	COMPLETE
BRINSWORTH & CATCLIFFE	PIKE ROAD	BRINSWORTH	THROUGHOUT	CwayResurfacing	2019/2020	COMPLETE
BRINSWORTH & CATCLIFFE	WHITEHILL LANE	BRINSWORTH	WHITEHALL ROAD TO HOWARTH ROAD	CwayResurfacing	2019/2020	COMPLETE
BRINSWORTH & CATCLIFFE	QUARRY CLOSE	BRINSWORTH	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
BRINSWORTH & CATCLIFFE	BRINSWORTH HALL CRESCENT	BRINSWORTH	THROUGHOUT	CwayResurfacing	2019/2020	COMPLETE
BRINSWORTH & CATCLIFFE	BONET LANE	BRINSWORTH	THROUGHOUT	CwayResurfacing	2019/2020	COMPLETE
DINNINGTON	PENNY HILL	FIRBECK	PATCH REPAIRS EXTENTS TO BE DETERMINED	CarriagewayPatching	2019/2020	IN DESIGN
DINNINGTON	HOOTON LANE	LAUGHTON-EN-LE-MOI	HIGH STREET NORTH BOUND FOR 200M	CwayResurfacing	2019/2020	JULY-SEPT
DINNINGTON	SWINSTON HILL ROAD	DINNINGTON	LIDGET LANE TO 190	CwayResurfacing	2019/2020	IN DESIGN
DINNINGTON	CONSTABLE LANE	DINNINGTON	LIMITS TO BE CONFIRMED	CwayResurfacing	2019/2020	IN DESIGN
DINNINGTON	ST JOHNS ROAD	LAUGHTON-EN-LE-MOI	EXTENTS OF REPAIR TO BE DETERMINED	CwayResurfacing	2019/2020	JULY-SEPT
DINNINGTON	UNDERGATE ROAD ROUNDABOL	DINNINGTON	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
DINNINGTON	QUEEN STREET	DINNINGTON	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
DINNINGTON	CHESTNUT GROVE	DINNINGTON	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN

DINNINGTON	HIGH STREET	LAUGHTON-EN-LE-MO	ROTHERHAM LANE TO ST JOHNS ROAD	CwayResurfacing	2019/2020	JULY-SEPT
DINNINGTON	CHARLES STREET	DINNINGTON	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
DINNINGTON	DUKE STREET	DINNINGTON	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
DINNINGTON	MANOR ROAD	DINNINGTON	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
DINNINGTON	ANNE STREET	DINNINGTON	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
DINNINGTON	COMMON LANE	LAUGHTON COMMON	10M FROM LAUGHTON COMMON ROAD	CwaySurfaceDressing	2019/2020	IN CONSTRUCTION
DINNINGTON	SCHOOL ROAD	LAUGHTON-EN-LE-MO	10M FROM HIGH STREET TO SPEED RESTRICTION (RED SURFACE)	CwaySurfaceDressing	2019/2020	IN CONSTRUCTION
DINNINGTON	HIGH STREET	LAUGHTON-EN-LE-MO	O/S 13	FwayCrossings	2019/2020	IN CONSTRUCTION
DINNINGTON	ROTHERHAM ROAD	DINNINGTON	OPP MEADOW ST/ FRONT 51	FwayCrossings	2019/2020	IN DESIGN
DINNINGTON	ABBAY CLOSE	LAUGHTON-EN-LE-MO	THROUGHOUT	FwayMicroasphalt	2019/2020	JULY-SEPT
DINNINGTON	MELLOW FIELDS ROAD	LAUGHTON-EN-LE-MO	THROUGHOUT	FwayMicroasphalt	2019/2020	JULY-SEPT
DINNINGTON	OLD HALL CLOSE	LAUGHTON-EN-LE-MO	THROUGHOUT	FwayMicroasphalt	2019/2020	JULY-SEPT
DINNINGTON	CASTLE GREEN	LAUGHTON-EN-LE-MO	THROUGHOUT	FwayMicroasphalt	2019/2020	JULY-SEPT
HELLABY	GILLOTT LANE	WICKERSLEY	MORTHEN ROAD TO 53	CwayResurfacing	2019/2020	IN DESIGN
HELLABY	QUARRY FIELD LANE	WICKERSLEY	GILLOT LANE TO QUARRY FIELDS	CwayResurfacing	2019/2020	IN DESIGN
HELLABY	BAWTRY ROAD	WICKERSLEY	BAWTRY RD SERVICE RD TO FOOTBRIDGE (EAST AND WEST BOUND)	CwayResurfacing	2019/2020	IN DESIGN
HELLABY	TANFIELD WAY	WICKERSLEY	BAWTRY ROAD TO ST ALBANS ROAD	CwayResurfacing	2019/2020	IN DESIGN
HELLABY	LESLIE AVENUE	MALTBY	BETWEEN ROTHERHAM ROAD AND BEECH ROAD	CwayResurfacing	2019/2020	IN DESIGN

HELLABY	HELLABY LANE	HELLABY	FROM THE ENTRANCE TO TRUCK STOP CAR PARK FOR APPROX 300M LENGTH	CwayResurfacing	2019/2020	IN DESIGN
HELLABY	DENBY WAY	HELLABY	END OF DUAL CARRIAGEWAY TO 40M SOUTH OF LOWTON WAY	CwayResurfacing	2019/2020	IN DESIGN
HELLABY	AMORYS HOLT ROAD	MALTBY	DALE HILL RD TO AMORYS HOLT WAY	CwayResurfacing	2019/2020	IN DESIGN
HELLABY	SCOTT WALK	MALTBY	DALE HILL ROAD TO END OF SCOTT WALK	CwayResurfacing	2019/2020	IN DESIGN
HELLABY	ROTHERHAM ROAD	MALTBY	PENNINGTON COURT TO JUNCTION BRAITHWELL ROAD	CwayResurfacing	2019/2020	IN DESIGN
HELLABY	ST ALBANS WAY	WICKERSLEY	PATCH FAIRWAYS TO NUMBER 25	CwayResurfacing	2019/2020	IN DESIGN
HELLABY	WOOD LANE	WICKERSLEY	TBC	CwayResurfacing	2019/2020	IN DESIGN
HELLABY	BAWTRY ROAD	WICKERSLEY	WICKERSLEY COURT TO OPPOSITE TEXACO GARAGE	CwayResurfacing	2019/2020	COMPLETE
HELLABY	MORTHEN ROAD	WICKERSLEY	TO BE CONFIRMED	CwayResurfacing	2019/2020	IN DESIGN
HELLABY	BAWTRY ROAD ROUNDABOUT	HELLABY	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
HELLABY	GRANGE DRIVE	HELLABY	THROUGHOUT	FwayMicroasphalt	2019/2020	APRIL-JUNE
HELLABY	HELLABY HALL ROAD	HELLABY	THROUGHOUT	FwayMicroasphalt	2019/2020	APRIL-JUNE
HELLABY	CLIFFORD ROAD	HELLABY	THROUGHOUT	FwayMicroasphalt	2019/2020	APRIL-JUNE
HELLABY	BARRIE GROVE	HELLABY	THROUGHOUT	FwayMicroasphalt	2019/2020	APRIL-JUNE
HELLABY	PARKSTONE CRESCENT	HELLABY	THROUGHOUT	FwayMicroasphalt	2019/2020	APRIL-JUNE
HELLABY	KEVIN GROVE	HELLABY	THROUGHOUT	FwayMicroasphalt	2019/2020	APRIL-JUNE
HELLABY	GREENHILL AVENUE	HELLABY	THROUGHOUT	FwayMicroasphalt	2019/2020	APRIL-JUNE
HELLABY	BATEMAN ROAD	HELLABY	THROUGHOUT	FwayMicroasphalt	2019/2020	APRIL-JUNE

HOLDERNESS	AUGHTON ROAD	AUGHTON	MAIN STREET TO HIGH STREET	CwayResurfacing	2019/2020	JULY-SEPT
HOLDERNESS	WEST LANE	AUGHTON	JUNCTION WITH MAIN STREET	CwayResurfacing	2019/2020	IN DESIGN
HOLDERNESS	HIGH STREET	SWALLOWNEST	AUGHTON ROAD TO QUEENS ROAD	CwayResurfacing	2019/2020	JULY-SEPT
HOLDERNESS	BEECH WAY	SWALLOWNEST	AUGHTON ROAD TO THE END	CwayResurfacing	2019/2020	IN DESIGN
HOLDERNESS	AUGHTON LANE SERVICE ROAD	ASTON	121 TO 139	CwayResurfacing	2019/2020	JULY-SEPT
HOLDERNESS	LEYBURN DRIVE	SWALLOWNEST	BEECH WAY TO NUMBER 10	CwayResurfacing	2019/2020	IN DESIGN
HOLDERNESS	TREETON LANE	AUGHTON	EXTENTS OF REPAIR TO BE DETERMINED	CwayResurfacing	2019/2020	IN DESIGN
HOLDERNESS	AYSGARTH RISE	SWALLOWNEST	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
HOLDERNESS	OAK TERRACE	SWALLOWNEST	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
HOLDERNESS	CHRISTCHURCH AVENUE	ASTON	THROUGHOUT	CwayResurfacing	2019/2020	JULY-SEPT
HOLDERNESS	KING STREET	SWALLOWNEST	THROUGHOUT	CwayResurfacing	2019/2020	COMPLETE
HOLDERNESS	WHARNCLIFFE AVENUE	ASTON	THROUGHOUT	CwayResurfacing	2019/2020	JULY-SEPT
HOLDERNESS	OSBORNE AVENUE	ASTON	THROUGHOUT	CwayResurfacing	2019/2020	JULY-SEPT
HOLDERNESS	A57 M1 ROUNDABOUT	ASTON COMMON	RESURFACE ROUNDABOUT	CwayResurfacing	2019/2020	IN DESIGN
HOLDERNESS	ASTON WAY	ASTON	OFF OF M1 ROUNDABOUT TO WORKSOP ROAD	CwayResurfacing	2019/2020	JULY-SEPT
HOLDERNESS	MAIN STREET	AUGHTON	NURSERY TO WEST LANE	CwayResurfacing	2019/2020	JULY-SEPT
HOLDERNESS	ALEXANDRA ROAD	SWALLOWNEST	THROUGHOUT	CwayResurfacing	2019/2020	IN CONSTRUCTION
HOLDERNESS	WESLEY AVENUE	ASTON	THROUGHOUT	CwayResurfacing	2019/2020	JULY-SEPT

HOLDERNESS	CHESTNUT ROAD	SWALLOWNEST	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
HOLDERNESS	HOLLY TERRACE	SWALLOWNEST	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
HOLDERNESS	LODGE LANE	ASTON	WORKSOP ROAD TO SEYMORE ROAD	CwayResurfacing	2019/2020	JULY-SEPT
HOLDERNESS	THE CHASE	ASTON	10M FROM WORKSOP ROAD TO OSPRAY ROAD	CwaySurfaceDressing	2019/2020	IN CONSTRUCTION
HOLDERNESS	WINDY RIDGE	AUGHTON	THROUGHOUT	FwayMicroasphalt	2019/2020	APRIL-JUNE
HOLDERNESS	ASTON FOOTPATH 6	ASTON	SKIPTON ROAD TO WETHERBY DRIVE FOOTPATH 3	FwayMicroasphalt	2019/2020	APRIL-JUNE
HOLDERNESS	AUGHTON AVENUE	AUGHTON	THROUGHOUT	FwayMicroasphalt	2019/2020	APRIL-JUNE
HOLDERNESS	GRANGE AVENUE	AUGHTON	THROUGHOUT	FwayMicroasphalt	2019/2020	APRIL-JUNE
HOLDERNESS	WESTFIELD AVENUE	AUGHTON	THROUGHOUT	FwayMicroasphalt	2019/2020	APRIL-JUNE
HOLDERNESS	SPRINGWOOD AVENUE	AUGHTON	THROUGHOUT	FwayMicroasphalt	2019/2020	APRIL-JUNE
HOLDERNESS	TURNSHAW AVENUE	AUGHTON	THROUGHOUT	FwayMicroasphalt	2019/2020	APRIL-JUNE
HOLDERNESS	SKIPTON ROAD LINKPATH	SWALLOWNEST	THROUGHOUT	FwayMicroasphalt	2019/2020	APRIL-JUNE
HOOBER	WESTFIELD ROAD	BRAMPTON BIERLOW	7 TO JUNC WESTPIT HILL AND ELSECAR ROAD TO 80M FROM WESTGATE	CwayResurfacing	2019/2020	APRIL-JUNE
HOOBER	HARLEY ROAD	HARLEY	EXTENTS OF REPAIR TO BE DETERMINED	CwayResurfacing	2019/2020	COMPLETE
HOOBER	LODGE DRIVE	HARLEY	THROUGHOUT	CwayResurfacing	2019/2020	COMPLETE
HOOBER	CRICKET VIEW ROAD	HARLEY	THROUGHOUT	CwayResurfacing	2019/2020	COMPLETE
HOOBER	HOLLOWGATE AVENUE	WEST MELTON	THROUGHOUT	CwayResurfacing	2019/2020	COMPLETE
HOOBER	MOORBRIDGE CRESCENT	BRAMPTON BIERLOW	THROUGHOUT	CwayResurfacing	2019/2020	IN CONSTRUCTION

HOOPER	CLAYFIELD LANE	WENTWORTH	THROUGHOUT	CwayResurfacing	2019/2020	COMPLETE
HOOPER	BRAMPTON ROAD	WATH-UPON-DEARNE	PACKMAN ROAD TO HIGHFIELD GROVE	CwayResurfacing	2019/2020	COMPLETE
HOOPER	PONTEFRACT ROAD	BRAMPTON BIERLOW	SERVICE ROAD BETWEEN 103 TO 111	CwayResurfacing	2019/2020	COMPLETE
HOOPER	BARNSLEY ROAD	WEST MELTON	SHAKESWARE ROAD TO PONTEFRACT ROAD	CwayResurfacing	2019/2020	IN CONSTRUCTION
HOOPER	PONTEFRACT ROAD	BRAMPTON BIERLOW	10M FROM BRAMPTON RD TO 10M FROM WATH RD AND 99 TO THE PUMP HSE	CwaySurfaceDressing	2019/2020	IN CONSTRUCTION
HOOPER	KNOLLBECK AVENUE	BRAMPTON BIERLOW	THROUGHOUT	FwayResurfacing	2019/2020	IN CONSTRUCTION
KEPPEL	OAKS LANE SERVICE ROAD EAS	KIMBERWORTH PARK	ENTRANCE BETWEEN OAKS LANE AND REMOUNT ROAD	CwayResurfacing	2019/2020	IN DESIGN
KEPPEL	NEW STREET	THORPE HESLEY	BROOKHILL TO 34	CwayResurfacing	2019/2020	IN DESIGN
KEPPEL	LODGE LANE	THORPE HESLEY	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
KEPPEL	SOUGH HALL AVENUE	THORPE HESLEY	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
KEPPEL	MANOR HOUSE ROAD	KIMBERWORTH	THROUGHOUT	CwayResurfacing	2019/2020	JULY-SEPT
KEPPEL	DIGBY CLOSE	KIMBERWORTH	THROUGHOUT	CwayResurfacing	2019/2020	JULY-SEPT
KEPPEL	SCHOLES VILLAGE	SCHOLES	10M FROM HAGUE LANE TO SCHOLES LANE	CwaySurfaceDressing	2019/2020	IN CONSTRUCTION
KEPPEL	SCHOLES LANE	SCHOLES	PROPERTY 31 TO SCHOLES VILLAGE	CwaySurfaceDressing	2019/2020	IN CONSTRUCTION
KEPPEL	FELLOWSFIELD WAY	KIMBERWORTH	OUTSIDE 24 AND MANOR ROAD FISH SHOP	FwayCrossings	2019/2020	IN DESIGN
MALTBY	DALE HILL ROAD	MALTBY	214 TO AMORYS HOLT ROAD + JUNCTION WITH LILLY HALL ROAD	CwayResurfacing	2019/2020	IN DESIGN
MALTBY	OUTGANG LANE	MALTBY	MUGLET LANE LANSBURY AVENUE	CwayResurfacing	2019/2020	IN DESIGN
MALTBY	LANSBURY AVENUE	MALTBY	MUGLET LANE TO OUTGANG LANE	CwayResurfacing	2019/2020	IN DESIGN

MALTBY	QUEEN MARY STREET	MALTBY	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
MALTBY	FARQUHAR ROAD	MALTBY	JUNC HIGHFIELD PARK	FwayCrossings	2019/2020	IN CONSTRUCTION
MALTBY	FARQUHAR ROAD	MALTBY	JUNC HEATHERDALE ROAD	FwayCrossings	2019/2020	IN CONSTRUCTION
MALTBY	BERESFORD ROAD	MALTBY	JUNC NELSON ROAD BACK ROAD	FwayCrossings	2019/2020	IN CONSTRUCTION
MALTBY	BERESFORD ROAD	MALTBY	JUNC FISHER ROAD	FwayCrossings	2019/2020	IN CONSTRUCTION
MALTBY	BERESFORD ROAD	MALTBY	JUNC TICKHILL ROAD	FwayCrossings	2019/2020	IN CONSTRUCTION
MALTBY	SEYMOUR ROAD	MALTBY	AT HAMMER HEAD TURNING AREA	FwayCrossings	2019/2020	IN DESIGN
MALTBY	BERESFORD ROAD	MALTBY	SIDE OF 52	FwayCrossings	2019/2020	IN CONSTRUCTION
RAWMARSH	WARREN VALE	SWINTON	EXTENTS OF REPAIR TO BE DETERMINED	CwayResurfacing	2019/2020	IN DESIGN
RAWMARSH	OATES AVENUE	RAWMARSH	CLAYPIT LANE TO ST MARYS ROAD	CwayResurfacing	2019/2020	IN DESIGN
RAWMARSH	LLOYD STREET	PARKGATE	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
RAWMARSH	SCOVELL AVENUE	RAWMARSH	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
RAWMARSH	KEMPWELL DRIVE	RAWMARSH	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
RAWMARSH	DUDLEY STREET	PARKGATE	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
RAWMARSH	BURKINSHAW AVENUE	RAWMARSH	THOROGATE TO MORRIS AVE	CwayResurfacing	2019/2020	IN DESIGN
RAWMARSH	ROTHERHAM ROAD ROUNDABOUT	PARKGATE	WHOLE LENGTH	CwayResurfacing	2019/2020	IN DESIGN
RAWMARSH	HOLM FLATT STREET	PARKGATE	THROUGHOUT LENGTH	CwayResurfacing	2019/2020	IN DESIGN
RAWMARSH	SOUTH STREET	RAWMARSH	JUNC MAIN STREET	FwayCrossings	2019/2020	IN DESIGN

RAWMARSH	HAUGH ROAD	RAWMARSH	JUNC GARAGE SITE ACCESS SIDE OF NUMBER 101	FwayCrossings	2019/2020	IN DESIGN
RAWMARSH	HAUGH ROAD	RAWMARSH	JUNC SCOVELL AVENUE	FwayCrossings	2019/2020	IN DESIGN
RAWMARSH	HEATONS BANK FOOTPATH 1	RAWMARSH	THROUGHOUT	FwayResurfacing	2019/2020	IN DESIGN
ROTHER VALE	LONG LANE	TREETON	PATCH REPAIR	CarriagewayPatching	2019/2020	IN DESIGN
ROTHER VALE	TREETON LANE	TREETON	MILL LANE TO MAIN STREET	CwayResurfacing	2019/2020	IN DESIGN
ROTHER VALE	WELL LANE	TREETON	EXTENTS OF REPAIR TO BE DETERMINED	CwayResurfacing	2019/2020	IN DESIGN
ROTHER VALE	WOOD LANE	TREETON	EXTENTS OF REPAIR TO BE DETERMINED	CwayResurfacing	2019/2020	IN DESIGN
ROTHER VALE	SMALLAGE LANE	FENCE	EXTENTS OF REPAIR TO BE DETERMINED	CwayResurfacing	2019/2020	IN DESIGN
ROTHER VALE	POYNTON AVENUE	ULLEY	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
ROTHER VALE	GURTH DRIVE	THURCROFT	THROUGHOUT	CwayResurfacing	2019/2020	COMPLETE
ROTHER VALE	ZAMOR CRESCENT	THURCROFT	THROUGHOUT	CwayResurfacing	2019/2020	COMPLETE
ROTHER VALE	IVANHOE ROAD	THURCROFT	THROUGHOUT	CwayResurfacing	2019/2020	COMPLETE
ROTHER VALE	WORKSOP ROAD	SWALLOWNEST	REPAIR TO CARRIAGEWAY AT PEDESTRIAN CROSSING AREA FOR ACCESS TO SHOPS	CwayResurfacing	2019/2020	IN DESIGN
ROTHER VALE	HIGH HAZEL ROAD	TREETON	WELL LANE AREA INCLUDING ROUNDABOUT TO PLUMLEYS	CwayResurfacing	2019/2020	IN DESIGN
ROTHER VALE	PENNY HILL LANE	ULLEY	ULLEY TO LONG ROAD	CwayResurfacing	2019/2020	IN DESIGN
ROTHER VALE	ST EDMUNDS AVENUE	THURCROFT	THROUGHOUT	CwayResurfacing	2019/2020	COMPLETE
ROTHER VALE	WETHERBY DRIVE	SWALLOWNEST	10M FROM CHESTERFIELD ROAD TO NUMBER 11	CwaySurfaceDressing	2019/2020	JULY-SEPT
ROTHER VALE	STEADFOLDS LANE	THURCROFT	JUNCTION CRESCENT END FOOTPATH	FwayCrossings	2019/2020	APRIL-JUNE

ROTHER VALE	SKIPTON ROAD	SWALLOWNEST	THROUGHOUT	FwayMicroasphalt	2019/2020	APRIL-JUNE
ROTHER VALE	YORK RISE	SWALLOWNEST	THROUGHOUT	FwayMicroasphalt	2019/2020	APRIL-JUNE
ROTHER VALE	KNARESBOROUGH CLOSE	SWALLOWNEST	THROUGHOUT	FwayMicroasphalt	2019/2020	APRIL-JUNE
ROTHER VALE	RIDDINGS CLOSE	THURCROFT	THROUGHOUT	FwayMicroasphalt	2019/2020	JULY-SEPT
ROTHER VALE	PICKERING CRESCENT	SWALLOWNEST	THROUGHOUT	FwayMicroasphalt	2019/2020	APRIL-JUNE
ROTHER VALE	PARK DRIVE	SWALLOWNEST	THROUGHOUT	FwayMicroasphalt	2019/2020	APRIL-JUNE
ROTHER VALE	SELBY CLOSE	SWALLOWNEST	THROUGHOUT	FwayMicroasphalt	2019/2020	APRIL-JUNE
ROTHER VALE	ILKLEY CRESCENT	SWALLOWNEST	THROUGHOUT	FwayMicroasphalt	2019/2020	APRIL-JUNE
ROTHER VALE	RIPON WAY	SWALLOWNEST	THROUGHOUT	FwayMicroasphalt	2019/2020	APRIL-JUNE
ROTHER VALE	WETHERBY DRIVE	SWALLOWNEST	THROUGHOUT	FwayMicroasphalt	2019/2020	APRIL-JUNE
ROTHER VALE	STEADFOLDS LANE	THURCROFT	THROUGHOUT	FwayMicroasphalt	2019/2020	JULY-SEPT
ROTHER VALE	WETHERBY DRIVE FOOTPATH 2	SWALLOWNEST	THROUGHOUT	FwayMicroasphalt	2019/2020	APRIL-JUNE
ROTHER VALE	WETHERBY DRIVE FOOTPATH 3	SWALLOWNEST	THROUGHOUT	FwayMicroasphalt	2019/2020	APRIL-JUNE
ROTHER VALE	HELMSLEY CLOSE FOOTPATH 3	SWALLOWNEST	THROUGHOUT	FwayMicroasphalt	2019/2020	APRIL-JUNE
ROTHER VALE	SELBY CLOSE FOOTPATH 1	SWALLOWNEST	THROUGHOUT	FwayMicroasphalt	2019/2020	APRIL-JUNE
ROTHER VALE	COLLINGHAM ROAD FOOTPATH	SWALLOWNEST	THROUGHOUT	FwayMicroasphalt	2019/2020	APRIL-JUNE
ROTHER VALE	COLLINGHAM ROAD FOOTPATH	SWALLOWNEST	THROUGHOUT	FwayMicroasphalt	2019/2020	APRIL-JUNE
ROTHER VALE	PICKERING CRESCENT FOOTPA	SWALLOWNEST	THROUGHOUT	FwayMicroasphalt	2019/2020	APRIL-JUNE

ROTHER VALE	HARROGATE ROAD FOOTPATH	SWALLOWNEST	THROUGHOUT	FwayMicroasphalt	2019/2020	APRIL-JUNE
ROTHER VALE	WETHERBY DRIVE FOOTPATH 1	SWALLOWNEST	THROUGHOUT	FwayMicroasphalt	2019/2020	APRIL-JUNE
ROTHER VALE	HELMSLEY CLOSE	SWALLOWNEST	THROUGHOUT	FwayMicroasphalt	2019/2020	APRIL-JUNE
ROTHER VALE	COLLINGHAM ROAD	SWALLOWNEST	THROUGHOUT	FwayMicroasphalt	2019/2020	APRIL-JUNE
ROTHER VALE	HARROGATE ROAD	SWALLOWNEST	THROUGHOUT	FwayMicroasphalt	2019/2020	APRIL-JUNE
ROTHER VALE	KNARESBROUGH CLOSE FOOTP	SWALLOWNEST	THROUGHOUT	FwayMicroasphalt	2019/2020	APRIL-JUNE
ROTHER VALE	ASTON FOOTPATH 25	ASTON	THROUGHOUT	FwayMicroasphalt	2019/2020	APRIL-JUNE
ROTHERHAM EAST	DONCASTER ROAD	EAST DENE	MIDDLE LANE TO FAR LANE	CwayResurfacing	2019/2020	JULY-SEPT
ROTHERHAM EAST	MOWBRAY GARDENS	EAST DENE	THROUGHOUT	CwayResurfacing	2019/2020	COMPLETE
ROTHERHAM EAST	ALPHA ROAD	EAST DENE	THROUGHOUT	CwayResurfacing	2019/2020	COMPLETE
ROTHERHAM EAST	ST LEONARDS ROAD	EASTWOOD	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
ROTHERHAM EAST	SUMNER ROAD	EASTWOOD	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
ROTHERHAM EAST	BROWNING ROAD	HERRINGTHORPE	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
ROTHERHAM EAST	BURNS DRIVE	HERRINGTHORPE	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
ROTHERHAM EAST	WORDSWORTH DRIVE	HERRINGTHORPE	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
ROTHERHAM EAST	FAR CRESCENT	EAST DENE	THROUGHOUT	CwayResurfacing	2019/2020	COMPLETE
ROTHERHAM EAST	HALSBURY ROAD	EAST DENE	THROUGHOUT	CwayResurfacing	2019/2020	COMPLETE
ROTHERHAM EAST	ALDWARKE LANE	ALDWARKE	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN

ROTHERHAM EAST	THE GROVE	EAST DENE	VARIOUS LOCATIONS CHESTNUT AVENUE TO CHESTNUT AVENUE	CwayResurfacing	2019/2020	COMPLETE
ROTHERHAM EAST	ROTHERHILL CLOSE	CLIFTON	DONCASTER ROAD TO THE END	FwayResurfacing	2019/2020	IN DESIGN
ROTHERHAM WEST	MEADOW BANK ROAD	MEADOWBANK	NEAR MEADOW BANK HOUSE	CarriagewayPatching	2019/2020	COMPLETE
ROTHERHAM WEST	MEADOW BANK ROAD	MEADOWBANK	PATCH ACROSS JET GARAGE ENTRANCE	CarriagewayPatching	2019/2020	IN DESIGN
ROTHERHAM WEST	WARREN MOUNT	KIMBERWORTH PARK	KIMBERWORTH PARK ROAD TO BARRIER	CwayResurfacing	2019/2020	COMPLETE
ROTHERHAM WEST	MIDLAND ROAD	MASBROUGH	KIMBERWORTH ROAD TO COLLEGE ROAD	CwayResurfacing	2019/2020	IN DESIGN
ROTHERHAM WEST	KIMBERWORTH PARK ROAD	KIMBERWORTH PARK	180 TO ST JOHNS CHURCH	CwayResurfacing	2019/2020	IN DESIGN
ROTHERHAM WEST	NEW WORTLEY ROAD	MASBROUGH	GARDEN STREET TO RHYMERS ROUNDABOUT	CwayResurfacing	2019/2020	IN DESIGN
ROTHERHAM WEST	KIMBERWORTH ROAD	BRADGATE	CHURCH STREET TO CROSS STREET	CwayResurfacing	2019/2020	JULY-SEPT
ROTHERHAM WEST	CHURCH STREET	KIMBERWORTH	THROUGHOUT	CwayResurfacing	2019/2020	JULY-SEPT
ROTHERHAM WEST	CONCORD VIEW ROAD	KIMBERWORTH	THROUGHOUT	CwayResurfacing	2019/2020	COMPLETE
ROTHERHAM WEST	WEST VIEW ROAD	KIMBERWORTH	WEST HILL TO THE END	CwayResurfacing	2019/2020	COMPLETE
ROTHERHAM WEST	PARK VIEW ROAD	KIMBERWORTH	WEST HILL TO THE END	CwayResurfacing	2019/2020	COMPLETE
ROTHERHAM WEST	KIMBERWORTH PARK ROAD	KIMBERWORTH	WARREN MOUNT TO 180	CwayResurfacing	2019/2020	IN CONSTRUCTION
ROTHERHAM WEST	RHYMERS ROUNDABOUT	BRADGATE	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
ROTHERHAM WEST	GREASBROUGH STREET	MASBROUGH	JUNCTION TENTER STREET	FwayCrossings	2019/2020	IN DESIGN
ROTHERHAM WEST	CHURCH STREET	KIMBERWORTH	HERBERT STREET TO AUBREY SENIOR WAY	FwayResurfacing	2019/2020	JULY-SEPT
SILVERWOOD	CLAYPIT LANE	RAWMARSH	JUNC ST NICOLAS ROAD TO JUNC THRYBERGH HALL ROAD	CwayResurfacing	2019/2020	IN DESIGN

SILVERWOOD	DONCASTER ROAD	THRYBERGH	GOLF COURSE TO COUNTRY PARK	CwayResurfacing	2019/2020	IN DESIGN
SILVERWOOD	POPLAR AVENUE	THRYBERGH	DONCASTER ROAD TO PARK LANE	CwayResurfacing	2019/2020	COMPLETE
SILVERWOOD	WELL DRIVE	THRYBERGH	THROUGHOUT	CwayResurfacing	2019/2020	COMPLETE
SILVERWOOD	COMMON LANE	RAVENFIELD	THROUGHOUT	CwayResurfacing	2019/2020	COMPLETE
SILVERWOOD	DONCASTER ROAD	HOOTON ROBERTS	RAVENFIELD LANE TO COUNTRY PARK	CwayResurfacing	2019/2020	JULY-SEPT
SILVERWOOD	BEECH AVENUE	RAWMARSH	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
SILVERWOOD	DEER LEAP DRIVE	THRYBERGH	THROUGHOUT	CwayResurfacing	2019/2020	COMPLETE
SILVERWOOD	BEIGHTON ROAD	KILNHURST	WHARF ROAD TO SPRINGFIELD ROAD	CwayResurfacing	2019/2020	IN DESIGN
SILVERWOOD	WHARF ROAD	KILNHURST	VICTORIA STREET TO WATERWAY LANE	CwayResurfacing	2019/2020	IN DESIGN
SILVERWOOD	GLASSHOUSE ROAD	KILNHURST	VICTORIA STREET TO KILNHURST ROAD	CwayResurfacing	2019/2020	IN DESIGN
SILVERWOOD	ASH GROVE	RAWMARSH	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
SILVERWOOD	MARCH FLATTS ROAD	THRYBERGH	JUNC MARCH BANK	FwayCrossings	2019/2020	IN CONSTRUCTION
SILVERWOOD	MARCH FLATTS ROAD	THRYBERGH	JUNC GERARD AVE	FwayCrossings	2019/2020	IN CONSTRUCTION
SILVERWOOD	POPLAR AVENUE	THRYBERGH	JUNC PARK LANE	FwayCrossings	2019/2020	IN CONSTRUCTION
SILVERWOOD	POPLAR AVENUE	THRYBERGH	JUNC CROFTS DRIVE	FwayCrossings	2019/2020	IN CONSTRUCTION
SILVERWOOD	POPLAR AVENUE	THRYBERGH	JUNC DONCASTER RD	FwayCrossings	2019/2020	IN CONSTRUCTION
SILVERWOOD	LONGLANDS DRIVE	THRYBERGH	JUNC DEER PK RD	FwayCrossings	2019/2020	IN CONSTRUCTION
SILVERWOOD	DEER LEAP DRIVE	THRYBERGH	JUNC DEER PK RD	FwayCrossings	2019/2020	IN CONSTRUCTION

SILVERWOOD	POPLAR AVENUE	THRYBERGH	JUNC ROCKLAND DRIVE	FwayCrossings	2019/2020	IN CONSTRUCTION
SILVERWOOD	CLIFFORD AVENUE	THRYBERGH	JUNC SPRINGFIELD AVE	FwayCrossings	2019/2020	IN DESIGN
SILVERWOOD	DEER LEAP DRIVE	THRYBERGH	JUNC TROUGH DRIVE	FwayCrossings	2019/2020	IN CONSTRUCTION
SILVERWOOD	GERARD AVENUE	THRYBERGH	SIDE 1	FwayCrossings	2019/2020	IN CONSTRUCTION
SITWELL	RERESBY ROAD	WHISTON	LEASEGATE ROAD TO RERESBY DRIVE	CwayResurfacing	2019/2020	COMPLETE
SITWELL	SANDRINGHAM AVENUE	WHISTON	FLAT LANE TO RERESBY ROAD	CwayResurfacing	2019/2020	COMPLETE
SITWELL	BIRCHALL AVENUE	WHISTON	THROUGHOUT	CwayResurfacing	2019/2020	COMPLETE
SITWELL	WESTBY CRESCENT	WHISTON	THROUGHOUT	CwayResurfacing	2019/2020	COMPLETE
SITWELL	RERESBY CRESCENT	WHISTON	RERESBY DRIVE TO RERESBY ROAD	CwayResurfacing	2019/2020	COMPLETE
SITWELL	RERESBY DRIVE	WHISTON	RERESBY ROAD TO WORRY GOOSE LANE	CwayResurfacing	2019/2020	COMPLETE
SITWELL	FRANCIS CRESCENT SOUTH	BRECKS	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
SITWELL	FRANCIS CRESCENT NORTH	BRECKS	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
SITWELL	SITWELL PARK ROAD	BRECKS	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
SITWELL	FRANCIS DRIVE	BRECKS	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
SITWELL	LEASEGATE ROAD	WHISTON	JUNC RERESBY RD	FwayCrossings	2019/2020	IN CONSTRUCTION
SITWELL	WORRY GOOSE LANE	WHISTON	35M FROM GREYSTONES ROAD OPPOSITE BUS STOP	FwayCrossings	2019/2020	IN CONSTRUCTION
SITWELL	EAST BAWTRY ROAD SERVICE F	WHISTON	NR JUNC LEASEGATE	FwayCrossings	2019/2020	IN CONSTRUCTION
SWINTON	CARLISLE STREET	KILNHURST	PATCH REPAIR AT HIGHTHORN ROAD JUNCTION	CarriagewayPatching	2019/2020	IN DESIGN

SWINTON	GLENEAGLES RISE	SWINTON	THROUGHOUT	CwayResurfacing	2019/2020	COMPLETE
SWINTON	BROOKFIELD AVENUE	SWINTON	THROUGHOUT	CwayResurfacing	2019/2020	COMPLETE
SWINTON	TEMPERANCE STREET	SWINTON	THROUGHOUT	CwayResurfacing	2019/2020	COMPLETE
SWINTON	ST JOHNS ROAD	SWINTON	JUNC CHURCH STREET	FwayCrossings	2019/2020	IN CONSTRUCTION
SWINTON	CROSSLAND STREET	SWINTON	45 - 46 TO CHARLES STREET LINK PATH	FwayCrossings	2019/2020	IN CONSTRUCTION
SWINTON	MANOR ROAD	SWINTON	SIDE 26/28 -	FwayCrossings	2019/2020	IN CONSTRUCTION
SWINTON	MANOR ROAD	SWINTON	THROUGHOUT	FwayMicroasphalt	2019/2020	JULY-SEPT
SWINTON	BROOKFIELD AVENUE	SWINTON	THROUGHOUT	FwayMicroasphalt	2019/2020	APRIL-JUNE
SWINTON	ST MARYS CRESCENT	SWINTON	THROUGHOUT	FwayResurfacing	2019/2020	IN CONSTRUCTION
SWINTON	THE RISE	SWINTON	THROUGHOUT	FwayResurfacing	2019/2020	APRIL-JUNE
SWINTON	BIRDWELL ROAD	KILNHURST	THROUGHOUT	FwayResurfacing	2019/2020	COMPLETE
SWINTON	THE CRESCENT	SWINTON	THROUGHOUT	FwayResurfacing	2019/2020	IN CONSTRUCTION
VALLEY	DRYDEN ROAD	HERRINGTHORPE	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
VALLEY	SPENSER ROAD	HERRINGTHORPE	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
VALLEY	MARLOWE ROAD	HERRINGTHORPE	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
VALLEY	WOODGROVE ROAD	EAST HERRINGTHORP	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
VALLEY	MARLOWE DRIVE	HERRINGTHORPE	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
VALLEY	HIGH GREAVE ROAD	EAST HERRINGTHORP	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN

VALLEY	CHESTERHILL AVENUE	DALTON	REPAIRS TO BE IDENTIFIED THROUGHOUT SITE	CwayResurfacing	2019/2020	IN DESIGN
VALLEY	MAGNA LANE	DALTON	SURGERY TO BRIERLY WAY	CwayResurfacing	2019/2020	IN DESIGN
VALLEY	CHAUCER ROAD	HERRINGTHORPE	THROUGH OUT	CwayResurfacing	2019/2020	IN DESIGN
VALLEY	VALE ROAD	THRYBERGH	WARRENERS DRIVE TO THE PADDOCKS	CwayResurfacing	2019/2020	COMPLETE
VALLEY	MALLORY ROAD	EAST HERRINGTHORP	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
VALLEY	GIBBING GREAVES ROAD	BRECKS	JUNC BRECKS CRESCENT	FwayCrossings	2019/2020	IN DESIGN
VALLEY	CHESTERHILL AVENUE	DALTON	DROPPED KERB AT JUNCTION OLDGATE LANE	FwayCrossings	2019/2020	IN CONSTRUCTION
WALES	FIRVALE	HARTHILL	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
WALES	WAVERLEY AVENUE	KIVETON PARK	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
WALES	ANSTON AVENUE	KIVETON PARK	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
WALES	HIGHFIELD AVENUE	KIVETON PARK	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
WALES	ORCHARD LANE	WALES	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
WALES	UNION STREET	HARTHILL	THORPE ROAD TO WOODALL LANE	CwayResurfacing	2019/2020	IN DESIGN
WALES	LODGE HILL DRIVE	WALES	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
WALES	STATION ROAD	KIVETON PARK	WESLEY ROAD TO AND INCLUDING HARD LANE JUNCTION	CwayResurfacing	2019/2020	JULY-SEPT
WALES	SOUTH VIEW	KIVETON PARK	WHOLE ADOPTED AREA	CwayResurfacing	2019/2020	IN DESIGN
WALES	LIMETREE AVENUE	KIVETON PARK	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
WALES	DOWCARR LANE	HARTHILL	WOODALL LANE TO BROOM FARM HOUSE	CwayResurfacing	2019/2020	IN DESIGN



















WALES	MYRTLE GROVE	KIVETON PARK	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
WALES	ASH GROVE	KIVETON PARK	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
WALES	OLD QUARRY AVENUE	WALES	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
WALES	MAPLE ROAD	KIVETON PARK	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
WALES	CHURCH STREET	WALES	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
WALES	ROOKERY CLOSE	WALES	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
WALES	MANOR ROAD	KIVETON PARK	10M FROM PACKMAN LANE TO 10M FROM THORPE ROAD	CwaySurfaceDressing	2019/2020	APRIL-JUNE
WATH	MANVERS WAY	WATH-UPON-DEARNE	AUTHORITY BOUNDARY TO HARRIS HAWK WAY	CwayResurfacing	2019/2020	IN DESIGN
WATH	VALLEY DRIVE	WATH-UPON-DEARNE	FIRST 20M FROM CHURCH STREET	CwayResurfacing	2019/2020	JULY-SEPT
WATH	WEST STREET UNCLASSIFIED	WATH-UPON-DEARNE	THROUGHOUT	CwayResurfacing	2019/2020	JULY-SEPT
WATH	BEECH ROAD	WATH-UPON-DEARNE	VARIOUS LOCATIONS	CwayResurfacing	2019/2020	COMPLETE
WATH	SAVILLE ROAD	WATH-UPON-DEARNE	THROUGHOUT	CwayResurfacing	2019/2020	JULY-SEPT
WATH	CORONATION ROAD	WATH-UPON-DEARNE	BACK 1	FwayCrossings	2019/2020	IN DESIGN
WATH	BEECH ROAD	WATH-UPON-DEARNE	FRONT 32 -	FwayCrossings	2019/2020	IN DESIGN
WATH	BEECH ROAD	WATH-UPON-DEARNE	SIDE 30 - JUNC CORONATION RD	FwayCrossings	2019/2020	IN DESIGN
WATH	DONCASTER ROAD	WATH-UPON-DEARNE	DUNFORD COURT TO GOREHILL CLOSE - PHASE 1	FwayResurfacing	2019/2020	JULY-SEPT
WICKERSLEY	AIRETON CLOSE	FLANDERWELL	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
WICKERSLEY	HOWARD ROAD	BRAMLEY	THROUGHOUT	CwayResurfacing	2019/2020	JULY-SEPT

WICKERSLEY	FLANDERWELL LANE	SUNNYSIDE	REPAIRS AT ELTON LN TO 119 & 87 TO 95 & 27 TO 39 & O/S CAMBRON HOUSE	CwayResurfacing	2019/2020	JULY-SEPT
WICKERSLEY	PLANE DRIVE	WICKERSLEY	ROUNDAABOUT ONLY	CwayResurfacing	2019/2020	IN DESIGN
WICKERSLEY	GREEN LANE	WICKERSLEY	SERVICE ROAD TO THE END	CwayResurfacing	2019/2020	IN DESIGN
WICKERSLEY	BAWTRY ROAD SERVICE ROAD	LISTERDALE	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
WICKERSLEY	THE GROVE	WICKERSLEY	SERVICE ROAD TO THE END	CwayResurfacing	2019/2020	IN DESIGN
WICKERSLEY	MARKFIELD DRIVE	FLANDERWELL	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
WICKERSLEY	DALE ROAD	WICKERSLEY	WHOLE STREET	CwayResurfacing	2019/2020	IN DESIGN
WICKERSLEY	FLEMING WAY	FLANDERWELL	THROUGHOUT - INCLUDING JUNCTION AT FLANDERWELL LANE	CwayResurfacing	2019/2020	IN DESIGN
WICKERSLEY	MILNER CLOSE	BRAMLEY	THROUGHOUT	CwayResurfacing	2019/2020	JULY-SEPT
WICKERSLEY	WARREN ROAD	WICKERSLEY	JUNC LARCH AVE	FwayCrossings	2019/2020	IN DESIGN
WICKERSLEY	WARREN ROAD	WICKERSLEY	JUNC NORTHFIELD LANE	FwayCrossings	2019/2020	IN DESIGN
WICKERSLEY	SCARBOROUGH ROAD	WICKERSLEY	JUNC NORTHFIELD LANE	FwayCrossings	2019/2020	IN DESIGN
WICKERSLEY	WARDE ALDAM CRESCENT	WICKERSLEY	JUNC NORTHFIELD LANE ADJ 63/65	FwayCrossings	2019/2020	IN DESIGN
WICKERSLEY	WARREN ROAD	WICKERSLEY	JUNC FOSTER RD- BETWEEN 11-13	FwayCrossings	2019/2020	IN DESIGN
WICKERSLEY	WARREN ROAD	WICKERSLEY	JUNC FOSTER RD ADJACENT 53/55	FwayCrossings	2019/2020	IN DESIGN
WICKERSLEY	HARVEST ROAD	WICKERSLEY	JUNC ALDRED CLOSE	FwayCrossings	2019/2020	IN DESIGN
WICKERSLEY	HARVEST ROAD	WICKERSLEY	JUNC RADLEY AVE	FwayCrossings	2019/2020	IN DESIGN
WICKERSLEY	SCARBOROUGH ROAD	WICKERSLEY	JUND RADLEY AVE	FwayCrossings	2019/2020	IN DESIGN

WICKERSLEY	HARVEST ROAD	WICKERSLEY	JUNC SCHOLEY RD	FwayCrossings	2019/2020	IN DESIGN
WICKERSLEY	SCARBOROUGH ROAD	WICKERSLEY	JUNC SCHOLEY RD	FwayCrossings	2019/2020	IN DESIGN
WICKERSLEY	WARREN ROAD	WICKERSLEY	JUNC SPRUCE AVE	FwayCrossings	2019/2020	IN DESIGN
WICKERSLEY	SCARBOROUGH ROAD	WICKERSLEY	JUNC STONE CRES - ADJACENT 2/4	FwayCrossings	2019/2020	IN DESIGN
WICKERSLEY	SCARBOROUGH ROAD	WICKERSLEY	JUNC STONE CRES ADJACENT 22/24	FwayCrossings	2019/2020	IN DESIGN
WICKERSLEY	STONE CRESCENT	WICKERSLEY	ADJACENT 19/21	FwayCrossings	2019/2020	IN DESIGN
WICKERSLEY	WARREN ROAD	WICKERSLEY	CAR PARK ENT ADJACENT 42/44	FwayCrossings	2019/2020	IN DESIGN
WICKERSLEY	PEAR TREE AVENUE	BRAMLEY	OPP 1	FwayCrossings	2019/2020	IN DESIGN
WINGFIELD	RIG CLOSE	KIMBERWORTH PARK	BENTS ROAD TO THE END	CwayResurfacing	2019/2020	COMPLETE
WINGFIELD	ROBINETS ROAD	WINGFIELD	THROUGHOUT	CwayResurfacing	2019/2020	JULY-SEPT
WINGFIELD	LOWFIELD AVENUE	GREASBROUGH	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
WINGFIELD	SELLARS ROAD	KIMBERWORTH PARK	THROUGHOUT	CwayResurfacing	2019/2020	APRIL-JUNE
WINGFIELD	GIN HOUSE LANE	MUNSBROUGH	PATCH REPAIRS EXTENTS TO BE DETERMINE	CwayResurfacing	2019/2020	IN DESIGN
WINGFIELD	WHEATLEY ROAD	KIMBERWORTH PARK	THROUGHOUT	CwayResurfacing	2019/2020	JULY-SEPT
WINGFIELD	EILAM CLOSE	KIMBERWORTH PARK	THROUGHOUT	CwayResurfacing	2019/2020	IN DESIGN
WINGFIELD	BENTS ROAD	KIMBERWORTH PARK	SMITHY CLOSE TO KIMBERWORTH PARK ROAD	CwayResurfacing	2019/2020	COMPLETE
WINGFIELD	WAGON ROAD	GREASBROUGH	10 M FROM MUNSBROUGH RISE TO 10M FROM MUNSBROUGH RISE	CwaySurfaceDressing	2019/2020	JULY-SEPT
WINGFIELD	GOODWIN ROAD SERVICE ROAD	WINGFIELD	GOODWIN ROAD TO GOODWIN ROAD	CwaySurfaceDressing	2019/2020	JULY-SEPT

WINGFIELD	GOODWIN ROAD	WINGFIELD	10M FROM WHITEHALL ROAD TO 10M FROM GRAYSON ROAD	CwaySurfaceDressing	2019/2020	JULY-SEPT
WINGFIELD	WHITEHALL ROAD	ROCKINGHAM	10M FROM TOWN LANE TO 10 FROM GRAYSON ROAD	CwaySurfaceDressing	2019/2020	JULY-SEPT
WINGFIELD	TOWN LANE	WINGFIELD	JUNC CEMETERY ENTRANCE	FwayCrossings	2019/2020	IN CONSTRUCTION
WINGFIELD	LAPWATER ROAD	WINGFIELD	JUNC SERV ROAD NO 6 (SIDE OF 106)	FwayCrossings	2019/2020	IN CONSTRUCTION
WINGFIELD	TOWN LANE	WINGFIELD	JUNC WHITEHALL ROAD	FwayCrossings	2019/2020	IN CONSTRUCTION
WINGFIELD	OCHRE DIKE WALK	WINGFIELD	WHITEHALL ROAD JUNCTION	FwayCrossings	2019/2020	IN CONSTRUCTION
WINGFIELD	LIBRARY CLOSE	WINGFIELD	WHITEHALL ROAD JUNCTION	FwayCrossings	2019/2020	IN CONSTRUCTION
WINGFIELD	OX CLOSE AVENUE	KIMBERWORTH PARK	BOWER CLOSE TO SELLARS ROAD	FwayResurfacing	2019/2020	COMPLETE
WINGFIELD	GOODWIN ROAD	WINGFIELD	THROUGHOUT	FwayResurfacing	2019/2020	IN CONSTRUCTION
WINGFIELD	WINGFIELD ROAD	WINGFIELD	WENSLEYDALE ROAD TO 2, ROBINETS ROAD TO ROUGHWOOD ROAD	FwayResurfacing	2019/2020	COMPLETE

Highway Services							
Levels of Service & Performance							
Indicator Title	Freq.	2018/19 Performance	Qtr. 1 Performance Apr- Jun 19	Qtr. 2 Performance July- Sept- 19	Qtr. 3 Performance Oct - Dec 19	Qtr. 4 Performance Jan- Mar 20	2018/19 Target
Corporate / National Indicators							
The % of the principal roads network in need of repair (SCANNER) R1001	Annual	2%	Data Expected February 2020				To achieve National Average - Latest DfT information available is 2017/18 - 3%
The % of the non principal road network in need of repair (SCANNER) R1001	Annual	5%	Data Expected February 2020				To achieve National Average- Latest DfT information available is 2017/18 - 6%
The % of unclassified roads in need of repair (CVI)	Annual	23%	23%				To achieve a target of below 24% by March 2020. (National Average- Latest DfT information available is 2017/18 - 17%
The % of footways in need of repair (CVI)	Quarterly	40%	40%				To achieve a target of 42% by March 2020.
Local Indicators							
To ensure any actionable (safety) defects are repaired within the appropriate timescales.	Monthly	91%	99%				90% of actionable defects are completed within target timeframe.
Post works inspections carried out to assess quality of pothole repairs.	Quarterly	97%	94%				90% of repairs are to an acceptable standard
Clear priority/urgent blocked road gullies to prevent flooding problems to properties and public highways.	Quarterly	99%	100%				90% of blocked gullies causing flooding are actioned within 4 hours for properties and severely flooded public highways; 1 working day for flooded highways or at risk of flooding
Response to resident reports of street lighting not working.	Quarterly	92%	94%				90% attendance of street lighting faults within 3 days
Management Information							
To inspect the highway network (Carriageways, Footways and Footpaths) for safety on a cyclic basis and on or before the inspection due date	Monthly	100%	99%				95% of the highway network is inspected before the inspection due date.
Customer satisfaction surveys about recent highway maintenance schemes; Satisfied with pre-start information about the works Did the works start on time Satisfied with the quality of the work carried out Was the site left clean and tidy	Quarterly	94% 94% 95% 96%	97% 100% 97% 97%				Achieve above 90% performance for all individual elements
Make safe dangerous overhanging trees/vegetation on highway land.	Monthly	100.00%	100%				Above 90% of overhanging trees are made safe within 24hrs
Trees obstructing the highway are cut back	Monthly	99.00%	100%				Above 90% of overhanging trees are cut back within 5 days
Make safe dangerous overhanging trees/vegetation from private land.	Monthly	100.00%	100%				Above 90% of overhanging trees are made safe within 24hrs
Private trees obstructing the highway are cut back by landowner.	Monthly	100.00%	100%				Above 90% of private trees are cut back by landowner - within 14 days of written notice.
Make safe missing cover e.g. public and private sewers, gas, water or BT apparatus.	Monthly	100.00%	100%				Above 90% of missing covers made safe within 4 hours and informed owners

Performance indicators	Performance in 2016-17	Improved since 2015-16?
PI 03a Percentage of CAT1 defects made safe within response times		
PI 02b Condition of principal roads (TRACS type surveys - England and Wales only)		
PI 29 Percentage change in number of category one defects		
PI 37 Percentage of customer enquiries / requests for service closed off within council's own identified response times		
PI 38 Percentage of abnormal load notifications dealt with in time		
PI 15a Percentage of total roads/highways function cost (revenue and capital) spent directly on roads/highway repairs		
PI 16 Percentage of actual maintenance expenditure which is planned/proactive		
PI 17 Percentage of actual maintenance expenditure that is reactive		
PI 54a / 54b Staff absence - all staff		
Performance for 2016/17 is better than the APSE group average		
Performance for 2016/17 is within 25% of the APSE group average		
Performance for 2016/17 is not as good as the family group average		
Performance for 2016/17 has improved from the 2015/16 result		
Performance for 2016/17 is within 5% of the APSE group average		
Performance for 2016/17 has deteriorated from the 2015/16 result		

Public Report
Overview and Scrutiny Management Board

Overview and Scrutiny Management Board – 11 September 2019

Report Title

Children's Commissioner's Takeover Challenge Scrutiny Review: Young Carers

Is this a Key Decision and has it been included on the Forward Plan?

No

Strategic Director Approving Submission of the Report

Shokat Lal, Assistant Chief Executive

Report Author(s)

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Ward(s) Affected

Borough-Wide

Report Summary

This report outlines the findings and recommendations following a spotlight review undertaken by Rotherham Youth Cabinet, together with Rotherham Young Carers Council, regarding improving access to leisure opportunities for young carers in Rotherham.

Recommendations

That the Overview and Scrutiny Management Board:

- 1 Receive the report and note the conclusions and recommendations as outlined in sections 6 and 7 of the review report in Appendix 1.
- 2 Agree for the report to be forwarded to Cabinet and partners for their consideration and to Council for information.
- 3 Request a detailed response to the recommendations to be presented to the Overview and Scrutiny Management Board and Rotherham Youth Cabinet in January 2020.

List of Appendices Included

Appendix 1 Report - Children's Commissioner Takeover Challenge Scrutiny Review: Young Carers

Background Papers

Notes from Children's Commissioner's Takeover Challenge – 2 April 2019

Rotherham Youth Cabinet Manifesto 2019

Others referred to in Appendix 1

Consideration by any other Council Committee, Scrutiny or Advisory Panel

Council – 30 October 2019

Council Approval Required

No

Exempt from the Press and Public

No

Children's Commissioner Takeover Challenge Scrutiny Review: Young Carers

1. Background

- 1.1 The Children's Commissioner's Takeover Challenge (CCTOC) is a national initiative where children and young people take over an organisation or meeting and assume management/leadership roles. As part of RMBC's commitment to the CCTOC, each year the Overview and Scrutiny Management Board (OSMB) supports Rotherham Youth Cabinet (RYC) in undertaking a focused piece of work on a topic chosen by the young people.
- 1.2 RYC chose young carers as the theme for this year's takeover challenge, as it is one of the key priorities in their manifesto for 2019, and worked closely with Rotherham Young Carers Council on this review.

2. Key Issues

- 2.1 Many young people provide a significant number of hours of care each week, which may impinge on both their school and social lives. Given the value of respite from caring for all carers, it is vital that young people are able to have access to leisure activities and to have fun.
- 2.2 Financial considerations need to be taken into account as many families with young carers are on low incomes. As such, access to discounted or free activities is important, either through developing a new offer or building on what is already in place. Concessionary travel to go to activities is another aspect to consider.
- 2.3 Cabinet Members, officers and partners were keen to develop an improved offer for young carers and committed to take back a number of points for discussion, as shown in section 5 of the review report.

3. Options considered and recommended proposal

- 3.1 In light of their findings, RYC developed the recommendations contained in pages 8 and 9 of the review report. In summary these focus on:
 - an improved offer of discounted access to leisure activities for young carers
 - clear eligibility criteria
 - support to travel to activities
 - good promotion and publicity
 - identification of young carers and support

4. Consultation on proposal

- 4.1 Recommendation 1 is that RMBC and partners engage with young carers during 2019 to develop a priority list of activities.

5. Timetable and Accountability for Implementing this Decision

- 5.1 It is anticipated that following discussion at OSMB a date for a formal response to the recommendations will be confirmed for early 2020.

6. Financial and Procurement Advice and Implications

- 6.1 None arising directly from this report, although RMBC and partners will take account of any such implications in developing their response, particularly in relation to discounts and concessions..

7. Legal Advice and Implications

- 7.1 None arising directly from this report.

8. Human Resources Advice and Implications

- 8.1 None arising directly from this report.

9. Implications for Children and Young People and Vulnerable Adults

- 9.1 The intention of the review was to impact positively on young people who are carers, through enhancing opportunities for access to leisure activities.

10. Equalities and Human Rights Advice and Implications

- 10.1 The recommendations aim to address some of the issues young carers may experience in accessing leisure activities compared with other young people who do not have caring responsibilities.

11. Implications for Partners

- 11.1 A collective approach from the Council and other partners will be necessary to enhance what is available for young carers to access and to determine eligibility criteria.

12. Risks and Mitigation

- 12.1 None at this stage.

13. Accountable Officer(s)

James McLaughlin, Democratic Services Manager

This report is published on the Council's website or can be found at:-
<http://moderngov.rotherham.gov.uk/ieDocHome.aspx?Categories=>

Children's Commissioner's Takeover Challenge Scrutiny Review: Young Carers



April 2019

Rotherham Youth Cabinet Review Group:

Emilia Ashton (Chair)	Molly Crossmore
Adiba Bi	Omair Kasim
Amariya Bi	Sundas Raza
William Brown	Amaan Saqlain

Rotherham Young Carers:

Ella Barlow	Linda Newby
Dylan Brooks	Chelsea Swift
Frankie James	Rebecca Wilson



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1. Why Rotherham Youth Cabinet wanted to undertake this review

A core aim in the 2019 manifesto for Rotherham Youth Cabinet (RYC) was:

“We want to work alongside the Young Carers’ Council to ensure young carers have the same opportunities as adult carers in accessing free activities whilst in their caring role.”

This explicitly refers to access to activities when the young person is in their caring role. However, a further consideration raised by the young carers, reinforced by services working with young carers, was the need for opportunities to provide a respite from caring, enabling young carers just to have fun as young people.

These issues led to the selection of young carers as the theme for the Children’s Commissioner’s Takeover Challenge¹ (CCTOC), which is an annual event that Rotherham MBC has supported in its various guises since 2007 when it was known as the 11 Million Takeover Day. The idea is that:

“It puts children and young people in decision-making positions and encourages organisations and businesses to hear their views. Children gain an insight into the adult world and organisations benefit from a fresh perspective about their work.”

(Children’s Commissioner for England, 2015)

2. Method

A spotlight scrutiny review was undertaken by a group of young people from RYC on 2 April 2019 when they took over an Overview and Scrutiny Management Board (OSMB) meeting. Members of Rotherham Young Carers Council also participated in the review and preparation in advance.

Representatives from the two groups set the context through a short presentation, followed by a focused question and answer session, chaired by Emilia Ashton. The young people explored the current offer for adult carers and young carers, in Rotherham and across South Yorkshire. Key issues regarding access to leisure activities for young carers and how important such activities are for their wellbeing were discussed at length, with constructive challenge given to Cabinet Members, officers and partners from sport, leisure and transport.

Prior to this RYC had researched initiatives in other parts of the country to support young carers and facilitate their participation in sport and leisure activities, providing respite from their caring role. Examples were presented and discussed at the meeting.

A planning meeting was held to discuss the focus for the review and determine which officers and partner organisations RYC and the Young Carers wished to invite as witnesses. The young people devised questions based on their key lines of enquiry and to reflect their research findings and concerns. The Early Help and Family Engagement Team facilitated this work with support from Scrutiny Services and Cllr Steele.

RYC and OSMB would like to thank the young carers, Members, officers and partners who attended for their participation in this review and for their contributions to the discussion on this important issue for young people.

3. Context

Many young people provide a significant number of hours of care each week, both nationally and locally, which may impinge on both their school and social lives. The Carers Trust² reported that 48% of young carers said their caring role made them feel stressed and 44% said it made them feel tired. Given the value of respite from caring for all carers, whether adult or young carers, family income is also a factor in people being able to access leisure activities (see bullet four below).

Facts about Young Carers

Nationally

- ❖ 166,363 young carers in England (Census data May 2013)
- ❖ 1 in 12 young carers are caring for more than 15 hours per week
- ❖ Around 1 in 20 young carers miss school because of their caring responsibilities
- ❖ Average annual income for families with a young carer is £5,000 less than in families who do not have a young carer

In Rotherham

- ❖ 450 carers aged under 16, with 365 providing care for under 20 hours per week and 85 for over 20 hours per week
- ❖ 1,549 carers aged 16-24 , with 1,012 providing care for under 20 hours per week and 537 for over 20 hours per week
- ❖ Of all carers aged under 25, 1,147 (57%) were female and 850 (43%) were male

(Source: Carers' Strategy)

3.1 Rotherham Carers' Strategy

Caring Together The Rotherham Carers' Strategy 2016-2021 recognises that in Rotherham informal carers are an invaluable part of the health and social care economy, and that enabling them to continue in this role is vital. The strategy highlights the importance of identifying and supporting all carers, including young carers and hidden carers. Within the strategy are actions around highlighting young carers' issues with professionals and schools in recognition of the impact of being a young carer. Partners are also aware that a number of hidden young carers are out there so they are raising awareness with GPs and health professionals.

The following definition of a carer is used:

"A carer is anyone who provides unpaid support to a friend or family member who due to illness, disability, a mental health problem or an addiction cannot cope without their support."

Within the strategy partners are working towards achieving six broad outcomes for carers, with three of these being in relation to young carers. There is a specific aim:

“That every young carer in Rotherham is supported to have a positive childhood where they can enjoy life and achieve good outcomes.”

3.2 Rotherham Young Carers Service

This service is commissioned by the Council from Barnardo's who work with young carers aged 8-18 years, offering guidance and support around issues for young carers and to stop inappropriate caring roles, and to reduce the negative impact caring roles have on a child or young person's ability to enjoy a healthy childhood.

One potential gap identified during the CCTOC discussion was support for young carers under the age of eight. Although there are carers in Rotherham who are younger than eight, and the service has worked with very young carers, they are not referred to the service as they do not meet the criteria.

3.3 Rotherham Young Carers Council

At the time of the CCTOC the Young Carers Council had seven members. The young people meet monthly to discuss future plans and how to raise awareness of the young carer service. They do this by attending events and participating in surveys to give their views on current services. Their aim is to be a voice for other young carers in Rotherham and to shape decisions and service delivery that will impact on young carers. They also have some opportunities for access to respite and to meet other young carers and have fun in activity sessions, although this is limited by available funding.

The awareness raising has had a positive impact as the annual Rotherham Voice of the Child Lifestyle Survey in 2018, with year 7 and year 10 students, showed 47.2% of young carers had heard of the young carers' service, compared with 37.3% in 2017.

4. Findings

4.1 Current Carer Offer in Rotherham

One of the questions raised by RYC was the possible lack of parity between what is in place for young carers and adult carers, with a perception that there was more available for adult carers to access. Local support groups for carers seem primarily for adult carers, often linked to specific health conditions. These groups tend to meet during the day and may be joint for carers and the people for whom they provide care, or carer peer groups. The Connect to Support Rotherham website and Voluntary Action Rotherham Gismo directory contain information for carers and details of local groups. Examples of activities offered include coffee mornings, day trips, craft sessions, guided walks, nail painting, exercise sessions, evening meals out for all the family and complementary therapies.

Many discounts or offers for carers are specifically when they are in their caring role, accompanying the person for whom they provide care, rather than as respite. For example the national CEA card scheme for UK cinemas enables a disabled cinema goer to receive a complimentary ticket for someone to go with them when they visit a participating cinema. Eligibility criteria are also frequently linked to benefits, for example Personal Independence Payment (PIP) or Disability Living Allowance (DLA). Not all offers are currently available to young carers.

Travel pass

If a disabled person meets the qualifying criteria in relation to benefits they may apply for a special pass with a 'plus C' logo that allows one carer to travel with them for free within South Yorkshire. The carer can be an adult or young carer.

Rotherham United

A concessionary price is offered to a supporter who qualifies for high rate DLA or enhanced PIP, plus an additional free carer if required. This is currently for an adult carer but the club has agreed to look at extending this to young carers.

Through the Community Sports Trust a number of free projects are running with different funding pots and aims and they have previously linked in through Children in Need and National Citizenship Scheme (NCS) projects. It was a case of linking in better with young carers as there were a number of current activities people could get involved in.

Rothercard

This longstanding Council scheme is currently undergoing an in-depth review, involving OSMB. At present, providing certain eligibility criteria are met, Rothercard entitles people to a concessionary rate on a range of activities at the four leisure centres, Rotherham theatres and at selected leisure venues across South Yorkshire. A Junior Rothercard rate was also introduced on some sporting activities for under 16's.

Currently if people have a carer or paid personal assistant, they may apply for a 'One for One' sticker to be placed on the front of their Rothercard. This gives the carer free entry to leisure facilities and discounted rates at Rotherham Theatre when accompanying the person for whom they provide care.

It was agreed that the CCTOC was timely to look at potential options and incorporate some of the work young people had already done on best practice in the review. It would be helpful to learn how other local authorities were managing initiatives, through grants and funding regimes and how it was brought together. Money will be a factor in what discounts are offered and where and it is a case of how clever RMBC can be as a Council and with partners. Sustainability is crucial whatever results from the review as it is a big disappointment for people when schemes end or the money comes to end.

OSMB agreed to involve either a young carer or a RYC member in the review of Rothercard to contribute their views and ideas.

4.2 Initiatives for Young Carers in Other Areas

RYC had researched what is happening elsewhere to support young carers and outlined examples of positive initiatives in Fife, Luton and Doncaster. Various these included discounts on goods and/or free or reduced cost access to sport, gym and leisure provision. Appendix A has more details about these projects. RYC also made a valid point that on a wider scale ideally there should be universal access for young carers to such initiatives rather than them being limited to a few areas in a so called "postcode lottery".

Of particular interest was the Young Carers Travel and Leisure Access Pilot in Sheffield for reduced rates for travel and leisure activities during the 2018 summer holidays. The summary evaluation report and learning from the pilot were shared at the CCTOC. Representatives from Sheffield Young Carers, South Yorkshire Passenger Transport Executive (SYLTE) and Places for People Leisure who had all been personally involved were present to talk about the pilot and answer questions.

Next steps would be a wider roll out in 2019 with 200 cards this year which should reach a lot of young carers, but not all. A carer card for both adult and young carers, similar to DNA in Doncaster is being introduced with various discounts in places like Star/Jump which should hopefully increase access.

People in Sheffield had stressed the importance of travel as well as leisure access because if someone is unable to get to an activity then it does not really work on its own. Costs of public transport to travel to activities were cited as a barrier for some young carers. SYPTE worked with Sheffield Young Carers to set up the pilot scheme with free travel offered in the school holidays by loading it on to smartcards, either a Megatravel or a 16-18 pass. One of the barriers had been that young carers had to travel to kiosks or interchanges to activate the passes and going forward SYPTE would consider a monthly pass which would only need activating once.

4.3 Possibility of a South Yorkshire Initiative

With a scheme in place in Doncaster and proposals for a similar scheme in Sheffield, the young people enquired about the possibility of introducing something South Yorkshire wide. The general view was that at this stage it was probably advisable to focus on developing Rotherham's offer as this would be done more quickly. However, it was recognised that going South Yorkshire wide would eliminate issues for young carers who live on the border of neighbouring authorities with differing offers. RYC will raise the issue with the Mayor of Sheffield City Region.

NCS was trialled in Sheffield last year but the residential element is a challenge for young carers in having so much time away from home. Sheffield Young Carers were trying to work with local providers on a more tailored model and that might be something that could also be looked at more widely.

4.4 Becoming Young Carer Friendly

The consensus was that the best way for organisations to become more young carer friendly was through dialogue with young carers and getting feedback from them to inform how services are delivered. It is important that any such meetings are young people friendly and not intimidating so that people can put forward their views and ideas.

Places for People had heard about the personal experiences of some Sheffield young carers - what they go through and why they enjoy respite, which was educational for those delivering or potentially delivering activities. An open invitation was extended to partners to attend Rotherham Young Carers Council, which meets on the last Thursday of every month.

4.5 Costs

Further work would be needed to calculate if there would be any actual increased cost or lost income from offering discounted or free access to leisure activities or travel. For example, free bus travel to access an activity was not actually a cost or lost fare but rather giving someone access to a bus they would not otherwise have caught, unless they displaced a fare paying passenger. Or if three extra people go swimming that is not lost income or a direct cost to the organisation as there is no additional cost in providing them with access to the session in the pool. The key is the marginal cost of an additional user which may be small providing they do not displace a full cost individual. Administrative costs for running leisure or travel card schemes such as those in the Sheffield pilot would need to be factored in.

4.6 Discounts and Concessions

Sport and leisure providers at the meeting were open to exploring discounts and new initiatives for young carers, subject to identifying funding, and to link young carers in better with existing activities. For example, when Rotherham Titans Community Foundation works with schools children are automatically given a free ticket and plans to extend that next year.

Various scenarios for providing free travel for young carers in Sheffield, both for all young carers (estimated to be 7,300) and for 100 young carers aged 12+ during their 12 months with Sheffield Young Carers Service had been developed by the service. These scenarios included full year, all school holidays and summer holidays only, calculated by using the price of the 28 day Get About Pass or the weekly pass as appropriate. Estimated costs ranged from £2.9m plus administration for all young carers for a year, to £5,000 plus administration for 100 young carers in the summer. A further option was to look at developing a zero fare pass where travel companies would invoice SYPTE for any completed journeys using the pass. The figure of 7,300 was based on research that found 1 in 12 children and young people have caring responsibilities. See Appendix B for more details of all scenarios.

Any permanent free travel concessions would have to be offered across the whole of South Yorkshire by SYPTE and the potential costs were very high when extended to all four local authorities. It was agreed that it would be useful to know more on the numbers and costs with a breakdown for each of the areas and especially for Rotherham. The possibility of local authorities earmarking specific monies from their budgets to SYPTE was raised and the need to consider both the costs and benefits of initiatives for young carers.

Following the CCTOC, SYPTE provided Scrutiny with costings for providing South Yorkshire Young Carers with a zero fare pass. These were based on an assumption of 0.56% of South Yorkshire's young population being young carers but further detail was not provided on how this percentage had been derived. This equated to 7,700 individuals, which, using other assumptions, would generate an annual cost of approximately £1.3 million. SYPTE costings included the additional re-imbursement to transport operators through the child concession. In contrast, Sheffield Young Carers Service had calculated 7,300 carers for Sheffield alone, indicating the need for clarity on who would be included as a young carer.

4.7 Identifying Young Carers

As the Carers' Strategy recognises, further work is needed to identify young carers and hidden carers of all ages. For the pilot in Sheffield SYPTE had been uncertain about who would be classed as a young carer in the absence of specific criteria, compared with eligibility for a disabled travel pass, for example, which was clear as people were assessed by their local authority. Sheffield partners had considered that having a young carer's assessment would work as the criterion. Eligibility criteria for any initiatives for young carers in Rotherham need to be determined by partners.

4.8 Publicising Opportunities

Following from the question of parity between adult and young carers it was highlighted that with information about discounts for carers the normal assumption is that they are for adult carers, so people need to know clearly if it means all carers, including young carers. Communications need to demonstrate that offers encompass all ages and are promoted in a child-friendly way so young people understand what is available for them to access.

4.9 Safety

The travel access issue needs to be thought through fully because of the age of some of the younger carers and potential safeguarding issues with regard to travelling on their own. Scenarios for Sheffield had been developed on the basis of travel passes for young carers aged 12+.

5. Agreed Actions

During the question and answer session RMBC and partners committed to take back a number of points and discuss them further, either within their own organisations or more widely at partnership fora. These were:

- More dialogue to take place with young carers on what they would like to see in Rotherham.
- Linking the issues raised to the review of Rothercard as this was very timely.
- Places for People were happy to replicate the Sheffield initiative for young carers in Rotherham if that would be something they would be interested in and to set up cards for discounted rates (20% in Sheffield).
- Raising the issue of access to leisure activities with all providers in the Rotherham Active Partnership.
- Rotherham United agreed to consider new projects and discounts, in addition to linking in better with existing activities that young carers could be involved in.
- Considering discounts at Rotherham Civic Theatre for young carers.
- Rotherham United to consider extending the adult carer free ticket initiative to include young carers.
- Approaching Sheffield Steelers regarding free tickets for Rotherham young carers as with the Sheffield Young Carers.
- SYPTE will discuss the points raised regarding travel and travel costs, such as costed options for various scenarios in Rotherham as they had done in Sheffield.
- Places for People confirmed they would accept young carer discounts across South Yorkshire in their leisure facilities and would also introduce anything developed in Rotherham in their three Sheffield sites, but do not operate in Doncaster and Barnsley.

6. Conclusions

As seen in section 5, it was evident that the organisations at the CCTOC meeting were keen to look at ways of improving opportunities for young carers to access discounted or free activities to give them a vital break from caring. The importance of aligning this with concessionary travel was also emphasised from a financial perspective as many families with young carers are on low incomes.

The immediate starting point needs to be more in-depth conversation with young carers to understand their needs better and to pinpoint a small number of priority activities they would like to be able to participate in. Although it is positive to have whole family initiatives, or ones for the cared for person and the young carer together, the need for respite and to enjoy leisure time with other young people should not be overlooked. Actually having time for leisure activities may also depend on the availability of alternative care to allow young carers to have a break, as some young carers reported that their caring responsibilities precluded them from participating in the Sheffield pilot.

Various positive ideas emerged during the meeting, although further work is needed by the Council to explore with partner agencies what might be possible either to extend to young

carers (if not already included) or to develop for young carers. This might include linking in with other activities already taking place, for example at Rotherham United and Rotherham Titans. It could also be through the wider network of sport and leisure activity providers across the Rotherham Active Partnership as well as Places for People Leisure. Evaluation of current projects and what can be learned from them and built on for the future is important. Eligibility criteria for who is classed as a young carer will need to be jointly agreed by the Council and partners.

Rotherham libraries already provide activity sessions for children and young people including school holiday and after school reading and craft activities, Lego clubs, code clubs and reading groups, which could be another potential area to explore further.

Budget and resource implications of potential initiatives will need to be calculated and considered by the Council and partners, as any schemes need to be sustainable in the longer term rather than time limited. It was stressed that discussion should not focus purely on costs but should include cost benefit analysis given the savings to adult social care from the informal care provided by carers and the need to support all carers' health and wellbeing. There was discussion on whether providers incurred actual costs or lost income from offering free leisure or travel access but some initiatives are likely to involve administrative costs to implement and oversee.

At the time of writing this report, the Department of Health and Social Care had recently announced a £5 million funding pot The Carers Innovation Fund to improve support for carers which may be worth consideration.

Wide promotion and communication in a child-friendly style will be a key aspect of the future offer for young carers so they know about the activities available and that partners are involved and committed.

7. Recommendations

- 1) That RMBC and partners engage with young carers during 2019 to develop a priority list of activities that young carers in Rotherham would be interested in participating in.
- 2) That RMBC and partners work together to develop an improved and sustainable offer of discounted access to leisure activities for young carers from 2020.
- 3) That in developing this improved offer RMBC and partners also consider support for young carers to travel to leisure activities, including concessionary fares and travelling safely.
- 4) That RMBC and partners agree clear eligibility criteria for young carers for future initiatives.
- 5) That the new offer for young carers is communicated and well publicised by the Council, partners and schools.
- 6) That information and publicity for any current activities that are open to both adult and young carers is updated by the end of 2019 to make it clearer who is eligible. Ideally this should be in a well promoted single point of access so it is easy for everyone to find the information.

- 7) That work continues through the Carers Strategy Action Group to identify other young people who are young carers and for partners to consider ways to support young carers aged under eight who do not meet the criteria for the Young Carers Service.
- 8) That progress on developing and implementing the new offer is reported to Rotherham Youth Cabinet and OSMB during 2020.

8. Thanks

Councillors Alam, Allen, Clark, Cooksey and Watson

RMBC: Helen Barker, Sarah Bellamy, Andrew Burgin, Pepe Di'Iasio, Sean Hill, Shokat Lal, James McLaughlin, Toni Paxford, Luke Sayers, Chris Siddall, Jon Stonehouse, Paul Woodcock and Nathanael Zytowskiak

Nicola Bladen, South Yorkshire Passenger Transport Executive (SYPTe)
Kevin Hynds, Yvonne Kenyon and Ann Levick, Barnardo's Young Carers
Lindsay Jones, Rotherham Titans Community Foundation
Emily Newman and Mark Rawding, Places for People Leisure
Emma Schofield, Rotherham United Community Sports Trust
Laura Selby, Sheffield Young Carers Project and Dua'a, Sheffield Young Carer

Thanks also to other members of Rotherham Youth Cabinet and Rotherham Young Carers Council who were involved in the preparation for the spotlight review.

9. Background papers and references

Agenda Papers and Minutes from OSMB Children's Commissioner's Takeover Challenge meeting on 2/04/19
Rotherham Youth Cabinet Manifesto 2019
Evaluation Report from Sheffield Young Carers Summer Holiday Pilot

References

1 Children's Commissioner's Takeover Challenge
<http://www.childrenscommissioner.gov.uk/learn-more/takeover-challenge>

2 *Invisible and In Distress: Prioritising the Mental Health of England's Young Carers* (Carers Trust 2016)

Contact

Janet Spurling, Scrutiny Officer, RMBC janet.spurling@rotherham.gov.uk

Appendix A

Summary of Young Carer Initiatives in Other Areas**Fife**

In a three year scheme that ran until March 2019 young carers had access to a free leisure pass which helped them to be more physically active. Different activities were offered dependent on age:

- Under 14 - free swimming
- 14-17 - free gym and swim
- 18+ - free gym, swim, fitness suite and health classes

Regular evaluation was carried out and a survey of 32 young carers shared with RYC showed most used the pass weekly, it had encouraged them to be more physically active and had allowed them to spend time with friends. One young carer said:

“With this I am able to have some alone time when I need it, build up my self-confidence and take time out of my caring role ...”

Luton Active Young Carers' Card

This card allows young carers aged 11-18 to take part in different sports activities including swimming, badminton, table tennis, gym, foot golf and pitch and putt at a fraction of the standard cost. A young carer may participate in ten activities for £1 each time (card price £10). When the card is finished, another can be applied for up to a maximum of 3 in total. This gives young carers the opportunity for activities with friends and other young carers.

Doncaster DNA Card

This card gives young carers discounts on high street brands and iTunes, reduced cost train travel and access to discounted activities such as the cinema, skating and bowling. It also allows young people to identify themselves as a Young Carer to teachers or professionals as well as allowing them to explain how they are feeling without words through a traffic light system.

Sheffield Young Carers Travel and Leisure Access Pilot

Places for People and Sheffield International Venues (SIV) put on activity days for young carers in June 2018 and also offered members of Sheffield Young Carers (SYC) free swimming, tennis and ice skating during the six-week summer holidays, as well as discounted leisure access for a whole year. SYC offered free bus and tram travel to SYC members during the school summer holidays. Two schools, Firth Park Academy and Meadowhead School, agreed to be involved in the pilot to explore ways to increase access to respite for young carers who are not SYC members.

19 young carers applied to participate in the free travel scheme, which was offered over four weeks of the holidays, with 35 weekly passes activated by 18 individuals. 16 young people attended the Places for People open day and 11 applied for annual passes. 15 leisure sessions were accessed at their venues during the summer - six swims, three gym sessions and six free tennis sessions. Nine young people attended the SIV open day and 23 applied for annual passes.

Feedback was received from eight of the young carers who had participated in the pilot and a majority said the passes helped them to - get a break from their caring; feel less stressed; see their friends more than normal; do more exercise than normal and feel healthier in body or mind.

Appendix B

Costing options developed by Sheffield Young Carers Service for roll-out of free travel scheme for young carers in Sheffield

Option 1: Free travel for all young carers in Sheffield for one year

28 day Get About Pass - £33.20 x 12 months = £398.40

X 7,300 young carers in Sheffield¹

TOTAL: £2,908,320 plus administration costs to include estimated 2 FTE staff

Option 2: Free travel for all young carers in Sheffield during school holidays (the most isolated and difficult times for young carers)

Weekly Pass – £8.30 x 13 weeks = £107.90

X approx. 7,300 young carers in Sheffield

TOTAL: £787,670 plus administration costs to include estimated 2 FTE staff

Option 3: Free travel for young carers accessing Sheffield Young Carers Service (SYC) during their 12 months in the service

28 day Get About Pass - £33.20 x 12 months = £398.40

X 100 SYC members aged 12+ (younger members unlikely to be able to travel independently)

TOTAL: £39,840 plus administration costs to include estimated 0.1 FTE staff

Option 4: Free travel for young carers accessing SYC during school holidays in their 12 months in the service

Weekly Pass – £8.30 x 13 holiday weeks = £107.90

X 100 SYC members aged 12+ (younger members unlikely to be able to travel independently)

TOTAL: £10,790 plus administration costs to include estimated 0.1 FTE staff

Option 5: Free travel for young carers accessing SYC during the six-week summer holidays in their 12 months in the service

Weekly Pass – £8.30 x 6 summer holiday weeks = £49.80

X approx. 100 SYC members aged 12+

TOTAL: £4,980 plus administration costs to include estimated 0.1 FTE staff

Option 6: Development of a zero fare pass where travel companies invoice for any completed journeys using the pass.

Further research would need to be done to measure the average number of journeys young people take using the passes. This would then show whether the costs of developing and funding zero fare passes for young carers would be more cost effective than issuing weekly / monthly passes.



Contact Us



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#RYC2019

#CCTOD19

FORWARD PLAN OF KEY DECISIONS
1 September 2019 – 30 November 2019

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 of Key Decisions due to be taken by the Authority and of those parts of the Cabinet meeting identified in this Forward Plan will be held in private because the agenda and reports for the meeting will contain confidential or exempt information as defined in the Local Government Act 1972.

Contact Information:-

Democratic Services
Riverside House
Main Street
Rotherham
S60 1AE

Email: james.mclaughlin@rotherham.gov.uk
Tel: 01709 822477

What is the Forward Plan?

The Forward Plan contains all the key decisions the Council expects to take over the next three months. It will be refreshed monthly and will give at least 28 days' notice of any Key Decisions and, if applicable, the Cabinet's intention to discuss an item in private. This gives you the opportunity to submit relevant documents to the decision maker concerning any individual Key Decisions and draws to your attention any relevant constitution process.

What is a Key Decision?

A Key Decision is one which is likely to:-

- relate to the capital or revenue budget framework that is reserved to the Council, or
- result in income, expenditure or savings of £400,000 or greater, or
- have a significant effect on two or more wards

A Key Decision can be made by the Cabinet. The Forward Plan also includes some matters which are not Key Decisions under the heading "Decisions which are not Key Decisions".

What does the Forward Plan tell me?

The plan gives information about:

- what key decisions are to be made in the next three months;
- the matter in respect of which the decision is to be made;
- who will make the key decisions;
- when those key decisions are likely to be made;
- what documents will be considered;
- who you can contact for further information

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Cabinet.

Key Decisions are taken at public meetings of the Cabinet. The Cabinet meets once a month on a Monday at 10.00am at the Town Hall, Rotherham.

Further information and Representations about items proposed to be heard in Private

Names of contact officers are included in the Plan.

If you wish to make representations that a decision which is proposed to be heard in private should instead be dealt with in public, you should contact Democratic Services by no later than five clear working days before the meeting. At the end of this document are extracts from the Local Government Act 1972 setting out the descriptions of information which may be classed as "exempt", and the definition of confidential information.

The members of the Cabinet and their areas of responsibility are:-

Councillor Chris Read	Leader of the Council
Councillor Gordon Watson	Deputy Leader of the Council and Cabinet Member for Children's Services and Neighbourhood Working
Councillor Saghir Alam	Cabinet Member for Corporate Services and Finance
Councillor Sarah Allen	Cabinet Member for Cleaner, Greener Communities
Councillor Dominic Beck	Cabinet Member for Housing
Councillor Emma Hoddinott	Cabinet Member for Waste, Roads and Community Safety
Councillor Denise Lelliott	Cabinet Member for Jobs and Local Economy
Councillor David Roche	Cabinet Member for Adult Social Care and Health

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
KEY DECISIONS TO BE TAKEN ON 16 SEPTEMBER 2019								
ADULT CARE HOUSING AND PUBLIC HEALTH								
Update – Housing Related Support, Children and Young People Pathway Tender Conclusion	1 June 2019	To provide an update on the outcome of the tender process for the Housing Related Support Service for children and young people.	Adult Social Care and Health	Relevant officers and members	Report	Borough-wide	Public report	Anne Marie Lubanski 01709 822397 annemarie.lubanski@rotherham.gov.uk
Procurement of a Local Healthwatch Service	1 June 2019	To approve a competitive tender process takes place to establish a new service.	Adult Social Care and Health	Relevant officers and members	Report	Borough-wide	Public report	Anne Marie Lubanski 01709 822397 annemarie.lubanski@rotherham.gov.uk
Adults Independent Advocacy Services - Proposed Commissioning and Procurement Approach	1 June 2019	To approve the service model for independent advocacy and approve a competitive tender process takes place to establish new services.	Adult Social Care and Health	Relevant officers, Members, service users and providers	Report	Borough-wide	Public report	Anne Marie Lubanski 01709 822397 annemarie.lubanski@rotherham.gov.uk
CHILDREN AND YOUNG PEOPLE'S SERVICES								
SEND Sufficiency Strategy – Final Proposals	1 May 2019	To approve proposals to create new educational provision for children and young people with SEND in line with the SEND Sufficiency Strategy	Children's Services and Neighbourhood Working	Appropriate officers, Members and Stakeholders	Report and Appendix	Borough-wide	Public Report	Jon Stonehouse 01709 334162 jon.stonehouse@rotherham.gov.uk
FINANCE AND CUSTOMER SERVICES								
July 2019/20 Financial Monitoring	1 June 2019	To note the current revenue and capital monitoring position and agree any required actions	Corporate Services and Finance	Relevant officers, members and stakeholders	Report	Borough-wide	Public report	Judith Badger 01709 822046 judith.badger@rotherham.gov.uk
Polling Places Consultation	1 June 2019	To consider the responses to the consultation and to recommend to Council to implement changes ahead of elections in May 2020	Corporate Services and Finance	Relevant officers and members	Report	Borough-wide	Public report	Judith Badger 01709 822046 judith.badger@rotherham.gov.uk

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
REGENERATION AND ENVIRONMENT								
Community Energy Switching Scheme	1 Apr 2019	To approve the development of a community energy switching scheme available to all residents in Rotherham	Jobs and the Local Economy	Relevant officers, members, stakeholders, public	Report and Appendices	Borough wide	Public Report	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk
Public consultation on Supplementary Planning Documents	1 June 2019	To approve public consultation on draft Supplementary Planning Documents in respect of:- <ul style="list-style-type: none"> • Householder Design Guide • Development in the Green Belt • Equal and Healthy Communities • Town Centre Uses and Developments • Delivering Air Quality • Shop Front Design Guide 	Jobs and the Local Economy	Relevant officers, members, stakeholders, public	Report and Appendices	Borough-wide	Public report	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk
Amendment to General Enforcement Policy	1 June 2019	To adopt the amended General Enforcement Policy	Waste, Roads and Community Safety	Appropriate officers, Members and Stakeholders	Report and appendices	Borough-wide	Public report	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk
Disposal of Surplus Property: Kiveton Youth and Community Centre; the former Keepers Cottage at Ulley Reservoir and the site of the former Copeland Lodge and land adjacent	1 August 2019	That approval is given to dispose of the Council's freehold interest in the following properties:- (a) Kiveton Youth and Community Centre; (b) Former Keepers Cottage Ulley Reservoir; and (c) the former Copeland Lodge and adjacent land.	Jobs and the Local Economy	Appropriate officers, Members and Stakeholders	Report and appendices	Wales & Rother Vale	Public report	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk
Proposed Compulsory Purchase Order of Unit 1 – Riverside Precinct.	1 August 2019	That approval is granted for the Council to promote and seek confirmation of a Compulsory Purchase Order for the acquisition of Unit 1 Riverside Precinct.	Jobs and the Local Economy	Appropriate officers, Members and Stakeholders	Report and appendices	Boston Castle	Public report	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
DECISIONS THAT ARE NOT KEY DECISIONS TO BE TAKEN ON 16 SEPTEMBER 2019								
ASSISTANT CHIEF EXECUTIVE								
Council Plan Q1 Performance Report	1 July 2019	To report on the Council's performance against the Corporate Plan for quarter 1 in 2019/20	All Portfolios, Lead Portfolio – Corporate Services and Finance	Appropriate officers, Members and Stakeholders	Report and appendices	Borough-wide	Public report	Shokat Lal 01709 822773 shokat.lal@rotherham.gov.uk
Proposed Adoption of Policies for Councillors	1 August 2019	To recommend to Council the adoption of a policies in respect of parental leave for councillors, dying to work, carers support to enable councillors who are carers to undertake the role and support for disabled councillors	Children's Services and Neighbourhood Working	Appropriate officers, members, stakeholders and Independent Remuneration Panel	Report and appendices	Borough-wide	Public report	Shokat Lal 01709 822773 shokat.lal@rotherham.gov.uk
FINANCE AND CUSTOMER SERVICES								
New Applications for Business Rates Discretionary Relief for Rotherham Rise and Sea Cadets Core	1 August 2019	To consider the recommendation for a new application for Business Rates discretionary relief.	Corporate Services and Finance	Relevant officers, members and stakeholders	Report	Borough-wide	Public report	Judith Badger 01709 822046 judith.badger@rotherham.gov.uk
New Application for Business Rates Hardship Relief	1 August 2019	To consider the recommendation for a new application for Business Rates hardship relief.	Corporate Services and Finance	Relevant officers, members and stakeholders	Report	Borough-wide	Public report with exempt appendices	Judith Badger 01709 822046 judith.badger@rotherham.gov.uk
REGENERATION AND ENVIRONMENT								
Strategic Management and Maintenance of Rotherham Highways	1 June 2019	To note the progress to date of the highways 2020 programme. To approve the approach to the strategic management and maintenance of Rotherham's highways.	Waste, Roads and Community Safety	Relevant officers, members, stakeholders.	Report and Appendices	Borough wide	Public Report	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
KEY DECISIONS TO BE TAKEN ON 21 OCTOBER 2019 OR LATER								
ADULT CARE, HOUSING AND PUBLIC HEALTH								
Outcome and recommendations from Non-Residential Charging Consultation	1 July 2019	To consider the outcome of consultation and recommendations in respect of non-residential charging.	Adult Social Care and Health	Relevant officers and members	Report	All.	Public report	Anne Marie Lubanski 01709 822397 annemarie.lubanski@rotherham.gov.uk
Council Delivery of New Homes on Rotherham Town Centre Sites	1 June 2019	To approve development scheme, funding model and site allocation	Housing	Relevant officers and members	Report	Boston Castle	Public report with exempt appendices.	Anne Marie Lubanski 01709 822397 annemarie.lubanski@rotherham.gov.uk
Delivery of housing association homes on Housing Revenue Account sites – proposed changes	1 June 2019	This report identifies changes to the original development programme (re Cabinet Report 9 July 2018), both in respect of the sites to be transferred and the types of homes to be delivered and seeks approval for a revised programme and associated site releases.	Housing	Relevant officers and members	Report	Wickersley	Public report	Anne Marie Lubanski 01709 822397 annemarie.lubanski@rotherham.gov.uk
CHILDREN AND YOUNG PEOPLE'S SERVICES								
Proposal to increase capacity at Rawmarsh Community School	1 Apr 2019	To approve capital investment to create additional capacity at the Academy	Children's Services and Neighbourhood Working	Appropriate officers, Members and Stakeholders	Report and Appendix	Rawmarsh	Public Report	Jon Stonehouse 01709 334162 jon.stonehouse@rotherham.gov.uk
Section 20 Charging Policy	1 August 2019	To approve a policy to charge parents who make a direct request for their child to become looked after via Section 20 of the Children Act 1989 (Voluntary Accommodation).	Children's Services and Neighbourhood Working	Appropriate officers, Members and Stakeholders	Report and Appendix	Borough-wide	Public Report	Jon Stonehouse

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
REGENERATION AND ENVIRONMENT								
House to House Collections Policy	1 June 2019	To adopt a House to House Collections Policy	Waste, Roads and Community Safety	Appropriate officers, Members and Stakeholders	Report and appendices	Borough-wide	Public report	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk
Street Works Permit Scheme – All Streets	1 August 2019	To approve the extension of the Council's current Street Works Permit Scheme to include all streets.	Waste, Roads and Community Safety	Appropriate officers, Members and Stakeholders	Report and appendices	Borough-wide	Public report	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk
Adoption of a revised Statement of Community Involvement (SCI)	1 August 2019	To adopt a revised Statement of Community Involvement following public consultation	Jobs and the Local Economy	Relevant officers, members, stakeholders, public	Report and appendices	Borough-wide	Public report	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk
Statement of Licensing Principles (Gambling Act 2005)	1 Mar 2019	To approve a consultation on a draft Statement of Licensing Policy (Gambling Act 2005).	Waste, Roads and Community Safety	Relevant officers, members, stakeholders, public	Report and Appendices	Borough-wide	Public report	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk
Statement of Licensing Principles (Licensing Act 2003)	1 March 2019	To approve a consultation on a draft Statement of Licensing Policy (Licensing Act 2003).	Waste, Roads and Community Safety	Relevant officers, members, stakeholders, public	Report and Appendices	Borough-wide	Public report	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk
Rotherham Town Centre Parking Strategy	1 August 2019	To formally adopt the Strategy	Jobs and the Local Economy	Members and appropriate Officers	Report and appendices	Boston Castle	Public report	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk
Taxi Licensing Policy Consultation	1 August 2019	To approve consultation on Taxi Licensing Policy	Waste, Roads and Community Safety	Appropriate officers, Members and Stakeholders	Report and appendices	Borough-wide	Public report	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk
Update to the Council's policy on Community Asset Transfer	1 August 2019	To approve the update to the Council's policy relating to Community Asset Transfer	Jobs and the Local Economy	Appropriate officers, Members and Stakeholders	Report and appendices	Borough-wide	Public report	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk
Food Service Inspection Plan 2019 -20	1 August 2019	To approve the Food Service Inspection Plan 2019 -20	Waste, Roads and Community Safety	Appropriate officers, Members and Stakeholders	Report and appendices	Borough-wide	Public report	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk
Transforming Cities Fund – Regional Bid	1 Sept 2019	Cabinet approve the submission of the Sheffield City Region Transforming Cities Fund bid	Jobs and Local Economy	Relevant officers, members, stakeholders, public	Report and Appendices	Borough-wide	Public Report	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
ASSISTANT CHIEF EXECUTIVE								
Social Value Policy	1 August 2019	To approve the Council's Social Value Policy and Framework	Leader of the Council	Appropriate officers, Members and Stakeholders	Report and appendices	Borough-wide	Public report	Sharon Kemp 01709 822771 sharon.kemp@rotherham.gov.uk
Crisis support future options	1 Sept 2019	Approve the future delivery model including funding.	All Portfolios, Lead Portfolio – Cleaner, Greener Communities	Appropriate officers, Members and Stakeholders	Report and appendices	Borough-wide	Public report	Shokat Lal 01709 822773 shokat.lal@rotherham.gov.uk
KEY DECISIONS TO BE TAKEN ON 18 NOVEMBER 2019 OR LATER								
REGENERATION AND ENVIRONMENT								
Library Strategy	1 Sept 2019	To undertake public engagement on a proposed new Library Strategy and future service offer	Cleaner, Greener Communities	Appropriate officers, Members and Stakeholders	Report and appendices	Borough-wide	Public report	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk
Boston Park Reservoir	1 August 2019	To feedback on the YWS public revised plan for Boston Park Reservoir.	Cleaner, greener communities	Appropriate officers, Members and Stakeholders	Report and Appendices	Boston Castle	Public report	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk
ADULT CARE, HOUSING AND PUBLIC HEALTH								
Home Care & Support Tender Outcome Report	1 August 2019	To update Cabinet on the outcome of the tender process for Home Care.	Adult Social Care and Health	Relevant officers and members	Report	All	Public report, Exempt Appendix	Anne Marie Lubanski 01709 822397 annemarie.lubanski@rotherham.gov.uk
New organisational and budget arrangements for Area Housing Panels	1 August 2019	Approving the recommendations for the new organisational and budget arrangement for Area Hosing Panels.	Housing	Relevant officer and members	Report	All	Public report	Anne Marie Lubanski 01709 822397 annemarie.lubanski@rotherham.gov.uk

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
FINANCE AND CUSTOMER SERVICES								
Medium Term Financial Strategy Update	1 Sept 2019	To consider an update of the Medium Term Financial Strategy 2020/21 to 2021/22.	Corporate Services and Finance	Relevant officers, members and stakeholders	Report	Borough-wide	Public report	Judith Badger 01709 822046 judith.badger@rotherham.gov.uk
September 2019/20 Financial Monitoring	1 Sept 2019	To note the current revenue and capital monitoring position and agree any required actions	Corporate Services and Finance	Relevant officers, members and stakeholders	Report	Borough-wide	Public report	Judith Badger 01709 822046 judith.badger@rotherham.gov.uk

LOCAL GOVERNMENT ACT 1972 SCHEDULE 12A
ACCESS TO INFORMATION: EXEMPT INFORMATION
PART 1
DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
 - a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - b. to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

PART 2
QUALIFICATIONS: ENGLAND

Paragraphs 1-8 repealed.

- 9 Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992.
- 10 Information which –
 - a. falls within any of paragraphs 1 to 7 above; and
 - b. is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information

LOCAL GOVERNMENT ACT 1972
SECTION 100A(3) – DEFINITION OF CONFIDENTIAL INFORMATION

Confidential information means –

- a. information furnished to the council by a Government department upon terms (however expressed) which forbid the disclosure of the information to the public; and
 - b. information the disclosure of which to the public is prohibited by or under any enactment or by the order of a court;
- and, in either case, the reference to the obligation of confidence is to be construed accordingly.